

WORKS WITHIN ROAD RESERVE

Vehicle crossing / Nature strip landscaping

Enquiries: 1300 002 642
consent@bendigo.vic.gov.au

Completed forms can be submitted via: **Mail:** City of Greater Bendigo
PO Box 733, Bendigo VIC 3552

Email: consent@bendigo.vic.gov.au

In Person: 189-229 Lyttleton Tce, Bendigo

Fee: \$98.00 (current 1/7/24 - 30/6/25). An invoice will be generated to the applicant after a permit is issued. You may be charged twice if payment is made before you receive an invoice as these payments cannot be tracked.

Date Submitted

APPLICANT DETAILS

Name / Company		Select the role that best describes you... ☐ Owner ☐ Occupier ☐ Builder ☐ Contractor on behalf of (specify)
Contact Person		
Postal Address		
Suburb		
State	Postcode	
Telephone		
Email address		

WORK DETAILS

Your Ref (if applicable)

☐ **Vehicle crossing** ☐ **Landscaping (incl. tree removal)** ☐ **Other works**
(if other please specify:)

Proposed start date *Note: Unless under exceptional circumstances, permits will not be issued for longer than one month

Proposed end date

Address of Works

Suburb

Nearest Intersection

	Yes	No	N/A
Stormwater side entry pit (SEP) within 1 metre of vehicle crossing ?	☐	☐	☐
Any trees within 2 metres of vehicle crossing ?	☐	☐	☐
Any other pit / pole within 1 metre of vehicle crossing ?	☐	☐	☐
Gas/Water conduit in the vicinity of vehicle crossing ?	☐	☐	☐

Item/s to attach: *Sketch Plan: A copy of a sketch plan (may use house plan, neat hand drawn plan, etc...) showing the proposed work and all assets within the vicinity must be provided. Assets include all trees, landscaping, road pavement, kerb & channel, footpaths, drains, service authority assets and private assets.*

WORKS MANAGER DETAILS

(Any person or body that is responsible for the conducting of works in, on or under the road [Road Management Act - Schedule 7, Clause 14])

Works Manager Name

Postal Address

Suburb **Postcode**

Site Contact

Phone Number

Email

Public Liability Insurance Details *Note: If details are not provided on this page consent will not be granted

Insurance underwriter:

Expiry date of policy:

Works manager responsibilities:

Principles applying to infrastructure manager and works managers:

- 1) An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads.
- 2) The primary purpose of a road is use by members of the public and authorised users must be managed as far as is reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose.
- 3) Without limiting the generality of sub-clause (2), authorised users must be managed so as to -
 - a. minimise any damages to roads and rail infrastructure;
 - b. ensure the works necessary for the provision of non-road infrastructure are conducted as quickly as practicable;
 - c. minimise any disruption to road users;
 - d. minimise any risk to the safety and property of road users and the public generally;
 - e. facilitate the design and installation of infrastructure which minimises any risk to the safety of road users;
 - f. ensure that the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted;
 - g. protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve.

(Road Management Act - Schedule 7, Sec 14)

VEHICLE CROSSING DETAILS - GENERAL LAYOUT

NOTES:

No vehicle crossing construction is to commence prior to a Works Within Road Reserve permit being obtained, as legislated by the Road Management Act 2004 (*most insurance companies will not cover liability claims for works completed without consent plus financial penalties may also be applicable*)

Vehicle crossings must not be built through pedestrian footpaths, to ensure the footpath retains priority. In the event the footpath area is damaged, it is to be replaced by the proponent responsible for the vehicle crossing works at their cost and must match the style of footpath directly adjacent

Construction details and standard drawings are located on the City of Greater Bendigo website. These can be viewed at <https://www.bendigo.vic.gov.au/Services/Roads-and-Parking/Roads/Construction-standards> or at Council offices

ASSETS WITHIN A VEHICLE CROSSING:

Pedestrian crossings (*ramps*); or any above ground infrastructure (*including poles, stays, or cabinets*) must not be located within a vehicle crossing under any circumstance

Utility pits or hydrants (*incl. telecom pits; power pits; or fire hydrants*) must not be located within a vehicle crossing without upgrade and/or prior approval from the relevant asset owner

ASSETS WITHIN THE CLEAR ZONE (1.0m):

Stormwater pits; or any above ground infrastructure (*including poles, stays, or cabinets*) must not be located within the clear zone without upgrade and/or prior approval

Relocation or modification/upgrade of any utility infrastructure is at the expense of the Applicant.

STREET TREES:

No new vehicle crossing may be constructed within 1.5m of an existing street tree. All street trees greater than 2 years old must be offset from the vehicle crossing by a factor of 12 (i.e.: a crossing must not be constructed within 2.4m of a tree with a trunk diameter of 0.2m. *Replacement or relocation of street trees must not be undertaken without prior approval. If approval is granted, all associated costs are borne by the the Applicant.*

PEDESTRIAN CROSSINGS:

For safety reasons, no pedestrian crossing is permitted within the clear zone. *Relocation of pedestrian crossings (if approved) is at the expense of the Applicant.*

MAXIMUM WIDTH:

No urban vehicle crossing shall be wider than 6.0m, for purposes including visual landscape amenity and nature strip permeability. Council Engineers can provide and exemption to this rule up to 33% of the property frontage.

