

***S6 Instrument of Delegation – Members of Staff***

**Greater Bendigo City Council**

**Instrument of Delegation**

**to**

**Members of Council Staff**

## Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
  - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 24 June 2024; and
  - 2.2 the delegation:
    - 2.2.1 comes into force immediately upon its execution;
    - 2.2.2 remains in force until varied or revoked;
    - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
    - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
    - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
    - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
      - (a) policy; or
      - (b) strategyadopted by Council;
    - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
    - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.



Signed by the Chief Executive Officer of  
Council in the presence of

.....



Witness

Date: 19 September 2024

# RELIANSYS® DELEGATIONS EXPORT FROM LIBRARY

## S6 INSTRUMENT OF DELEGATION MEMBERS OF STAFF

### Schedule

#### **Delegation Sources**

- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584721	Domestic Animals Act 1994	s 41A(1)	Power to declare a dog to be a menacing dog	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	Council may delegate this power to a Council authorised officer
584722	Food Act 1984	s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	If s 19(1) applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584723	Food Act 1984	s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	If s 19(1) applies
585221	Food Act 1984	s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any	Manager Community and Environmental Health, Environmental Health Technician, Environmental	If s 19(1) applies  Only in relation to temporary food premises or mobile food premises

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			specified equipment or a specified process	Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584724	Food Act 1984	s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	If s 19(1) applies

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584725	Food Act 1984	s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	If s 19(1) applies
584726	Food Act 1984	s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Manager Community and Environmental Health, Environmental Health Technician, Environmental	If s 19(1) applies



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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584727	Food Act 1984	s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584728	Food Act 1984	s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
584729	Food Act 1984	s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Leader Environmental Health	
584730	Food Act 1984	s 19CB(4)(b)	Power to request copy of records	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584731	Food Act 1984	s 19E(1)(d)	Power to request a copy of the food safety program	Manager Community and Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
595091	Food Act 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Team Leader Environmental Health	
584732	Food Act 1984	s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
595092	Food Act 1984	s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
595093	Food Act 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator	Where Council is the registration authority  Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Team Leader Environmental Health	
584733	Food Act 1984	s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
595094	Food Act 1984	s 19N(2)	Function of receiving notice from the auditor	Manager Community and Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584734	Food Act 1984	s 19NA(1)	Power to request food safety audit reports	Manager Community and Environmental Health, Environmental Health Officer, Coordinator	Where Council is the registration authority



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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Team Leader Environmental Health	
584735	Food Act 1984	s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Manager Community and Environmental Health, Coordinator Environmental Health, Team Leader Environmental Health	
584736	Food Act 1984	s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Manager Community and Environmental Health, Environmental Health Technician,	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584737	Food Act 1984	s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health	
584738	Food Act 1984	s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584739	Food Act 1984	s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum	Manager Community and Environmental Health,	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			records required to be kept or food safety program of the premises	Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584740	Food Act 1984		Power to register or renew the registration of a food premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader	Where Council is the registration authority  Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health	
585289	Food Act 1984	s 36A	Power to accept an application for registration or notification using online portal	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
585290	Food Act 1984	s 36B	Duty to pay the charge for use of online portal	Manager Community and Environmental Health,	Where Council is the registration authority

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				Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584741	Food Act 1984	s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Leader Environmental Health	
584742	Food Act 1984	s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Not delegated	Where Council is the registration authority <hr/> Fees are determined in the Council's annual budget process.
584743	Food Act 1984	s 38A(4)	Power to request a copy of a completed food safety program template	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Leader Environmental Health	
584744	Food Act 1984	s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584745	Food Act 1984	s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Manager Community and Environmental	Where Council is the registration authority



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				Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584746	Food Act 1984	s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Team Leader Environmental Health	
584747	Food Act 1984	s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584748	Food Act 1984	s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584749	Food Act 1984	s 38D(3)	Power to request copies of any audit reports	Manager Community and Environmental Health, Environmental Health Technician, Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584750	Food Act 1984	s 38E(2)	Power to register the food premises on a conditional basis	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority  not exceeding the prescribed time limit defined under s 38E(5)

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584751	Food Act 1984	s 38E(4)	Duty to register the food premises when conditions are satisfied	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584752	Food Act 1984	s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Team Leader Environmental Health	
585291	Food Act 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
595095	Food Act 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
585292	Food Act 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Manager Community and Environmental Health, Environmental Health Technician, Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
595096	Food Act 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	



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		Provision	Item Delegated	Delegate	Conditions & Limitations
584753	Food Act 1984	s 39A	Power to register, or renew the registration of a food premises despite minor defects	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority  Only if satisfied of matters in s 39A(2)(a)-(c)
595097	Food Act 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
595098	Food Act 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584754	Food Act 1984	s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584755	Food Act 1984	s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Manager Community and Environmental Health, Environmental Health Technician, Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
584756	Food Act 1984	s 40D(1)	Power to suspend or revoke the registration of food premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
595099	Food Act 1984	s 40E	Duty to comply with direction of the Secretary	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585293	Food Act 1984	s 40F	Power to cancel registration of food premises	Manager Community and Environmental Health, Environmental Health Technician, Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
595100	Food Act 1984	s 43	Duty to maintain records of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584757	Food Act 1984	s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
584758	Food Act 1984	s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Manager Community and Environmental Health, Environmental Health Technician, Environmental	Where Council is the registration authority

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
595101	Food Act 1984	s 45AC	Power to bring proceedings	Manager Community and Environmental Health, Coordinator Environmental Health, Team Leader Environmental Health	
584759	Food Act 1984	s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person	Manager Community and Environmental Health, Coordinator	Where Council is the registration authority



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
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			and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Environmental Health, Team Leader Environmental Health	
584760	Heritage Act 2017	s 116	Power to sub-delegate Executive Director's functions, duties or powers	Not delegated	Must first obtain Executive Director's written consent  Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation
585276	Local Government Act 1989	s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	The only member of staff who can be a delegate is the CEO

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584761	Planning and Environment Act 1987	s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Director Strategy and Growth, Manager Strategic Planning	If authorised by the Minister
584762	Planning and Environment Act 1987	s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584763	Planning and Environment Act 1987	s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Coordinators in the Strategic Planning	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Unit, Strategic Planner	
584764	Planning and Environment Act 1987	s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Strategic Planner	
584765	Planning and Environment Act 1987	s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Strategic Planner	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
584766	Planning and Environment Act 1987	s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584767	Planning and Environment Act 1987	s 8A(5)	Function of receiving notice of the Minister's decision	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Strategic Planner	
584768	Planning and Environment Act 1987	s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no	Director Strategy and Growth, Manager Statutory Planning, Manager	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			response received after 10 business days	Strategic Planning, Coordinators in the Strategic Planning Unit, Strategic Planner	
584769	Planning and Environment Act 1987	s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Director Strategy and Growth, Manager Strategic Planning	
584770	Planning and Environment Act 1987	s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Strategic Planner, Strategic Planner	
584772	Planning and Environment Act 1987	s 12B(1)	Duty to review planning scheme	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584773	Planning and Environment Act 1987	s 12B(2)	Duty to review planning scheme at direction of Minister	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584774	Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584775	Planning and Environment Act 1987	s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584776	Planning and Environment Act 1987	s 17(1)	Duty of giving copy amendment to the planning scheme	Director Strategy and Growth, Manager Strategic Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584777	Planning and Environment Act 1987	s 17(2)	Duty of giving copy s 173 agreement	Manager Statutory Planning, Coordinator Planning, Senior Planner, Subdivision Officer, Planner	
584778	Planning and Environment Act 1987	s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584779	Planning and Environment Act 1987	s 18	Duty to make amendment etc. available in accordance with public availability requirements	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	Until the proposed amendment is approved or lapsed
584780	Planning and Environment Act 1987	s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Director Strategy and Growth, Manager Strategic Planning, Chief Executive Officer, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	Power to not give notice is delegated only to Chief Executive Officer and Director.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584781	Planning and Environment Act 1987	s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
584782	Planning and Environment Act 1987	s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	Where Council is a planning authority
584783	Planning and Environment Act 1987	s 21(2)	Duty to make submissions available in accordance with public availability requirements	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior	Until the end of 2 months after the amendment comes into operation or lapses

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Strategic Planner, Strategic Planner	
584784	Planning and Environment Act 1987	s 21A(4)	Duty to publish notice	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584785	Planning and Environment Act 1987	s 22(1)	Duty to consider all submissions received before the date specified in the notice	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	Except submissions which request a change to the items in s 22(5)(a) and (b)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
628708	Planning and Environment Act 1987	s 22(2)	Power to consider a late submission  Duty to consider a late submission, if directed by the Minister	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584786	Planning and Environment Act 1987	s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584787	Planning and Environment Act 1987	s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584788	Planning and Environment Act 1987	s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Manager Strategic Planning, Senior Planner, Coordinators in the Strategic Planning Unit, Planner	<p>Includes to instruct legal providers or consultants with the required expertise to represent Council.</p> <p>Planner may only exercise power subject to prior consultation with Coordinator in the Strategic Planning Unit.</p>
584789	Planning and Environment Act 1987	s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584790	Planning and Environment Act 1987	s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	During the inspection period
584791	Planning and Environment Act 1987	s 27(2)	Power to apply for exemption if panel's report not received	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584792	Planning and Environment Act 1987	s 28(1)	Duty to notify the Minister if abandoning an amendment	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	Note: the power to make a decision to abandon an amendment cannot be delegated

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585294	Planning and Environment Act 1987	s 28(2)	Duty to publish notice of the decision on Internet site	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
585295	Planning and Environment Act 1987	s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584793	Planning and Environment Act 1987	s 30(4)(a)	Duty to say if amendment has lapsed	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584794	Planning and Environment Act 1987	s 30(4)(b)	Duty to provide information in writing upon request	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584795	Planning and Environment Act 1987	s 32(2)	Duty to give more notice if required	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584796	Planning and Environment Act 1987	s 33(1)	Duty to give more notice of changes to an amendment	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584797	Planning and Environment Act 1987	s 36(2)	Duty to give notice of approval of amendment	Manager Strategic Planning, Senior Planner, Coordinators in the Strategic Planning Unit, Planner	
584798	Planning and Environment Act 1987	s 38(5)	Duty to give notice of revocation of an amendment	Manager Strategic Planning, Coordinators in the Strategic Planning Unit	
584799	Planning and Environment Act 1987	s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584800	Planning and Environment Act 1987	s 40(1)	Function of lodging copy of approved amendment	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
584801	Planning and Environment Act 1987	s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
585296	Planning and Environment Act 1987	s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B	Manager Strategic Planning, Coordinators in the Strategic Planning Unit, Senior	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			of the Act after the inspection period ends	Strategic Planner, Strategic Planner	
584802	Planning and Environment Act 1987	s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Manager Statutory Planning, Manager Strategic Planning, Coordinator Planning, Coordinators in the Strategic Planning Unit, Senior Strategic Planner, Strategic Planner	
585224	Planning and Environment Act 1987	s 46AW	Function of being consulted by the Minister	Director Strategy and Growth, Manager Strategic Planning	Where Council is a responsible public entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585225	Planning and Environment Act 1987	s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy  Power to endorse the draft Statement of Planning Policy	Director Strategy and Growth, Manager Strategic Planning	Where Council is a responsible public entity
585163	Planning and Environment Act 1987	s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	Where Council is a responsible public entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585164	Planning and Environment Act 1987	s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Director Strategy and Growth, Manager Strategic Planning, Coordinators in the Strategic Planning Unit	Where Council is a responsible public entity
585165	Planning and Environment Act 1987	s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585226	Planning and Environment Act 1987	s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585227	Planning and Environment Act 1987	s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585228	Planning and Environment Act 1987	s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Director Strategy and Growth,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Strategic Planning	
585229	Planning and Environment Act 1987	s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585230	Planning and Environment Act 1987	s 46GP	Function of receiving a notice under s 46GO	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585231	Planning and Environment Act 1987	s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585232	Planning and Environment Act 1987	s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585233	Planning and Environment Act 1987	s 46GR(2)	Power to consider a late submission	Manager Strategic Planning, Coordinator Development Contributions and	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Duty to consider a late submission if directed to do so by the Minister	Infrastructure Planning	
585234	Planning and Environment Act 1987	s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585235	Planning and Environment Act 1987	s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter	Manager Strategic Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			has been referred to the valuer-general		
585236	Planning and Environment Act 1987	s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Manager Strategic Planning	
585237	Planning and Environment Act 1987	s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Director Strategy and Growth, Manager Strategic Planning	
585238	Planning and Environment Act 1987	s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Director Strategy and Growth, Manager Strategic Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585239	Planning and Environment Act 1987	s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	
585240	Planning and Environment Act 1987	s 46GV(3)	<p>Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution</p> <p>Power to specify the manner in which the payment is to be made</p>	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Subdivision Officer	Where Council is the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585241	Planning and Environment Act 1987	s 46GV(3)(b)	Power to enter into an agreement with the applicant	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency
585242	Planning and Environment Act 1987	s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency
585243	Planning and Environment Act 1987	s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency
585244	Planning and Environment Act 1987	s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Contributions and Infrastructure Planning	
585245	Planning and Environment Act 1987	s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is the collecting agency
585166	Planning and Environment Act 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585246	Planning and Environment Act 1987	s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency
585247	Planning and Environment Act 1987	s 46GY(1)	Duty to keep proper and separate accounts and records	Director Strategy and Growth, Manager Financial Strategy, Manager Strategic Planning	Where Council is the collecting agency
585248	Planning and Environment Act 1987	s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Director Strategy and Growth, Manager Financial Strategy, Manager Strategic Planning, Coordinator Development	Where Council is the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Contributions and Infrastructure Planning	
585249	Planning and Environment Act 1987	s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is that planning authority
585250	Planning and Environment Act 1987	s 46GZ(2)(a)	Function of receiving the monetary component	Director Strategy and Growth, Manager Strategic Planning	Where the Council is the planning authority  This duty does not apply where Council is also the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585167	Planning and Environment Act 1987	s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
585251	Planning and Environment Act 1987	s 46GZ(2)(b)	Function of receiving the monetary component	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					This provision does not apply where Council is also the collecting agency
585252	Planning and Environment Act 1987	s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
585168	Planning and Environment Act 1987	s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					This provision does not apply where Council is also the relevant development agency
585253	Planning and Environment Act 1987	s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585254	Planning and Environment Act 1987	s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
585169	Planning and Environment Act 1987	s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Director Strategy and Growth, Manager Strategic Planning	<p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					This duty does not apply where Council is also the development agency
585255	Planning and Environment Act 1987	s 46GZ(9)	Function of receiving the fee simple in the land	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency
585256	Planning and Environment Act 1987	s 46GZA(1)	Duty to keep proper and separate accounts and records	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585170	Planning and Environment Act 1987	s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Director Strategy and Growth, Manager Strategic Planning	Where Council is a development agency under an approved infrastructure contributions plan
585257	Planning and Environment Act 1987	s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is a development agency under an approved infrastructure contributions plan
585171	Planning and Environment Act 1987	s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and	If the VPA is the collecting agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the use of the infrastructure contribution to the VPA	Infrastructure Planning	Where Council is a development agency under an approved infrastructure contributions plan
585258	Planning and Environment Act 1987	s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is the development agency under an approved infrastructure contributions plan
585259	Planning and Environment Act 1987	s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development	Where Council is the collecting agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Contributions and Infrastructure Planning	
585172	Planning and Environment Act 1987	s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
585173	Planning and Environment Act 1987	s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and	Where Council is the development agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Infrastructure Planning	This duty does not apply where Council is also the collecting agency
585260	Planning and Environment Act 1987	s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
585261	Planning and Environment Act 1987	s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan	Director Strategy and Growth,	Where Council is the collecting agency under an approved



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Manager Strategic Planning	infrastructure contributions plan
585262	Planning and Environment Act 1987	s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
585263	Planning and Environment Act 1987	s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
585264	Planning and Environment Act 1987	s 46GZF(3)	Function of receiving proceeds of sale	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collection agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					This provision does not apply where Council is also the development agency
585265	Planning and Environment Act 1987	s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
585266	Planning and Environment Act 1987	s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585267	Planning and Environment Act 1987	s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Director Strategy and Growth, Manager Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
585174	Planning and Environment Act 1987	s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Director Strategy and Growth, Manager Strategic Planning	Where Council is a collecting agency or development agency
585268	Planning and Environment Act 1987	s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Director Strategy and Growth, Manager Strategic Planning	Where Council is a collecting agency or development agency
585269	Planning and Environment Act 1987	s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial	Director Strategy and Growth,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Manager Strategic Planning	
584803	Planning and Environment Act 1987	s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584804	Planning and Environment Act 1987	s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Coordinator Planning, Coordinator Development	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Contributions and Infrastructure Planning	
584805	Planning and Environment Act 1987	s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Manager Engineering	
584806	Planning and Environment Act 1987	s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584807	Planning and Environment Act 1987	s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Director Strategy and Growth, Manager Statutory Planning	
584808	Planning and Environment Act 1987	s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Director Strategy and Growth, Manager Statutory Planning	
584809	Planning and Environment Act 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584810	Planning and Environment Act 1987	s 46Q(1)	Duty to keep proper accounts of levies paid	Director Strategy and Growth, Manager Strategic Planning	
584811	Planning and Environment Act 1987	s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
584812	Planning and Environment Act 1987	s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584813	Planning and Environment Act 1987	s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	Only applies when levy is paid to Council as a 'development agency'
584814	Planning and Environment Act 1987	s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584815	Planning and Environment Act 1987	s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Must be done in accordance with Part 3
584816	Planning and Environment Act 1987	s46Q(4)(e)	Duty to expend that amount on other works etc.	Director Strategy and Growth, Manager Strategic Planning	With the consent of, and in the manner approved by, the Minister
584817	Planning and Environment Act 1987	s 46QC	Power to recover any amount of levy payable under Part 3B	Director Strategy and Growth, Manager Statutory Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585175	Planning and Environment Act 1987	s 46QD	Duty to prepare report and give a report to the Minister	Director Strategy and Growth, Manager Strategic Planning, Coordinator Development Contributions and Infrastructure Planning	Where Council is a collecting agency or development agency
584820	Planning and Environment Act 1987	s 47	Power to decide that an application for a planning permit does not comply with that Act	Manager Statutory Planning, Coordinator Planning	
584821	Planning and Environment Act 1987	s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584822	Planning and Environment Act 1987	s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584823	Planning and Environment Act 1987	s 50(4)	Duty to amend application	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584824	Planning and Environment Act 1987	s 50(5)	Power to refuse to amend application	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585274	Planning and Environment Act 1987	s 50(6)	Duty to make note of amendment to application in register	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584825	Planning and Environment Act 1987	s 50A(1)	Power to make amendment to application	Manager Statutory Planning, Coordinator Planning	
584826	Planning and Environment Act 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584827	Planning and Environment Act 1987	s 50A(4)	Duty to note amendment to application in register	Manager Statutory Planning, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584828	Planning and Environment Act 1987	s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584829	Planning and Environment Act 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584830	Planning and Environment Act 1987	s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584831	Planning and Environment Act 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584832	Planning and Environment Act 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584833	Planning and Environment Act 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584834	Planning and Environment Act 1987	s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584835	Planning and Environment Act 1987	s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584836	Planning and Environment Act 1987	s 52(3)	Power to give any further notice of an application where appropriate	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584837	Planning and Environment Act 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584838	Planning and Environment Act 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584839	Planning and Environment Act 1987	s 54(1)	Power to require the applicant to provide more information	Manager Statutory Planning, Coordinator	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584840	Planning and Environment Act 1987	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584841	Planning and Environment Act 1987	s 54(1B)	Duty to specify the lapse date for an application	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584842	Planning and Environment Act 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584843	Planning and Environment Act 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584844	Planning and Environment Act 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584845	Planning and Environment Act 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584846	Planning and Environment Act 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584847	Planning and Environment Act 1987	s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584848	Planning and Environment Act 1987	s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584849	Planning and Environment Act 1987	s 57A(5)	Power to refuse to amend application	Manager Statutory Planning, Coordinator Planning	
584850	Planning and Environment Act 1987	s 57A(6)	Duty to note amendments to application in register	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584851	Planning and Environment Act 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584852	Planning and Environment Act 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Manager Statutory Planning, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584853	Planning and Environment Act 1987	s 57C(1)	Duty to give copy of amended application to referral authority	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584854	Planning and Environment Act 1987	s 58	Duty to consider every application for a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584855	Planning and Environment Act 1987	s 58A	Power to request advice from the Planning Application Committee	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584856	Planning and Environment Act 1987	s 60	Duty to consider certain matters	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584857	Planning and Environment Act 1987	s 60(1A)	Duty to consider certain matters	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
585176	Planning and Environment Act 1987	s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584858	Planning and Environment Act 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to	Manager Statutory Planning, Coordinator	The permit must not be inconsistent with a cultural heritage management plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			grant a permit with conditions or to refuse a permit application	Planning, Senior Planner	<p>under the Aboriginal Heritage Act 2006</p> <hr/> <p>Power is subject to the following conditions:</p> <p>(a) Delegates may only approve an application if four (4) or fewer valid objections have been received;</p> <p>(b) Delegates may only refuse an application:</p> <p style="padding-left: 40px;">(i) where an application has been inactive for a period of 6 months or more and the applicant has failed to provide reasonable justification for a lack of</p> <p style="padding-left: 80px;">action;</p> <p style="padding-left: 40px;">(ii) where an application is for a use or development which is prohibited; or</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					(iii) where an application is inconsistent with; or there is no approved Development Plan.
584859	Planning and Environment Act 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Manager Statutory Planning, Coordinator Planning, Senior Planner	
585277	Planning and Environment Act 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Not delegated	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584862	Planning and Environment Act 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Manager Statutory Planning, Coordinator Planning, Senior Planner	
584863	Planning and Environment Act 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584864	Planning and Environment Act 1987	s 62(2)	Power to include other conditions	Manager Statutory Planning, Coordinator Planning	
584865	Planning and Environment Act 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Manager Statutory Planning, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584866	Planning and Environment Act 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Manager Statutory Planning, Coordinator Planning	
584867	Planning and Environment Act 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584868	Planning and Environment Act 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584869	Planning and Environment Act 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584870	Planning and Environment Act 1987	s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			included as referred to in s 62(1)(a)		
584871	Planning and Environment Act 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584872	Planning and Environment Act 1987	s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
584873	Planning and Environment Act 1987	s 64(3)	Duty not to issue a permit until after the specified period	Manager Statutory Planning, Coordinator	This provision applies also to a decision to grant an amendment to a permit - see s 75

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584874	Planning and Environment Act 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
584875	Planning and Environment Act 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75A

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584876	Planning and Environment Act 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584877	Planning and Environment Act 1987	s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584878	Planning and Environment Act 1987	s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584879	Planning and Environment Act 1987	s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
584880	Planning and Environment Act 1987	s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
584881	Planning and Environment Act 1987	s 69(1)	Function of receiving application for extension of time of permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584882	Planning and Environment Act 1987	s 69(1A)	Function of receiving application for extension of time to complete development	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584883	Planning and Environment Act 1987	s 69(2)	Power to extend time	Manager Statutory Planning, Coordinator Planning, Senior Planner	
584884	Planning and Environment Act 1987	s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584885	Planning and Environment Act 1987	s 71(1)	Power to correct certain mistakes	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	Senior Planner and Planner have delegation only to make corrections following consultation with the Planning Coordinator or Manager Statutory Planning.
584886	Planning and Environment Act 1987	s 71(2)	Duty to note corrections in register	Manager Statutory Planning, Coordinator Planning	
584887	Planning and Environment Act 1987	s 73	Power to decide to grant amendment subject to conditions	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584888	Planning and Environment Act 1987	s 74	Duty to issue amended permit to applicant if no objectors	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584889	Planning and Environment Act 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584890	Planning and Environment Act 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584891	Planning and Environment Act 1987	s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
584892	Planning and Environment Act 1987	s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
584893	Planning and Environment Act 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of	Manager Statutory Planning, Coordinator	If the recommending referral authority did not object to the amendment of the permit or the recommending referral

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			any notice given under s 64 or 76	Planning, Senior Planner, Planner	authority did not recommend a condition be included on the amended permit
584894	Planning and Environment Act 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	Manager Statutory Planning, Coordinator Planning	
584895	Planning and Environment Act 1987	s 83	Function of being respondent to an appeal	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	The ability to settle a matter at VCAT (at a Compulsory Conference or Hearing) is limited to the settlement being generally in accordance with a decision of Council or the Delegated Planning Panel.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584896	Planning and Environment Act 1987	s 83B	Duty to give or publish notice of application for review	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584897	Planning and Environment Act 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Not delegated	
584898	Planning and Environment Act 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584899	Planning and Environment Act 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Manager Statutory Planning, Coordinator Planning	
584900	Planning and Environment Act 1987	s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Manager Statutory Planning, Coordinator Planning	
585270	Planning and Environment Act 1987	s 84AB	Power to agree to confining a review by the Tribunal	Manager Statutory Planning, Coordinator Planning	
584901	Planning and Environment Act 1987	s 86	Duty to issue a permit at order of Tribunal within 3 business days	Manager Statutory Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Planning	
584902	Planning and Environment Act 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584903	Planning and Environment Act 1987	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Manager Statutory Planning, Coordinator Planning	
584904	Planning and Environment Act 1987	s 91(2)	Duty to comply with the directions of VCAT	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584905	Planning and Environment Act 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Manager Statutory Planning, Coordinator Planning	
584906	Planning and Environment Act 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Manager Statutory Planning, Coordinator Planning	
584907	Planning and Environment Act 1987	s 93(2)	Duty to give notice of VCAT order to stop development	Manager Statutory Planning, Coordinator Planning	
584908	Planning and Environment Act 1987	s 95(3)	Function of referring certain applications to the Minister	Manager Statutory Planning, Coordinator Planning	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584909	Planning and Environment Act 1987	s 95(4)	Duty to comply with an order or direction	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584910	Planning and Environment Act 1987	s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Manager Parks and Open Space, Directors, Manager Property Services, Manager Engineering, Manager Active and Healthy Communities, Chief Executive Officer	
584911	Planning and Environment Act 1987	s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Manager Parks and Open Space, Directors, Manager Property Services, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Engineering, Manager Active and Healthy Communities, Chief Executive Officer	
584912	Planning and Environment Act 1987	s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Manager Statutory Planning, Coordinator Planning	
584913	Planning and Environment Act 1987	s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584914	Planning and Environment Act 1987	s 96F	Duty to consider the panel's report under s 96E	Manager Statutory Planning, Coordinator Planning	
584915	Planning and Environment Act 1987	s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Not delegated	
584916	Planning and Environment Act 1987	s 96H(3)	Power to give notice in compliance with Minister's direction	Manager Statutory Planning, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Senior Planner, Planner	
584917	Planning and Environment Act 1987	s 96J	Duty to issue permit as directed by the Minister	Manager Statutory Planning, Coordinator Planning	
584918	Planning and Environment Act 1987	s 96K	Duty to comply with direction of the Minister to give notice of refusal	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
585148	Planning and Environment Act 1987	s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584919	Planning and Environment Act 1987	s 97C	Power to request Minister to decide the application	Director Strategy and Growth, Chief Executive Officer	
584920	Planning and Environment Act 1987	s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584921	Planning and Environment Act 1987	s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Director Strategy and Growth, Manager Statutory Planning, Chief Executive Officer	
584922	Planning and Environment Act 1987	s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584923	Planning and Environment Act 1987	s 97L	Duty to include Ministerial decisions in a register kept under s 49	Manager Statutory Planning, Coordinator Planning	
584924	Planning and Environment Act 1987	s 97MH	Duty to provide information or assistance to the Planning Application Committee	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584925	Planning and Environment Act 1987	s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Manager Statutory Planning, Directors, Coordinator Planning, Chief Executive Officer	
584926	Planning and Environment Act 1987	s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584927	Planning and Environment Act 1987	s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Manager Statutory Planning, Coordinator Planning	
584928	Planning and Environment Act 1987	s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Manager Statutory Planning, Coordinator Planning	
584929	Planning and Environment Act 1987	s 97Q(4)	Duty to comply with directions of VCAT	Manager Statutory Planning, Coordinator Planning	
584930	Planning and Environment Act 1987	s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584931	Planning and Environment Act 1987	s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Director Strategy and Growth, Chief Executive Officer	
584932	Planning and Environment Act 1987	s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Director Strategy and Growth, Chief Executive Officer	
584933	Planning and Environment Act 1987	s 101	Function of receiving claim for expenses in conjunction with claim	Director Strategy and Growth, Chief Executive Officer	
584934	Planning and Environment Act 1987	s 103	Power to reject a claim for compensation in certain circumstances	Director Strategy and Growth, Chief Executive Officer	
584935	Planning and Environment Act 1987	s.107(1)	Function of receiving claim for compensation	Director Strategy and Growth, Chief Executive Officer	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584936	Planning and Environment Act 1987	s 107(3)	Power to agree to extend time for making claim	Director Strategy and Growth, Chief Executive Officer	
595102	Planning and Environment Act 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Director Strategy and Growth, Chief Executive Officer	
584937	Planning and Environment Act 1987	s 114(1)	Power to apply to the VCAT for an enforcement order	Manager Statutory Planning, Compliance Officer, Coordinator Planning	
584938	Planning and Environment Act 1987	s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584939	Planning and Environment Act 1987	s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Manager Statutory Planning, Compliance Officer, Coordinator Planning	
584940	Planning and Environment Act 1987	s 123(1)	Power to carry out work required by enforcement order and recover costs	Director Strategy and Growth, Manager Statutory Planning, Compliance Officer, Coordinator Planning	
584941	Planning and Environment Act 1987	s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Director Strategy and Growth, Chief Executive Officer	Except Crown Land

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
703127	Planning and Environment Act 1987	S 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Director Strategy and Growth, Chief Executive Officer	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
584942	Planning and Environment Act 1987	s 129	Function of recovering penalties	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584943	Planning and Environment Act 1987	s 130(5)	Power to allow person served with an infringement notice further time	Director Strategy and Growth, Manager Statutory Planning, Compliance Officer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Planning	
584944	Planning and Environment Act 1987	s 149A(1)	Power to refer a matter to the VCAT for determination	Director Strategy and Growth, Manager Statutory Planning, Manager Property Services	
584945	Planning and Environment Act 1987	s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Manager Statutory Planning, Coordinator Planning	
703128	Planning and Environment Act 1987	S149B	Power to apply to the Tribunal for a declaration.	Director Strategy and Growth, Manager Statutory Planning, Chief Executive Officer, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584946	Planning and Environment Act 1987	s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Manager Statutory Planning, Coordinator Planning	Where Council is the relevant planning authority
584947	Planning and Environment Act 1987	s 171(2)(f)	Power to carry out studies and commission reports	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585275	Planning and Environment Act 1987	s 171(2)(g)	Power to grant and reserve easements	Manager Statutory Planning, Coordinator Planning, Manager Engineering, Conveyancing Services Officer	Delegation for Conveyancing Services Officer to lodge documents.
585271	Planning and Environment Act 1987	s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Chief Executive Officer	Where Council is a development agency specified in an approved infrastructure contributions plan Manager Engineering and Conveyancing Services Officer have delegation only for drainage easements.
585272	Planning and Environment Act 1987	s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is	Director Presentation and Assets, Manager Engineering,	Where Council is a collecting agency specified in an approved infrastructure contributions plan

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			required to be provided to Council under s 46GV(4)	Conveyancing Services Officer, Chief Executive Officer	Manager Engineering and Conveyancing Services Officer have delegation only for drainage easements.
585273	Planning and Environment Act 1987	s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Chief Executive Officer	Where Council is the development agency specified in an approved infrastructure contributions plan Manager Engineering and Conveyancing Services Officer have delegation only for drainage easements.
584948	Planning and Environment Act 1987	s 173(1)	Power to enter into agreement covering matters set out in s 174	Director Strategy and Growth, Chief Executive Officer	
585223	Planning and Environment Act 1987	s 173(1A)	Power to enter into an agreement with an owner of land for the development or	Director Strategy and Growth, Manager Statutory	Where Council is the relevant responsible authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			provision of land in relation to affordable housing	Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584949	Planning and Environment Act 1987		Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584950	Planning and Environment Act 1987		Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires	Director Strategy and Growth, Manager Statutory Planning,	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			that something may not be done without the consent of Council or Responsible Authority	Coordinator Planning	
584951	Planning and Environment Act 1987	s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services, Coordinator Planning, Manager Engineering, Conveyancing Services Officer, Subdivision Officer	
584952	Planning and Environment Act 1987	s 178	power to amend a s 173 agreement with the agreement of all those bound by any	Director Strategy and Growth, Manager Statutory	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Planning, Coordinator Planning, Conveyancing Services Officer, Chief Executive Officer, Subdivision Officer	
584953	Planning and Environment Act 1987	s 178A(1)	Function of receiving application to amend or end an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584954	Planning and Environment Act 1987	s 178A(3)	Function of notifying the owner as to whether it agrees in	Director Strategy and Growth, Manager Statutory	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			principle to the proposal under s 178A(1)	Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584955	Planning and Environment Act 1987	s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584956	Planning and Environment Act 1987	s 178A(5)	Power to propose to amend or end an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Planning, Conveyancing Services Officer, Subdivision Officer	
584957	Planning and Environment Act 1987	s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584958	Planning and Environment Act 1987	s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services Officer, Subdivision Officer	
584959	Planning and Environment Act 1987	s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Senior Planner, Subdivision Officer, Planner	
584960	Planning and Environment Act 1987	s 178C(4)	Function of determining how to give notice under s 178C(2)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services Officer, Subdivision Officer	
584961	Planning and Environment Act 1987	s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Senior Planner, Subdivision Officer, Planner	
584962	Planning and Environment Act 1987	s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing	If no objections are made under s 178D  Must consider matters in s 178B

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services Officer, Subdivision Officer	
584963	Planning and Environment Act 1987	s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	If no objections are made under s 178D  Must consider matters in s 178B
584964	Planning and Environment Act 1987	s 178E(2)(c)	Power to refuse to amend or end the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	If no objections are made under s 178D  Must consider matters in s 178B

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584965	Planning and Environment Act 1987	s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	After considering objections, submissions and matters in s 178B
584966	Planning and Environment Act 1987	s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	After considering objections, submissions and matters in s 178B



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584967	Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	After considering objections, submissions and matters in s.178B
584968	Planning and Environment Act 1987	s 178E(3)(d)	Power to refuse to amend or end the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	After considering objections, submissions and matters in s 178B

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584969	Planning and Environment Act 1987	s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584970	Planning and Environment Act 1987	s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584971	Planning and Environment Act 1987	s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584972	Planning and Environment Act 1987	s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Director Strategy and Growth, Conveyancing Services Officer, Subdivision Officer	
584973	Planning and Environment Act 1987	s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer, Subdivision Officer	
584974	Planning and Environment Act 1987	s 178l(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584975	Planning and Environment Act 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584976	Planning and Environment Act 1987	s 181	Duty to apply to the Registrar of Titles to record the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Legal Services, Lawyer, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584977	Planning and Environment Act 1987	s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Legal Services, Lawyer, Coordinator Planning, Conveyancing	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services Officer, Subdivision Officer	
584978	Planning and Environment Act 1987	s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Legal Services, Lawyer, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584979	Planning and Environment Act 1987	s 182	Power to enforce an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584980	Planning and Environment Act 1987	s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Legal Services, Lawyer, Coordinator Planning, Conveyancing Services Officer, Subdivision Officer	
584981	Planning and Environment Act 1987	s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584982	Planning and Environment Act 1987	s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584983	Planning and Environment Act 1987	s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584984	Planning and Environment Act 1987	s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in	Director Strategy and Growth, Manager Statutory Planning,	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			accordance with Council's decision	Coordinator Planning	
584985	Planning and Environment Act 1987	s 184G(2)	Duty to comply with a direction of the Tribunal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584986	Planning and Environment Act 1987	s 184G(3)	Duty to give notice as directed by the Tribunal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
628712	Planning and Environment Act 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address	Director Strategy and Growth, Manager Statutory	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			or telephone number of any person to whom the Minister is required to give notice	Planning, Coordinator Planning	
584987	Planning and Environment Act 1987	s 198(1)	Function to receive application for planning certificate	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Subdivision Officer	
584988	Planning and Environment Act 1987	s 199(1)	Duty to give planning certificate to applicant	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Subdivision Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584989	Planning and Environment Act 1987	s 201(1)	Function of receiving application for declaration of underlying zoning	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Subdivision Officer	
584990	Planning and Environment Act 1987	s 201(3)	Duty to make declaration	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
584991	Planning and Environment Act 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584992	Planning and Environment Act 1987		Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Manager Statutory Planning, Coordinator Planning	
584993	Planning and Environment Act 1987		Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584994	Planning and Environment Act 1987		Power to give written authorisation in accordance with a provision of a planning scheme	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
584995	Planning and Environment Act 1987	s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
584996	Planning and Environment Act 1987	s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
585001	Residential Tenancies Act 1997	s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Team Leader Environmental Health	
585002	Residential Tenancies Act 1997	s 522(1)	Power to give a compliance notice to a person	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments, Team Leader	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health	
585003	Residential Tenancies Act 1997	s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585004	Residential Tenancies Act 1997	s 525(4)	Duty to issue identity card to authorised officers	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585005	Residential Tenancies Act 1997	s 526(5)	Duty to keep record of entry by authorised officer under s 526	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585006	Residential Tenancies Act 1997	s 526A(3)	Function of receiving report of inspection	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments, Team Leader Environmental Health	
585007	Residential Tenancies Act 1997	s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Manager Community and Environmental Health, Director Healthy Communities and Environments	
585008	Road Management Act 2004	s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and	Obtain consent in circumstances specified in s 11(2)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Infrastructure Engineer	
585009	Road Management Act 2004	s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer	
585010	Road Management Act 2004	s 11(9)(b)	Duty to advise Registrar	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585011	Road Management Act 2004	s 11(10)	Duty to inform Secretary to Department of Environment,	Director Presentation and	Subject to s 11(10A)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Land, Water and Planning of declaration etc.	Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585012	Road Management Act 2004	s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Where Council is the coordinating road authority
585013	Road Management Act 2004	s 12(2)	Power to discontinue road or part of a road	Director Presentation and Assets, Manager Engineering,	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585014	Road Management Act 2004	s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Power of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
585015	Road Management Act 2004	s 12(5)	Duty to consider written submissions received within 28 days of notice	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer,	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Traffic and Infrastructure Engineer	
585016	Road Management Act 2004	s 12(6)	Function of hearing a person in support of their written submission	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Function of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
585017	Road Management Act 2004	s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Infrastructure Engineer	
585018	Road Management Act 2004	s 12(10)	Duty to notify of decision made	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Duty of coordinating road authority where it is the discontinuing body  Does not apply where an exemption is specified by the regulations or given by the Minister
585019	Road Management Act 2004	s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Director Presentation and Assets, Manager Engineering	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
585020	Road Management Act 2004	s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Director Presentation and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Assets, Manager Engineering	
585021	Road Management Act 2004	s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Director Presentation and Assets, Manager Engineering	
585022	Road Management Act 2004	s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Director Presentation and Assets, Manager Engineering	
585023	Road Management Act 2004	s 15(1A)	Power to enter into arrangement with a utility to transfer a road management	Director Presentation and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			function of the utility to the road authority	Assets, Manager Engineering	
585024	Road Management Act 2004	s 15(2)	Duty to include details of arrangement in public roads register	Director Presentation and Assets, Manager Engineering	
585025	Road Management Act 2004	s 16(7)	Power to enter into an arrangement under s 15	Director Presentation and Assets, Manager Engineering	
585026	Road Management Act 2004	s 16(8)	Duty to enter details of determination in public roads register	Director Presentation and Assets, Manager Engineering	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585027	Road Management Act 2004	s 17(2)	Duty to register public road in public roads register	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Where Council is the coordinating road authority
585028	Road Management Act 2004	s 17(3)	Power to decide that a road is reasonably required for general public use	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Infrastructure Engineer	
585029	Road Management Act 2004	s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Where Council is the coordinating road authority
585030	Road Management Act 2004	s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services Officer, Traffic and Infrastructure Engineer	
585031	Road Management Act 2004	s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Where Council is the coordinating road authority
585032	Road Management Act 2004	s 18(1)	Power to designate ancillary area	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585033	Road Management Act 2004	s 18(3)	Duty to record designation in public roads register	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority
585034	Road Management Act 2004	s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585035	Road Management Act 2004	s 19(4)	Duty to specify details of discontinuance in public roads register	Director Presentation and Assets, Manager Engineering, Transportation	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585036	Road Management Act 2004	s 19(5)	Duty to ensure public roads register is available for public inspection	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585037	Road Management Act 2004	s 21	Function of replying to request for information or advice	Director Presentation and	Obtain consent in circumstances specified in s 11(2)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Assets, Manager Engineering	
585038	Road Management Act 2004	s 22(2)	Function of commenting on proposed direction	Director Presentation and Assets, Manager Engineering	
585039	Road Management Act 2004	s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Director Presentation and Assets, Manager Engineering	
585040	Road Management Act 2004	s 22(5)	Duty to give effect to a direction under s 22	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585041	Road Management Act 2004	s 40(1)	Duty to inspect, maintain and repair a public road.	Director Presentation and Assets, Manager Works, Manager Engineering	
585042	Road Management Act 2004	s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Director Presentation and Assets, Manager Works, Manager Engineering	
585043	Road Management Act 2004	s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Director Presentation and Assets, Manager Works, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585044	Road Management Act 2004	s 42(1)	Power to declare a public road as a controlled access road	Director Presentation and Assets, Manager Engineering	Power of coordinating road authority and sch 2 also applies
585045	Road Management Act 2004	s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Director Presentation and Assets, Manager Engineering	Power of coordinating road authority and sch 2 also applies
585046	Road Management Act 2004	s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority  If road is a municipal road or part thereof



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585047	Road Management Act 2004	s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority  If road is a municipal road or part thereof and where road is to be specified a freight road
585048	Road Management Act 2004	s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Director Presentation and Assets, Manager Engineering	Where Council is the responsible road authority, infrastructure manager or works manager
585049	Road Management Act 2004	s 48M(3)	Function of consulting with the relevant authority for purposes	Director Presentation and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			of developing guidelines under s 48M	Assets, Manager Engineering	
585050	Road Management Act 2004	s 49	Power to develop and publish a road management plan	Director Presentation and Assets, Manager Engineering	
585051	Road Management Act 2004	s 51	Power to determine standards by incorporating the standards in a road management plan	Director Presentation and Assets, Manager Engineering	
585052	Road Management Act 2004	s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585053	Road Management Act 2004	s 54(2)	Duty to give notice of proposal to make a road management plan	Director Presentation and Assets, Manager Engineering	
585054	Road Management Act 2004	s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Director Presentation and Assets, Manager Engineering	
585055	Road Management Act 2004	s 54(6)	Power to amend road management plan	Director Presentation and Assets, Manager Engineering	
585056	Road Management Act 2004	s 54(7)	Duty to incorporate the amendments into the road management plan	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585057	Road Management Act 2004	s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Director Presentation and Assets, Manager Engineering	
585058	Road Management Act 2004	s 63(1)	Power to consent to conduct of works on road	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority
585059	Road Management Act 2004	s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585060	Road Management Act 2004	s 64(1)	Duty to comply with cl 13 of sch 7	Director Presentation and Assets, Manager Engineering	Where Council is the infrastructure manager or works manager
585061	Road Management Act 2004	s 66(1)	Power to consent to structure etc	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority
585062	Road Management Act 2004	s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority
585063	Road Management Act 2004	s 67(3)	Power to request information	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585064	Road Management Act 2004	s 68(2)	Power to request information	Director Presentation and Assets, Manager Engineering	Where Council is the coordinating road authority
585065	Road Management Act 2004	s 71(3)	Power to appoint an authorised officer	Director Presentation and Assets, Manager Engineering	
585066	Road Management Act 2004	s 72	Duty to issue an identity card to each authorised officer	Director Presentation and Assets, Manager Engineering	
585067	Road Management Act 2004	s 85	Function of receiving report from authorised officer	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585068	Road Management Act 2004	s 86	Duty to keep register re s 85 matters	Director Presentation and Assets, Manager Engineering	
585069	Road Management Act 2004	s 87(1)	Function of receiving complaints	Director Presentation and Assets, Manager Engineering	
585070	Road Management Act 2004	s 87(2)	Duty to investigate complaint and provide report	Director Presentation and Assets, Manager Engineering	
595103	Road Management Act 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585071	Road Management Act 2004	s 112(2)	Power to recover damages in court	Director Presentation and Assets, Manager Engineering	
585072	Road Management Act 2004	s 116	Power to cause or carry out inspection	Director Presentation and Assets, Manager Works, Manager Engineering	
585073	Road Management Act 2004	s 119(2)	Function of consulting with the Head, Transport for Victoria	Director Presentation and Assets, Manager Works, Manager Engineering	
585074	Road Management Act 2004	s 120(1)	Power to exercise road management functions on an arterial road (with the consent	Director Presentation and Assets, Manager	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			of the Head, Transport for Victoria)	Works, Manager Engineering	
585075	Road Management Act 2004	s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Director Presentation and Assets, Manager Works, Manager Engineering	
585076	Road Management Act 2004	s 121(1)	Power to enter into an agreement in respect of works	Director Presentation and Assets, Manager Works, Manager Engineering	
585077	Road Management Act 2004	s 122(1)	Power to charge and recover fees	Director Presentation and Assets, Manager Works, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585078	Road Management Act 2004	s 123(1)	Power to charge for any service	Director Presentation and Assets, Manager Works, Manager Engineering	
585079	Road Management Act 2004	sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Director Presentation and Assets, Manager Works, Manager Engineering	
585080	Road Management Act 2004	sch 2 cl 3(1)	Duty to make policy about controlled access roads	Director Presentation and Assets, Manager Works, Manager Engineering	
585081	Road Management Act 2004	sch 2 cl 3(2)	Power to amend, revoke or substitute policy about	Director Presentation and Assets, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			controlled access roads	Works, Manager Engineering	
585082	Road Management Act 2004	sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Director Presentation and Assets, Manager Works, Manager Engineering	
585083	Road Management Act 2004	sch 2 cl 5	Duty to publish notice of declaration	Director Presentation and Assets, Manager Works, Manager Engineering	
585084	Road Management Act 2004	sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager or works manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			works on a road reserve		
585085	Road Management Act 2004	sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager or works manager
585086	Road Management Act 2004	sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			technical advice or assistance in conduct of works		
585087	Road Management Act 2004	sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager or works manager
585088	Road Management Act 2004	sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager or works manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585089	Road Management Act 2004	sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585090	Road Management Act 2004	sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585091	Road Management Act 2004	sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585092	Road Management Act 2004	sch 7 cl 12(5)	Power to recover costs	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585093	Road Management Act 2004	sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the works manager
585094	Road Management Act 2004	sch 7 cl 13(2)	Power to vary notice period	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585095	Road Management Act 2004	sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the infrastructure manager
585096	Road Management Act 2004	sch 7 cl 16(1)	Power to consent to proposed works	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585097	Road Management Act 2004	sch 7 cl 16(4)	Duty to consult	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority, responsible authority or infrastructure manager
585098	Road Management Act 2004	sch 7 cl 16(5)	Power to consent to proposed works	Director Presentation and Assets, Manager	Where Council is the coordinating road authority



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Works, Manager Engineering	
585099	Road Management Act 2004	sch 7 cl 16(6)	Power to set reasonable conditions on consent	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585100	Road Management Act 2004	sch 7 cl 16(8)	Power to include consents and conditions	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585101	Road Management Act 2004	sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585102	Road Management Act 2004	sch 7 cl18(1)	Power to enter into an agreement	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585103	Road Management Act 2004	sch7 cl 19(1)	Power to give notice requiring rectification of works	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585104	Road Management Act 2004	sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585105	Road Management Act 2004	sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585106	Road Management Act 2004	sch 7A cl 2	Power to cause street lights to be installed on roads	Director Presentation and Assets, Manager Works, Manager Engineering	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
585107	Road Management Act 2004	sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the responsible road authority
585108	Road Management Act 2004	sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street	Director Presentation and	Where Council is the responsible road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			lighting - where road is a service road on an arterial road and adjacent areas	Assets, Manager Works, Manager Engineering	
585109	Road Management Act 2004	sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Director Presentation and Assets, Manager Works, Manager Engineering	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)
585110	Planning and Environment Regulations 2015	r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Manager Strategic Planning, Coordinator Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					designate Council as an acquiring authority.
585111	Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	
585159	Planning and Environment Regulations 2015	r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	Where Council is the responsible authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585160	Planning and Environment Regulations 2015	r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Manager Statutory Planning, Coordinator Planning, Senior Planner, Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district
585112	Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Manager Statutory Planning, Coordinator Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585149	Planning and Environment (Fees) Regulations 2016	r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Manager Strategic Planning	
585220	Planning and Environment (Fees) Regulations 2016	r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Manager Statutory Planning, Coordinator Planning	
585150	Planning and Environment (Fees) Regulations 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Manager Statutory Planning, Manager Strategic Planning	
585113	Residential Tenancies (Caravan Parks and Movable Dwellings	r 7	Function of entering into a written agreement with a caravan park owner	Manager Community and Environmental Health,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Registration and Standards) Regulations 2020			Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585114	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 10	Function of receiving application for registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, System and Support Officer, Team Leader	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health	
585286	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 11	Function of receiving application for renewal of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, System and Support Officer, Team Leader Environmental Health	
585115	Residential Tenancies (Caravan Parks and Movable	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Manager Community and Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Dwellings Registration and Standards) Regulations 2020			Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585151	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Director Healthy Communities and Environments, Team Leader Environmental Health	
585116	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585287	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Manager Safe Environments, Director Healthy Communities and Environments	
585288	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585117	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(4) & (5)	Duty to issue certificate of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585118	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 14(1)	Function of receiving notice of transfer of ownership	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585119	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 14(3)	Power to determine where notice of transfer is displayed	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585120	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 15(1)	Duty to transfer registration to new caravan park owner	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585121	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 15(2)	Duty to issue a certificate of transfer of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
699094	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585122	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585123	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 17	Duty to keep register of caravan parks	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585124	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585125	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 18(6)	Power to determine where certain information is displayed	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585126	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585127	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 22(2)	Duty to consult with relevant emergency services agencies	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585128	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585129	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585130	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 25(3)	Duty to consult with relevant floodplain management authority	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585131	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 26	Duty to have regard to any report of the relevant fire authority	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585132	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585133	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	



RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585134	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585135	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 41(4)	Function of receiving installation certificate	Manager Community and Environmental Health, Environmental Health Technician, Environmental	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585136	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 43	Power to approve use of a non- habitable structure as a dwelling or part of a dwelling	Municipal Building Surveyor, Coordinator Building Services, Building Inspector, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Team Leader Environmental Health	
585137	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Municipal Building Surveyor, Coordinator Building Services, Building Inspector, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Team Leader	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health	
585138	Road Management (General) Regulations 2016	r 8(1)	Duty to conduct reviews of road management plan	Director Presentation and Assets, Manager Works, Manager Engineering	
585139	Road Management (General) Regulations 2016	r 9(2)	Duty to produce written report of review of road management plan and make report available	Director Presentation and Assets, Manager Works, Manager Engineering	
585217	Road Management (General) Regulations 2016	r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585140	Road Management (General) Regulations 2016	r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Director Presentation and Assets, Manager Works, Manager Engineering	
585218	Road Management (General) Regulations 2016	r 13(1)	Duty to publish notice of amendments to road management plan	Director Presentation and Assets, Manager Works, Manager Engineering	where Council is the coordinating road authority
585141	Road Management (General) Regulations 2016	r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Director Presentation and Assets, Manager Works, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585142	Road Management (General) Regulations 2016	r 16(3)	Power to issue permit	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585143	Road Management (General) Regulations 2016	r 18(1)	Power to give written consent re damage to road	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585144	Road Management (General) Regulations 2016	r 23(2)	Power to make submission to Tribunal	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority
585219	Road Management (General) Regulations 2016	r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Director Presentation and Assets, Manager	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Works, Manager Engineering	
585145	Road Management (General) Regulations 2016	r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the responsible road authority
585146	Road Management (General) Regulations 2016	r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the responsible road authority
585147	Road Management (General) Regulations 2016	r 25(5)	Power to recover in the Magistrates' Court, expenses	Director Presentation and Assets, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			from person responsible	Works, Manager Engineering	
585215	Road Management (Works and Infrastructure) Regulations 2015	r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
585216	Road Management (Works and Infrastructure) Regulations 2015	r 22(2)	Power to waive whole or part of fee in certain circumstances	Director Presentation and Assets	Where Council is the coordinating road authority