

S7 Instrument of Sub-Delegation by CEO

Greater Bendigo City Council

Instrument of Sub-Delegation

by

The Chief Executive Officer

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 47(1) of the *Local Government Act 2020*, I, as Chief Executive Officer of Greater Bendigo City Council –

1. delegate each duty and/or function and/or power respectively described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position respectively described in column 3 of the Schedule;
2. record that on the coming into force of this Instrument of Sub-Delegation each delegation under the Instrument of Sub-Delegation dated 15 December 2023 and executed by Chief Executive Officer, Craig Niemann is revoked;
3. declare that this Instrument of Sub-Delegation -
 - 3.1 comes into force immediately upon its execution;
 - 3.2 remains in force until varied or revoked;
 - 3.3 is subject to any conditions and limitations set out in paragraph 4, and in the Schedule; and
 - 3.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
4. declare that the delegate must not determine the issue, take the action or do the act or thing if:
 - 4.1 the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 4.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council; or

- 4.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of ss 11(2)(a) – (n) and 47(2) (inclusive) of the Act or otherwise.

This Instrument of Sub-Delegation is dated 19 September 2024 and is made by the Chief Executive Officer under authority of an instrument of delegation authorised by Resolution of Council made on 19 August 2020.

Signed by the Chief Executive Officer of Council in the presence of:



Witness

Date: 19 September 2024

RELIANSYS® DELEGATIONS
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S7 INSTRUMENT OF SUB-DELEGATION BY CEO

Schedule

Delegation Sources

- Aboriginal Heritage Act 2006
- Associations Incorporation Reform Act 2012
- Audit Act 1994
- Building Act 1993
- Catchment and Land Protection Act 1994
- Child Wellbeing and Safety Act 2005
- Children Youth and Families Act 2005
- Children's Services Act 1996
- Circular Economy (Waste Reduction and Recycling) Act 2021
- Climate Change Act 2017
- Conservation, Forests and Land Act 1987
- Country Fire Authority Act 1958
- Cultural and Recreational Lands Act 1963
- Dangerous Goods Act 1985
- Development Victoria Act 2003
- Disability Act 2006
- Domestic Animals Act 1994
- Domestic Building Contracts Act 1995
- Education and Care Services National Law Act 2010
- Education and Training Reform Act 2006
- Electoral Act 2002
- Electricity Safety Act 1998
- Emergency Management Act 2013
- Environment Protection Act 2017
- Environment Protection Regulations 2021
- Estate Agents Act 1980
- Family Violence Protection Act 2008
- Fences Act 1968
- Filming Approval Act 2014
- Fines Reform Act 2014
- Fire Rescue Victoria Act 1958
- Fire Services Property Levy Act 2012
- Flora and Fauna Guarantee Act 1988
- Food Act 1984
- Freedom of Information Act 1982
- Gambling Regulation Act 2003
- Gender Equality Act 2020
- Graffiti Prevention Act 2007
- Health Records Act 2001
- Heavy Vehicle National Law 2012
- Heavy Vehicle National Law Application Act 2013
- Heritage Act 2017

Delegation Sources (continued)

- Housing Act 1983
- Impounding of Livestock Act 1994
- Independent Broad-Based Anti-Corruption Commission Act 2011
- Infringements Act 2006
- Land Act 1958
- Land Acquisition and Compensation Act 1986
- Livestock Disease Control Act 1994
- Liquor Control Reform Act 1998
- Local Government Act 2020
- Local Government Act 1989
- Magistrates' Court Act 1989
- Major Transport Projects Facilitation Act 2009
- Mineral Resources (Sustainable Development) Act 1990
- National Parks Act 1975
- Pipelines Act 2005
- Privacy and Data Protection Act 2014
- Professional Engineers Registration Act 2019
- Public Interest Disclosures Act 2012
- Public Health and Wellbeing Act 2008
- Public Records Act 1973
- Residential Tenancies Act 1997
- Road Management Act 2004
- Road Safety Act 1986
- Rooming House Operators Act 2016
- Second Hand Dealers and Pawnbrokers Act 1989
- Service Victoria Act 2018
- Sheriff Act 2009
- Sport and Recreation Act 1972
- Subdivision Act 1988
- Summary Offences Act 1966
- Taxation Administration Act 1997
- Transfer of Land Act 1958
- Transport Integration Act 2010
- Unclaimed Money Act 2008
- Valuation of Land Act 1960
- Victorian Environmental Assessment Council Act 2001
- Victorian Local Government Grants Commission Act 1976
- Victoria State Emergency Service Act 2005
- Victorian Data Sharing Act 2017
- Victorian Inspectorate Act 2011
- Victorian Planning Authority Act 2017
- Water Act 1989

Delegation Sources (continued)

- Building Regulations 2018
- Country Fire Authority Regulations 2014
- Dangerous Goods (Explosives) Regulations 2022
- Drugs, Poisons and Controlled Substances Regulations 2017
- Electricity Safety (Electric Line Clearance) Regulations 2020
- Infringements Regulations 2016
- Land Acquisition and Compensation Regulations 2021
- Local Government (General) Regulations 2015
- Local Government (Long Service Leave) Regulations 2021
- Local Government (Planning and Reporting) Regulations 2020
- Occupational Health and Safety Regulations 2017
- Public Health and Wellbeing Regulations 2019
- Public Health and Wellbeing (Prescribed Accommodation) Regulations 2020
- Road Safety Road Rules 2017
- Road Safety (General) Regulations 2019
- Road Safety (Traffic Management) Regulations 2019
- Road Safety (Vehicles) Regulations 2021
- Subdivision (Fees) Regulations 2016
- Subdivision (Procedures) Regulations 2021
- Subdivision (Registrar's Requirements) Regulations 2011
- Miscellaneous and Administrative Powers

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585298	Aboriginal Heritage Act 2006	Parts 4, 6 and 8	Powers, functions and duties of a sponsor of a cultural heritage management plan under Parts 4, 6 and 8 of the Aboriginal Heritage Act 2006.	Not delegated	The powers, functions and duties remain with the CEO
586424	Aboriginal Heritage Act 2006	s 74A(1)	Power to enter into an Aboriginal cultural heritage land management agreement with a registered Aboriginal party	Not delegated	The power remains with the CEO
586425	Aboriginal Heritage Act 2006	s 74E(1)	Duty to give copy of Aboriginal cultural heritage land management agreement to Secretary of the Department of Premier and Cabinet	Director Strategy and Growth	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586115	Associations Incorporation Reform Act 2012	s 132	Power to nominate a body to which assets should be returned	Not delegated	Where a wound up incorporated association has assets consisting of property supplied by Council (which includes the unexpended portion of a grant) The power remains with the CEO
586809	Audit Act 1994	s 13(1)	Duty to pay, to the Consolidated Fund, an amount determined by the Auditor-General to defray the reasonable costs and expenses incurred by or on behalf of the AuditorGeneral in conducting an audit of the financial statements of the public body and expressing an audit opinion on Council under s 11	Director Corporate Performance, Manager Financial Strategy	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586810	Audit Act 1994	s 13(4)	Power to dispute the reasonableness of an amount to be paid	Director Corporate Performance, Manager Financial Strategy	
586811	Audit Act 1994	s 17(1)	Function of being consulted by the Auditor-General	Director Corporate Performance, Manager Financial Strategy	
586812	Audit Act 1994	s 18(1)	Function of receiving a final specification of a performance audit	Director Corporate Performance, Manager Financial Strategy	
586813	Audit Act 1994	s 18(4)(a)	Function of receiving an amended specification	Director Corporate Performance, Manager Financial Strategy	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586814	Audit Act 1994	s 18(4)(b)	Function of being consulted by the Auditor-General	Director Corporate Performance, Manager Financial Strategy	
586815	Audit Act 1994	s 23(1)	Power to enter into an agreement with the Auditor-General for the provision of other auditing services	Director Corporate Performance, Manager Financial Strategy	
586816	Audit Act 1994	s 44	Function of receiving a written notice and power to give consent to entry	Director Corporate Performance, Manager Financial Strategy	
586817	Audit Act 1994	s 45	Power to consent to earlier entry	Director Corporate Performance, Manager Financial Strategy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586818	Audit Act 1994	s 46(1)	Power to request that the Auditor-General, or authorised person, produce proof of identity	Director Corporate Performance, Manager Financial Strategy	
586819	Audit Act 1994	s 47	Duty to provide all reasonable assistance necessary to each of the people listed in s 47(a) – (c) who attends for the purposes of the Auditor-General, or authorised person, exercising the power to enter and inspect Council's premises	Director Corporate Performance, Manager Financial Strategy	
586820	Audit Act 1994	s 48	Power to request that the Auditor-General or authorised person serve an information gathering notice	Director Corporate Performance, Manager Financial Strategy	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586821	Audit Act 1994	s 58(2)(a)(i) & (ii)	Duty to give Council's officer or employee a reasonable opportunity to respond in relation to the adverse material	Director Corporate Performance, Manager Financial Strategy	
586823	Audit Act 1994	s 65(2)	Duty to give Council's officer or employee a reasonable opportunity to respond in relation to the adverse material	Director Corporate Performance, Manager Financial Strategy	
586822	Audit Act 1994	s 68(1)	Function of receiving information acquired by the AuditorGeneral	Director Corporate Performance, Manager Financial Strategy	Where Council is a specified entity
585299	Building Act 1993	s 3(1)	Power to appoint municipal building surveyor	Not delegated	The person must be a registered building surveyor (unlimited) as required by s 213

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					The power remains with the CEO.
585300	Building Act 1993	s 11(2)	Duty to publish notice in a newspaper if regulation under Part 2 ceases to have effect	Municipal Building Surveyor	
586824	Building Act 1993	s 25AD(1)	Function of receiving written notice of the occurrence of each prescribed event and the prescribed information relating to that event	Municipal Building Surveyor	
586825	Building Act 1993	s 25BE	Function of receiving the building permit number and the information given to the Victorian Building Authority (Authority) by the relevant building surveyor under s 18AA in relation to the	Municipal Building Surveyor	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			application for the building permit number		
585301	Building Act 1993	s 29A	Function of giving consent to building permit for demolition in its capacity as responsible authority under the Planning and Environment Act 1987	Director Strategy and Growth, Municipal Building Surveyor, Manager Statutory Planning, Manager Strategic Planning, Coordinator Building Services	<p>Note: s.29A of the Act (application for building permit for demolition) provides that if an application is made to the relevant building surveyor under the Act for a building permit for the demolition of a building on land and:</p> <p>(a) the demolition and all other demolitions completed or permitted in respect of the building within the period of three years immediately preceding the date of the application would together amount to the demolition of</p>

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					<p>more than one half of the volume of the building as it existed at the date of the first building permit to</p> <p>be issued within that period for the demolition of any part of the building; or</p> <p>(b) the demolition is of any part of the facade of a building, then the report and consent of the responsible authority under the Planning and Environment Act 1987 for the planning scheme relating to that land must be obtained to that application.</p>
585302	Building Act 1993	s 29B(1)	Duty to give notice where amendment of planning scheme sought in its capacity as responsible	Director Strategy and Growth, Manager Statutory Planning,	Subject to consultation with Municipal Building Surveyor.

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			authority under the Planning and Environment Act 1987	Manager Strategic Planning	
585303	Building Act 1993	s 29B(3)	Duty to give notice where request for amendment withdrawn, refused etc. in its capacity as responsible authority under the Planning and Environment Act 1987	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
585304	Building Act 1993	s 30	Function of receiving copy permit, plans and other documents	Municipal Building Surveyor, Coordinator Building Services, Building Inspector	
586426	Building Act 1993	s 30B	Function of receiving checklist confirming all relevant documents to be provided by building surveyor	Municipal Building Surveyor, Coordinator Building Services, Building Inspector	

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585305	Building Act 1993	s 31(1)	Duty to keep register of building permits	Municipal Building Surveyor	
585306	Building Act 1993	s 31(2)	Duty to make register available for inspection	Municipal Building Surveyor	
585307	Building Act 1993	s 32	Duty to keep documents	Municipal Building Surveyor	
585308	Building Act 1993	s 32A(2)	Duty to provide Development Victoria notice setting out information in s 32A(3) and a copy of any relevant planning permit within 14 days after being given a copy of building permit under s 30(1), in certain circumstances where s 32A(1) applies	Municipal Building Surveyor	

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585309	Building Act 1993	s 66(b)(i)	Function of determining fees	Not delegated	Fees are determined in the Council's annual budget process.
585310	Building Act 1993	s 73	Function of receiving copy permit, plans and other documents	Municipal Building Surveyor	
585311	Building Act 1993	s 74(1)	Duty to keep register of occupancy permits, temporary approvals and amendments	Municipal Building Surveyor	
585312	Building Act 1993	s 74(2)	Duty to make register available for inspection	Municipal Building Surveyor	
585313	Building Act 1993	s 75	Duty to keep documents	Municipal Building Surveyor	

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585314	Building Act 1993	s 80	Function of receiving notification of appointment	Municipal Building Surveyor	The section provides that a private building surveyor must, within seven days after accepting an appointment under this Part, notify the relevant council in writing of the appointment and the building or building work in respect of which the private building surveyor is appointed.
586826	Building Act 1993	s 80A(3)(a)	Function of receiving written notice of designated building surveyor referred to in s 80A(2)	Municipal Building Surveyor	
586827	Building Act 1993	s 80A(4)(a)	Function of receiving notice of the new designated building surveyor	Municipal Building Surveyor	

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586828	Building Act 1993	s 80C(4)(c)	Function of receiving a copy of the transfer form	Municipal Building Surveyor	
586829	Building Act 1993	s 80D(6)(b)	Function of receiving notification of functions being transferred from an employee building surveyor or a designated building surveyor in accordance with a direction under s 80D(1) or (2)	Municipal Building Surveyor	
585315	Building Act 1993	s 81(2)	Function of receiving notification for work terminated	Municipal Building Surveyor	
586427	Building Act 1993	s 83F	Function of receiving notice of appointment of manager for private building surveyor's business from the Authority	Municipal Building Surveyor	

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585316	Building Act 1993	s 101(2)	Function of receiving copy documents	Municipal Building Surveyor	
585317	Building Act 1993	s 120(2)(a)	Function of receiving notification that an order is complied with	Municipal Building Surveyor	
585318	Building Act 1993	s 123(1)	Power to determine whether to recover from the owner the costs of work carried out or action taken under Part 8 Division 3 of the Act by the municipal building surveyor as a debt due to Council pursuant to s 123(1) of the Act	Municipal Building Surveyor	
585319	Building Act 1993	s 123(2)	Power to determine whether to apply any sum or part of any sum for which a bond or undertaking is deposited with	Municipal Building Surveyor	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			Council under a condition imposed on a permit under s 22 of the Act towards the costs of carrying out work or taking action pursuant to s 123(2) of the Act		
585320	Building Act 1993	s 125(1)	Function of receiving copy notice or order	Municipal Building Surveyor	
585321	Building Act 1993	s 125(2)	Function of receiving written notice of the compliance, amendment or cancellation	Municipal Building Surveyor	
585322	Building Act 1993	s 126(1)	Duty to keep register of emergency orders, building notices and building orders	Municipal Building Surveyor	
586347	Building Act 1993	s 126(2)	Duty to make register available for inspection	Municipal Building Surveyor	

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586703	Building Act 1993	s 138(5)	Power to appeal to the Building Appeals Board	Municipal Building Surveyor	Where Council is a 'prescribed reporting authority'
585323	Building Act 1993	s 160(3)(d)	Power to make application to the Building Appeals Board	Municipal Building Surveyor	
585324	Building Act 1993	s 162(1)(a)(i)	Function of being consulted by the Building Appeals Board	Municipal Building Surveyor	
585325	Building Act 1993	s 162(4)(b)	Function of entering into an agreement when directed by Building Appeals Board	Municipal Building Surveyor	Note: Division 5 of the Act refers to powers concerning disputes and other proceedings and provides for the making of agreements.

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585326	Building Act 1993	s 164(1)	Power to agree to terminate or vary agreement	Municipal Building Surveyor	
585327	Building Act 1993	s 164(2)	Power to terminate or vary agreement	Municipal Building Surveyor	
585328	Building Act 1993	s 164(4)	Power to apply for approval	Municipal Building Surveyor	
585329	Building Act 1993	s 165(1)(a)	Duty to lodge copy or give notice	Municipal Building Surveyor	
585330	Building Act 1993	s 165(1)(b)	Duty to apply to agreement made in the Register	Municipal Building Surveyor	
586830	Building Act 1993	s 192A(7)	Function of receiving a copy of the map prepared by the Minister	Municipal Building Surveyor	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586831	Building Act 1993	s 192A(8)	Duty to make a copy of the most recent map available for inspection by members of the public without charge, during business hours, at Council's offices	Municipal Building Surveyor	
585332	Building Act 1993	s 214(1)	Power to enter into agreement	Not delegated	Note: s.214(1) provides that despite anything to the contrary in the Local Government Act 1989, a council may enter into an agreement with any other council or with the Victorian Building Authority in respect of the carrying out by the Authority or the municipal building surveyor of the second council of any of the functions under this Act or the regulations of the municipal

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					building surveyor of the first council. The power remains with the CEO.
585333	Building Act 1993	s 215(1)	Power to enter into agreements with a private building surveyor	Manager Safe Environments, Director Healthy Communities and Environments	Subject to compliance with the Council's Procurement Policy and s.186 of the Local Government Act 1989.
585334	Building Act 1993	s 216A	Power to apply to the Minister for exemption	Not delegated	Note: s.216A provides that a council may apply to the Minister to exempt its municipal building surveyor from any requirement to consider applications for building permits for building work other

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					than prescribed domestic building work. The power remains with the CEO.
585335	Building Act 1993	s 216C	Power to appoint a municipal building surveyor to carry out certain functions outside of the municipal district	Not delegated	The power remains with the CEO.
586832	Building Act 1993	s 216D(2)	Duty to establish and maintain a register of swimming pools located in Council's municipal district	Building Inspector	
586833	Building Act 1993	s 216D(5)(a)	Duty to submit, on request, all or any part of the information, record and	Building Inspector	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			document recorded in the register to the Authority		
586834	Building Act 1993	s 216D(5)(b)	Duty to submit, on request, all or any part of the information, record and document recorded in the register to any other prescribed person, agency or body	Building Inspector	
585336	Building Act 1993	s 222	Function of receiving order from Minister	Not delegated	Note: s.222 provides that if, after due inquiry, the Minister considers that a council or municipal building surveyor has not satisfactorily carried out any function given to the council or building surveyor under this Act or the

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					<p>regulations, the Minister may, by order, direct the council—</p> <p>(a) to carry out the function within a specified time; or</p> <p>(b) to cause the building surveyor to carry out the function within a specified time, as the case requires.</p> <p>The function remains with the CEO.</p>
586592	Building Act 1993	s 230(2)	Duty to keep a register containing the prescribed information relating to the exercise of a power of entry under Subdivision 5 by any of the authorised persons	Municipal Building Surveyor	

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			referred to in s 230(2)(a) and (b)		
586593	Building Act 1993	s 230(7)(a)	Duty to keep the prescribed information relating to each exercise of a power of entry under Subdivision 5 for 10 years after the date of the entry	Municipal Building Surveyor	
586594	Building Act 1993	s 230(7)(b)	Duty to make the register required under s 230(2) available for inspection by the Authority on request, and at a time agreed to between Council and the Authority	Municipal Building Surveyor	
586595	Building Act 1993	s. 230(7)(c)	duty to provide an extract under s 230(6), if requested	Municipal Building Surveyor	

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586596	Building Act 1993	s 232	Power to receive complaints about the exercise of a power under Part 13 Division 2 by Council's municipal building surveyor, or a person authorised by Council's municipal building surveyor to act on behalf of the municipal building surveyor	Manager Safe Environments	
586597	Building Act 1993	s 234A	Duty to consider the complaint and give a written report to the complainant of the person's consideration of the complaint	Manager Safe Environments	If the complaint is brought under Part 13 Division 2 of the Act
586545	Building Act 1993	s 236(7)	Power to consent to remove or deface an order or notice put up under s 236(4) or 236(4A)	Municipal Building Surveyor	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
585337	Building Act 1993	s 241(1)&(4)	Power to authorise a person or persons to bring proceedings for a summary offence against Part 3, 4, 5, 7 or 8 of the Act or the building regulations within Council's municipal district pursuant to s 241(1) and 241(4)	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	
585338	Building Act 1993	s 242	Function of receiving funds recovered through prosecution	Municipal Building Surveyor	
585339	Building Act 1993	s 252(1)	Power to determine whether to apply to the Magistrates' Court for a warrant under s 252 of the Act if a person refuses to vacate a building or land when required to do so by order under the Act	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	Note: refers to the power of a council apply to the Magistrates' Court for a warrant if a person refuses to vacate a building or land when

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			pursuant to s 252(1) of the Act		required by order under the Act.
586546	Building Act 1993	s 259AB(1)	Function of entering an information sharing arrangement with the Authority	Manager Safe Environments, Director Healthy Communities and Environments	Subject to s 259AB(2) Where Council is a relevant agency <hr/> The function remains with the CEO.
586547	Building Act 1993	s 259AB(3)	Power to request and receive information held by the Authority, and power to disclose information to the Authority	Municipal Building Surveyor	Only to the extent that the information is reasonably necessary to assist in the exercise of functions under this Act, or the functions of Council Where Council is a relevant agency
586548	Building Act 1993	s 259AB(4)(a)	Function of being referred, by the Authority, any matter (including any complaint)	Municipal Building Surveyor	Where Council is a building regulator

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			with respect to building work, plumbing work or architectural services		
586549	Building Act 1993	s 259AB(4)(b)	Function of receiving from the Authority any matter of a type described in s 259AB(4)(a)	Municipal Building Surveyor	Where Council is a building regulator
586550	Building Act 1993	s 259AB(4)(c)	Function of conducting a joint investigation with the Authority into any matter of a type described in s 259AB(4)(a)	Municipal Building Surveyor	Where Council is a building regulator
586551	Building Act 1993	s 259AB(5)	Power to, despite any other Act or law of the State, refer a matter referred to in s 259AB(4) to the Authority, or to conduct an investigation	Municipal Building Surveyor	Where Council is a building regulator

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			into the matter jointly with the Authority		
585340	Building Act 1993	sch 2 cl 1(c)(i)	Function of determining fees	Not delegated	Fees are determined in the Council's annual budget process.
585341	Building Act 1993	sch 2 cl 4(2)	Function of receiving copy application	Municipal Building Surveyor	
585342	Building Act 1993	sch 2 cl 4(3)	Function of receiving fees	Municipal Building Surveyor	
585343	Building Act 1993	sch 2 cl 4(4)	Power to fix fees in accordance with cl 4(5)	Not delegated	Note: The Schedule provides that Council may fix fees (not exceeding the maximum fees prescribed) for applications or classes of applications referred

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					to it under the Act or the Regulations. Fees are determined in the Council's annual budget process.
586704	Building Act 1993	sch 2 cl 4A(2)(b)	Duty to give the owner of the allotment an opportunity to make a submission in respect of the possible detriment	Municipal Building Surveyor	Where Council is the 'reporting authority'
586116	Catchment and Land Protection Act 1994	s 22A(4)	Function of receiving a copy of the Minister's declaration	Director Presentation and Assets, Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586117	Catchment and Land Protection Act 1994	s 22B	Duty to prepare a roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	Where a declaration has been made in respect of Council's municipal district, under s 22A See also s. 22C for the contents of the plan
586118	Catchment and Land Protection Act 1994	s 22C(3)	Function of determining which additional information to include in a roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586119	Catchment and Land Protection Act 1994	s 22D	Duty to have regard to matters in s22D(a) - (c) when preparing a roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586120	Catchment and Land Protection Act 1994	s 22E(1)	Duty to submit proposed roadside weed and pest animal management plan within 120 days of Minister's declaration	Director Presentation and Assets, Manager Parks and Open Space	
586121	Catchment and Land Protection Act 1994	s 22E(2)	Power to apply in writing to the Minister to request an extension of time to submit the proposed roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586122	Catchment and Land Protection Act 1994	s 22F	Duty to comply with procedure described in s 22F before preparing roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586123	Catchment and Land Protection Act 1994	s 22G	Duty to comply with request of Minister to provide a revised roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586124	Catchment and Land Protection Act 1994	s 22H	Function of receiving notice from the Minister of approval of roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586125	Catchment and Land Protection Act 1994	s 22I(1)	Duty to publish the approved roadside weed and pest animal management plan on Council's website as soon as practicable after plan is approved	Director Presentation and Assets, Manager Parks and Open Space	
586126	Catchment and Land Protection Act 1994	s 22I(2)	Duty to ensure that copies of the approved roadside weed and pest animal	Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			management plan are available for inspection during normal office hours		
586127	Catchment and Land Protection Act 1994	s 22J	Duty to implement measures set out in approved roadside weed and pest animal management plan	Manager Parks and Open Space	
586128	Catchment and Land Protection Act 1994	s 22K(1),(2)&(3)	Power to request, in writing, that the Minister approve a variation of its approved roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586129	Catchment and Land Protection Act 1994	s 22K(4)	Function of receiving notice of Minister's decision to approve or refuse to approve the request for a variation of roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586130	Catchment and Land Protection Act 1994	s 22L	Function of receiving Minister's request to vary approved roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586131	Catchment and Land Protection Act 1994	s 22M(1)	Duty to publish a consolidated version of its approved roadside weed and pest animal management plan on its website as soon as practicable after variation under s 22K or 22L	Manager Parks and Open Space	
586132	Catchment and Land Protection Act 1994	s 22M(2)	Duty to ensure that a consolidated version of its approved roadside weed and pest animal management is available for inspection	Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586133	Catchment and Land Protection Act 1994	s 22N(2)	Function of receiving notice of Minister's intention to suspend the approval of a roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586134	Catchment and Land Protection Act 1994	s 22N(2)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal management plan should not be suspended	Director Presentation and Assets, Manager Parks and Open Space	
586135	Catchment and Land Protection Act 1994	s 22N(3)	Function of receiving notice of Minister's decision	Director Presentation and Assets, Manager Parks and Open Space	
586136	Catchment and Land Protection Act 1994	s 22O(2)	Function of receiving notice of Minister's intention to revoke his or her approval of	Director Presentation and Assets, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			a roadside weed and pest animal management plan	Parks and Open Space	
586137	Catchment and Land Protection Act 1994	s 22O(2)(b)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal management plan should not be revoked	Director Presentation and Assets, Manager Parks and Open Space	
586138	Catchment and Land Protection Act 1994	s 22O(3)	Function of receiving notice of Minister's decision to revoke his or her approval of a roadside weed and pest animal management plan	Director Presentation and Assets, Manager Parks and Open Space	
586139	Catchment and Land Protection Act 1994	s 22P(1)	Function of receiving request to provide the Minister with specified information or documentation	Director Presentation and Assets, Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586140	Catchment and Land Protection Act 1994	s 22P(2)	Duty to provide Minister with requested information or documentation	Director Presentation and Assets, Manager Parks and Open Space	
586141	Catchment and Land Protection Act 1994	s 22Q	Duty to provide Minister with a written report setting out the outcomes of the measures set out in the plan within 30 days after the plan ceases to operate	Director Presentation and Assets, Manager Parks and Open Space	
586466	Child Wellbeing and Safety Act 2005	ss 19 & 23A	Duty to comply with the Child Safe Standards	All staff	Where Council is a Schedule 1 entity <hr/> Note: Child Safe Standards means the standards made under s.17(1) of the Act.
586467	Child Wellbeing and Safety Act 2005	s 25	Function of receiving education, information and advice from the Commission	Manager Community and Environmental Health, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			for Children and Young People regarding the Child Safe Standards	Child Safety and Early Learning, Director Healthy Communities and Environments	
652361	Child Wellbeing and Safety Act 2005	s 29A(2)(a)	Function of receiving notice of inspection of the relevant premises by an authorised officer	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	
586472	Child Wellbeing and Safety Act 2005	s 30	Duty to comply with notice to provide documents given under s 30(1A)	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in People and Culture Unit, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
586473	Child Wellbeing and Safety Act 2005	s 31	Duty to comply with notice to comply given under s 31(1)	Directors, Managers and other members of OLT, Coordinators and other members of ADT	
652362	Child Wellbeing and Safety Act 2005	s 34C	Duty to comply with an adverse publicity order	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	
586474	Child Wellbeing and Safety Act 2005	s 36	Duty to ensure that the Commission, a sector regulator or authorised person is given any	Directors, Managers and other members of OLT, Coordinators	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			assistance reasonably required to perform functions	and other members of ADT	
652363	Child Wellbeing and Safety Act 2005	s 36A	Function of receiving an official warning from the sector regulator	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	
652364	Child Wellbeing and Safety Act 2005	s 36B	Function of receiving infringement notice	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
652365	Child Wellbeing and Safety Act 2005	s 36C(1)	Power to make an enforceable undertaking	Director Healthy Communities and Environments	
652366	Child Wellbeing and Safety Act 2005	s 36C(3)	Power to withdraw or vary an enforceable undertaking	Director Healthy Communities and Environments	Must be in writing.
586475	Child Wellbeing and Safety Act 2005	s 41I	Power to seek review by the sector regulator of decision by the Commission to issue a notice to produce or a notice to comply, or to issue an official warning or to publish information	Directors, Managers and other members of OLT	
586476	Child Wellbeing and Safety Act 2005	s 41J	Power to apply to VCAT for a review of the sector regulator to issue a notice to comply or to publish information	Directors, Managers and other members of OLT	Must have first exhausted all available avenues for review under s 41I

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586477	Child Wellbeing and Safety Act 2005	s 41M	Function of being given opportunity to comment on adverse comment or opinion to be included in annual report or further report	Directors	
586705	Child Wellbeing and Safety Act 2005	s 41V	Power to, on Council's own initiative, disclose confidential information, other than excluded information, to another information sharing entity	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'disclosing entity'
586706	Child Wellbeing and Safety Act 2005	s 41V	Function of receiving confidential information, other than excluded information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director	Where Council is an 'information sharing entity' and a 'receiving entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
586707	Child Wellbeing and Safety Act 2005	s 41W(1)	Power to request another information sharing entity to disclose confidential information, other than excluded information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'
586708	Child Wellbeing and Safety Act 2005	s 41W(1)	Function of receiving confidential information, other than excluded information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586709	Child Wellbeing and Safety Act 2005	s 41W(1)	Function of receiving a request for confidential information, other than excluded information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586710	Child Wellbeing and Safety Act 2005	s 41W(2)	Power to disclose to the responding entity any confidential information that may assist the responding entity	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586711	Child Wellbeing and Safety Act 2005	s 41W(2)	Function of receiving confidential information from an information sharing entity	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586712	Child Wellbeing and Safety Act 2005	s 41W(3)	Duty to comply with a request made under s 41W(1)	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586713	Child Wellbeing and Safety Act 2005	s 41W(4)	Duty to provide reasons, in writing, as to why Council cannot comply with a request made under s 41W(1)	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586714	Child Wellbeing and Safety Act 2005	s 41W(4)	Function of receiving reasons from a responding entity as to why it cannot comply with a request made under s 41W(1)	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'
586715	Child Wellbeing and Safety Act 2005	s 41Y	Power to disclose confidential information, other than excluded	Manager Community and Environmental Health, Coordinator Child Safety and	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			information, to any person set out in s 41Y(1)(a) – (c)	Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	
586716	Child Wellbeing and Safety Act 2005	s 41Z	Power to collect and use any confidential information disclosed to Council under Part 6A	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, All Maternal Child Health Staff, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586717	Child Wellbeing and Safety Act 2005	s 41ZC	Duty to record prescribed information in respect of its collection, use and	Manager Community and Environmental Health, Coordinator Child Safety and	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			disclosure of confidential information	Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	
586718	Child Wellbeing and Safety Act 2005	s 41ZD(2)	Power to collect, use or disclose confidential information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' within the meaning of Part 5A of the Family Violence Protection Act 2008
586719	Child Wellbeing and Safety Act 2005	s 41ZF	Power to refuse to give an individual access to their confidential information under a relevant privacy law	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
586553	Child Wellbeing and Safety Act 2005	s 43(1)(a)	Function of receiving notice of the birth of a child	Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Maternal Child Health Nurse	Where the mother of the child usually resides in Council's municipal district
586554	Child Wellbeing and Safety Act 2005	s 43(1)(b)	Function of receiving notice of the birth of a child	Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Maternal Child Health Nurse	When the municipal district in which the mother usually resides is unknown and the birth occurs in Council's municipal district
585344	Children Youth and Families Act 2005	s 23(1)	Function of being allocated money by the Secretary for the purposes of Part 3.1	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585345	Children Youth and Families Act 2005	s 25	Power to use land or property for the purposes of the Department of Health and Human Services	Director Healthy Communities and Environments	Where authorised by the Secretary
585346	Children Youth and Families Act 2005	s 26	Function of entering into an agreement with the Secretary	Director Healthy Communities and Environments	
586482	Children Youth and Families Act 2005	s 30	Function of having matters referred to it by the Secretary to provide advice, services and support to the child, family of the child or mother of the unborn child	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Immunisation Team Leader, Nominated Supervisors of Early Learning Centres, Maternal Child Health Services Coordinators and other members of	Where Council is not registered as a community service but is established to provide services to meet the needs of children requiring care, support, protection or accommodation and of families requiring support

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				ADT, Director Healthy Communities and Environments	
585347	Children Youth and Families Act 2005	s 192	Power to provide information to the Secretary	Directors, Managers and other members of OLT	
585348	Children Youth and Families Act 2005	s 196	Function of receiving written direction from an authorised officer in relation to disclosure of information	Directors, Managers and other members of OLT	
585349	Children Youth and Families Act 2005	s 197	Duty to comply with written direction from authorised officer	Directors, Managers and other members of OLT	
586835	Children's Services Act 1996	s 166(1)	Function of receiving, from the Regulatory Authority, information in respect of a	Coordinator Child Safety and Early Learning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			children's service for a purpose listed in s 166(2)		
652367	Circular Economy (Waste Reduction and Recycling) Act 2021	s 50(2)	Function and power of sharing information or data with the Head, Recycling Victoria where permitted	Managers and other members of OLT, Coordinators and other members of ADT	
652368	Circular Economy (Waste Reduction and Recycling) Act 2021	s 56	Power to enter into an agreement with the Head, Recycling Victoria	Director Presentation and Assets	
652369	Circular Economy (Waste Reduction and Recycling) Act 2021	s 57	Function of receiving advice and support from the Head, Recycling Victoria	All staff	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
652370	Circular Economy (Waste Reduction and Recycling) Act 2021	s 58	Duty to have regard to guidelines issued by the Head, Recycling Victoria	All staff	
652371	Circular Economy (Waste Reduction and Recycling) Act 2021	s 60	Duty to provide municipal residual waste and municipal recycling services	Director Presentation and Assets, Manager Resource Recovery and Education	
586483	Climate Change Act 2017	s 46	Power to make statement (a Council pledge) in respect of greenhouse gas emissions reductions	Not delegated	Council must consider factors, and include details prescribed, in s 47 The power remains with the CEO
586484	Climate Change Act 2017	s 48	Duty to give copy of Council pledge to Minister as soon	Not delegated	The duty remains with the CEO

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			as practicable following preparation		
586485	Climate Change Act 2017	s 49(3)	Duty to have regard to any directions of Minister regarding preparation of an emissions reduction pledge	Director Presentation and Assets, Manager Parks and Open Space, Energy Efficiency Officer	
586486	Climate Change Act 2017	s 82(1)	Function of receiving notice of proposed Carbon Sequestration Agreement	Manager Parks and Open Space	Where Council is the public land manager
585350	Conservation, Forests and Land Act 1987	s 66(1)	Duty to submit plans to the Secretary to the Department of Environment, Land, Water and Planning of specified works prior to their commencement	Not delegated	Specified works are listed in sch 3 of the Act Note: 'Works' means works referred to in s.3 to the Act including soil and vegetation disturbance above 1,200m, the annual works programme of authorities under the Water Act

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					1989 and construction of dams and developments with a habitat under the Flora and Flora and Fauna Guarantee Act 1988. Duty remains with the CEO.
585351	Conservation, Forests and Land Act 1987	s 67	Power to take action contrary to a Code of Practice if paragraphs (a) and (b) apply	Not delegated	<hr/> Sections (a) and (b) are where: a) the Authority is satisfied that there is no feasible and prudent alternative; and b) all measures that can reasonably be taken to minimise the adverse effect of the action are taken.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					Power remains with the CEO.
585352	Country Fire Authority Act 1958	s 36	Function of providing fire hydrants when so requested by the Authority	Director Strategy and Growth, Manager Statutory Planning	
585353	Country Fire Authority Act 1958	s 41A	Power to recover costs of serving notice by fire prevention officer	Coordinator Resilient Communities, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585354	Country Fire Authority Act 1958	s 42(1)	Power to request officers and members of any CFA brigade to carry out work (including burning) for the removal or abatement of any	Coordinator Resilient Communities, Director Healthy Communities and Environments,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			fire danger or for the prevention of fire	Manager Climate Change and Environment	
585355	Country Fire Authority Act 1958	s 42(2)	Duty to pay for work undertaken	Coordinator Resilient Communities, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585356	Country Fire Authority Act 1958	s 43(1)	Duty to take all practicable steps to prevent occurrence of fires and minimise the danger of spread of fires	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy Communities and Environments, Manager Climate	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Change and Environment	
585357	Country Fire Authority Act 1958	s 43(2)	Power to acquire equipment, etc. for purposes of s.43(1) and pay for it out of municipal fund	Director Healthy Communities and Environments, Manager Climate Change and Environment	
585358	Country Fire Authority Act 1958	s 50F(1)	Power to prepare Neighbourhood Safer Places Plan	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy Communities and Environments, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585359	Country Fire Authority Act 1958	s 50F(4)	Duty to publish and make the Neighbourhood Safer Places Plan available at Council's office for public inspection during office hours free of charge	Manager Community Partnerships, Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy Communities and Environments	
585360	Country Fire Authority Act 1958	s 50G(1)	Duty to identify and designate places as neighbourhood safer places	Director Healthy Communities and Environments, Manager Climate Change and Environment	
585361	Country Fire Authority Act 1958	s 50G(4)	Duty to ask the CFA to assess the neighbourhood safer place	Director Healthy Communities and Environments, Manager Climate	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Change and Environment	
585362	Country Fire Authority Act 1958	s 50H(1)	Duty to ensure that appropriate signage is provided at neighbourhood safer places	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585363	Country Fire Authority Act 1958	s 50I	Duty to maintain all designated neighbourhood safer places	Director Healthy Communities and Environments, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585364	Country Fire Authority Act 1958	s 50J(1)	Duty to conduct an annual review of designated neighbourhood safer places by 31 August of each year	Coordinator Resilient Communities, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585365	Country Fire Authority Act 1958	s 50J(2)	Duty to ask the CFA to assess each neighbourhood safer place	Coordinator Resilient Communities, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585366	Country Fire Authority Act 1958	s 50J(5)	Power to decommission a neighbourhood safer place if paragraphs (a) or (b) apply	Coordinator Resilient Communities, Director Healthy Communities and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environments, Manager Climate Change and Environment	
585367	Country Fire Authority Act 1958	s 96A(1)(a)	Duty to appoint fire prevention officer	Director Healthy Communities and Environments, Manager Climate Change and Environment	
585368	Country Fire Authority Act 1958	s 96A(1)(b)	Power to appoint assistant fire prevention officers	Director Healthy Communities and Environments, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585369	Country Fire Authority Act 1958	s 109C	Function of receiving funds for penalties recovered under s 41E	Manager Financial Strategy, Director Healthy Communities and Environments, Manager Climate Change and Environment	
585370	Cultural and Recreational Lands Act 1963	s 4	Function of receiving rates	Manager Financial Strategy, Team Leader Rates and Revenue, Coordinator Property Information, Senior Coordinator Rates and Revenue	
585371	Dangerous Goods Act 1985	s 29	Function of receiving statement from the Victorian WorkCover Authority about details of dangerous goods on licensed premises	Not delegated	Function remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586487	Development Victoria Act 2003	s 13(1)	Function of entering into agreement with Development Victoria concerning particular issues	Director Corporate Performance, Director Presentation and Assets	Function of 'public statutory body'
586488	Development Victoria Act 2003	s 39(2)	Duty to comply with order from Governor in Council issued under s.39(1) to surrender land in a project area	Directors	Duty of 'public statutory body'
586489	Development Victoria Act 2003	s 51I(3)(b)	Function of receiving notice of resolution levying a general charge from Development Victoria	Directors	
586490	Development Victoria Act 2003	s 51Q(3)(b)	Function of receiving notice of resolution levying an infrastructure recovery charge from Development Victoria	Directors	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586491	Development Victoria Act 2003	s 51ZA	Function of receiving written notice of charge from Development Victoria, where Council has submitted notice to Authority pursuant to s 21(2A) of the Subdivision Act 1988	Directors	
586492	Development Victoria Act 2003	s 56D(1)	Duty to give relevant Ministers and Treasurer statement allocating the property, rights and liabilities of Council in relation to designated project to Development Victoria	Not delegated	Duty of 'nominated agency' The duty remains with the CEO
586493	Development Victoria Act 2003	s 56D(4)	Function of complying with request from Treasurer and relevant Minister to amend statement under s 56D(1)	Not delegated	Function of 'nominated agency' The function remains with the CEO

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586494	Development Victoria Act 2003	s 56E(1)	Function of issuing certificate certifying that property, rights or liabilities of Council have been allocated to Development Victoria	Not delegated	Function of 'nominated agency' <hr/> The function remains with the CEO
586495	Development Victoria Act 2003	s 56E(2)	Duty to revoke certificate given under s 56E(1) and replacing with a new certificate, if directed by Treasurer and relevant Minister	Not delegated	Duty of 'nominated agency' <hr/> The duty remains with the CEO
586496	Development Victoria Act 2003	s 56E(3)	Duty to keep register of certificates issues under s 56E, and make reasonably available for inspection	Directors	Duty of nominated agency
586142	Disability Act 2006	s 38(4)	Power to prepare a Disability Action Plan, in accordance with s 38	Manager Community Partnerships, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
586143	Disability Act 2006	s 38(5)	Duty to report on the implementation of the Disability Action plan in Council's annual report	Manager Community Partnerships, Director Healthy Communities and Environments	If a plan is prepared under s 38(4) or is taken to be prepared under s 38(2)
586144	Disability Act 2006	s 38(5A)	Duty to ensure certain disability matters are addressed in the Council Plan	Manager Community Partnerships, Director Healthy Communities and Environments	If Council has not determined to prepare a plan under s 38(4) or are not taken to have prepared a plan under s 38(2)
585372	Domestic Animals Act 1994	s 10	Function of receiving applications for registration of dogs or cats	Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585373	Domestic Animals Act 1994	s 10A(4)	Duty to not register or renew the registration of a dangerous dog or a restricted breed dog unless the dog is (a) desexed or (b) a dangerous dog that is not a restricted breed dog and is exempt under s 10B(1)(c), 10B(1)(d) or 10B(1)(e) from the requirement to be desexed or (c) a restricted breed dog that is not a dangerous dog and is exempt under s 10B(1)(e) from the requirement to be desexed	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585374	Domestic Animals Act 1994	s 10C(1)	Duty to not register a dog or cat unless the dog or cat (a) has been implanted with prescribed permanent identification device or (b) is	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			of a class of dogs exempt under a resolution made under s 10D(3), from the requirement to be implanted with such a device or (c) is otherwise exempted under the Act from the requirement to be implanted with such a device or (d) subject to s 10C(2), has previously been registered with Council at any time in the 12 month period immediately before the application for registration was lodged		
585375	Domestic Animals Act 1994	s 10C(5)	Duty to cause to be published a copy of the resolution	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585376	Domestic Animals Act 1994	s 10C(6)	Duty to not register or renew registration of dangerous dog, menacing dog or restricted breed dog unless the dog has been implanted with permanent identification device	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585377	Domestic Animals Act 1994	s 10D(6)	Duty to cause to be published a copy of the resolution	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585378	Domestic Animals Act 1994	s 12(1)	Power to appoint an agent for Council in the registration of cats and dogs	Manager Safe Environments	
585379	Domestic Animals Act 1994	s 13	Function of receiving notification of sale by domestic animal business or	Manager Safe Environments, Team Leader Local Laws,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			foster carer (including where the animal was not registered)	Coordinator Local Laws and Animal Services	
585380	Domestic Animals Act 1994	s 14(b)	Power to approve form of registration or renewal of registration of dogs and cats	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585381	Domestic Animals Act 1994	s 15(2)	Power to permit pro-rata fees for dogs or cats registered for part of a year	Director Healthy Communities and Environments	
585382	Domestic Animals Act 1994	s 15(6)	Duty to waive 50% of a registration fee of dogs or cats if paragraphs (a) or (b) apply	All staff	
585383	Domestic Animals Act 1994	s 16	Duty to register or renew the registration of a dog or cat	Manager Safe Environments, Team	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			(other than a dangerous or restricted breed dog) in certain circumstances	Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585384	Domestic Animals Act 1994	s 17(1)	Power to register or renew the registration of a dangerous dog and impose conditions upon the registration	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585385	Domestic Animals Act 1994	s 17(1A)(a)	Power to register or renew the registration of a restricted breed dog	Manager Safe Environments, Coordinator Local Laws and Animal Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586555	Domestic Animals Act 1994	s 17(1A)(b)	Power to impose conditions on the registration or the renewal of the registration of a restricted breed dog	Manager Safe Environments, Coordinator Local Laws and Animal Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device
585386	Domestic Animals Act 1994	s 17(2)	Duty to notify owner and allow owner opportunity to make submissions, if Council proposes not to register or renew the registration of a dangerous dog or restricted breed dog	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585387	Domestic Animals Act 1994	s 17(3)	Duty to consider submissions in relation to the registration or renewal of registrations of a dangerous dog before making decision	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585388	Domestic Animals Act 1994	s 17(4)	Duty to serve written notice of decision not to register or renew registration of dangerous dog or restricted breed dog	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585389	Domestic Animals Act 1994	s 18(1)	Duty to keep register and allow inspection of register of all registered dogs and cats	Manager Safe Environments	
585390	Domestic Animals Act 1994	s 18(2)(b)	Power to fix fee for inspection of registrations of dogs and cats in the municipality	Not delegated	Fees are determined in the Council's annual budget process.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585391	Domestic Animals Act 1994	s 18(3)	Power to fix fees for making of records or obtaining certificates	Not delegated	Fees are determined in the Council's annual budget process.
585392	Domestic Animals Act 1994	s 19(1)(a)	Duty to allocate a registration number to every dog and cat which is registered	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585393	Domestic Animals Act 1994	s 19(1)(b)	Duty to give or send the owner a registration certificate	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585394	Domestic Animals Act 1994	s 19(1)(c)	Duty to issue to the owner an identification marker	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585395	Domestic Animals Act 1994	s 23(6)	Duty to give owner or occupier of the private property a copy of a notice served under s 23(3)	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585396	Domestic Animals Act 1994	s 25(3)	Duty to cause to be published any orders made by Council under s 25	Manager Safe Environments	
585397	Domestic Animals Act 1994	s 26(2A)	Duty to obtain agreement of owner or occupier of private	Manager Safe Environments,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			property, where Council proposes to make, by resolution, an order under s 26(2)	Director Healthy Communities and Environments	
585398	Domestic Animals Act 1994	s 26(3)	Duty to cause to be published any orders made by Council under s 26	Manager Safe Environments	
585399	Domestic Animals Act 1994	s 33A(1)	Duty to accept any dog or cat kept surrendered to Council by the owner of the animal	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586145	Domestic Animals Act 1994	s 33A(3)	Duty to give Secretary certain information about a dog under its control if dog exhibits aggressive behaviour, may have been	Manager Safe Environments, Team Leader Local Laws, Coordinator Local	This information must be given to the Secretary in the time specified in s 33A(4)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			involved in a dog attack or may be a restricted breed dog	Laws and Animal Services	
585400	Domestic Animals Act 1994	s 33A(2)(b)	Duty to deal with surrendered dog or cat in accordance with the Act, the regulations and relevant Codes of Practice	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585401	Domestic Animals Act 1994	s 34(1)	Power to declare a dog dangerous	Manager Safe Environments, Director Healthy Communities and Environments	
585402	Domestic Animals Act 1994	s 34(2)	Duty not to declare a dog dangerous in certain circumstances	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
585403	Domestic Animals Act 1994	s 35(2)	Duty to notify the owner and receive written and oral submissions from the owner if proposing a dog be declared dangerous	Manager Safe Environments, Director Healthy Communities and Environments	
585404	Domestic Animals Act 1994	s 35(3)	Duty to consider materials submitted before making a declaration	Manager Safe Environments, Director Healthy Communities and Environments	
585405	Domestic Animals Act 1994	s 36	Duty to give written notice of a declaration to owner	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585406	Domestic Animals Act 1994	s 37	Function of receiving notification from owners of certain dogs	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
585407	Domestic Animals Act 1994	s 41B(1)	Duty to notify the owner and allow it the opportunity to make submissions to the Council	Manager Safe Environments, Director Healthy Communities and Environments	
585408	Domestic Animals Act 1994	s 41C	Duty to give notice of a menacing dog declaration to owner	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585409	Domestic Animals Act 1994	s 41D	Function of receiving notification in relation to menacing dog	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585410	Domestic Animals Act 1994	s 41F	Function of receiving notification from owners of restricted breed dogs	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585411	Domestic Animals Act 1994	s 41J(2)(a)	Power to issue a permit to own more than 2 restricted breed dogs to any person who has applied to the Council for such a permit	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585412	Domestic Animals Act 1994	s 41J(2)(b)	Power to issue a permit to keep more than 2 restricted breed dogs at a premises to any person who has applied to the Council for such a permit	Manager Safe Environments, Director Healthy Communities and Environments	
585413	Domestic Animals Act 1994	s 41J(3)	Power to fix fee for application for permit	Not delegated	Fees are determined in the Council's annual budget process.
585414	Domestic Animals Act 1994	s 44(1)	Power to require restraint of animals	Manager Safe Environments, Director Healthy Communities and Environments	If Council has made a relevant local law prohibiting the keeping of animals in a specified area
585415	Domestic Animals Act 1994	s 44(2)	Duty to give written notice of requirement in s 44(1)	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
585416	Domestic Animals Act 1994	s 44AC(1)(c)	Power to inspect information kept on register of dangerous, menacing and restricted breed dogs, in accordance with the regulations	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
585417	Domestic Animals Act 1994	s 44AE	Duty to provide details of dangerous, menacing or restricted breed dogs to Secretary	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585418	Domestic Animals Act 1994	s 44AEA	Duty to provide to the Secretary information	Manager Safe Environments, Team Leader Local Laws,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			relating to a dog destroyed under s 84TA, 84TB, 84TC	Coordinator Local Laws and Animal Services	
585419	Domestic Animals Act 1994	s 44AF	Duty to provide to the Secretary information relating to dangerous, menacing or restricted breed dogs	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585420	Domestic Animals Act 1994	s 44AG	Duty to provide to the Secretary information about owners of dangerous, menacing or restricted breed dogs	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585421	Domestic Animals Act 1994	s 44AH	Duty to provide, when requested under s 44H (1) a statement to Secretary confirming that information	Manager Safe Environments, Team Leader Local Laws, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			previously provided by Council is accurate	Laws and Animal Services	
585422	Domestic Animals Act 1994	s 46(1)	Function of receiving applications to register a premises	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585423	Domestic Animals Act 1994	s 46(2)	Power to approve form of registration of domestic animal businesses and information required	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586656	Domestic Animals Act 1994	s 46(3)	Function of requiring and receiving any further	Manager Safe Environments, Team Leader Local Laws, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			information relating to an application Council	Laws and Animal Services	
585424	Domestic Animals Act 1994	s 47(1) & (2)	Power to register and impose any terms, conditions, limitations or restrictions on the registration of premises for the purposes of a domestic animal business	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585425	Domestic Animals Act 1994	s 48(2)	Power to approve form of renewal of registration	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586657	Domestic Animals Act 1994	s 48(3)	Power to approve form of renewal of registration and information required	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586658	Domestic Animals Act 1994	s 48(4)	Function of requiring and receiving any further information relating to the application Council	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
585426	Domestic Animals Act 1994	s 49(1)	Power to fix fees for registration or renewal of registration of domestic animal premises	Not delegated	Fees are determined in the Council's annual budget process.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585427	Domestic Animals Act 1994	s 49(2)	Power to refund all or part of application fee	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
585428	Domestic Animals Act 1994	s 52(1)	Function of receiving an application for transfer of registration to a new premises	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585429	Domestic Animals Act 1994	s 52(2)(a)	Power to approve form of application to transfer registration	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
585430	Domestic Animals Act 1994	s 52(2)(c)	Power to fix fee for transfer of registration and information required	Not delegated	Fees are determined in the Council's annual budget process.
586659	Domestic Animals Act 1994	s 52(3)	Function of requiring and receiving any further information relating to the transfer of registration	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
585431	Domestic Animals Act 1994	s 52(4)	Power to register new (transferred) premises as a domestic animal business and impose any terms,	Manager Safe Environments, Team Leader Local Laws, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			conditions, limitations or restrictions on that registration	Laws and Animal Services	
585432	Domestic Animals Act 1994	s 54(1)	Power to refuse to register or renew the registration, refuse to transfer registration, suspend registration and revoke registration of premises	Director Health and Wellbeing, Manager Safe Environments	
585433	Domestic Animals Act 1994	s 54(2)	Power to act in accordance with s 54(1) if satisfied that the circumstances of s 54(2)(a) or (b) are in existence	Manager Safe Environments, Director Healthy Communities and Environments	
586351	Domestic Animals Act 1994	s 54(3)	Duty to refuse to register or renew the registration of a premises in relation to a breeding domestic animal	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			business in certain circumstances	Communities and Environments	
586660	Domestic Animals Act 1994	s 54(3A)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is an animal shelter, a pet shop or a pound in certain circumstances	Manager Safe Environments, Director Healthy Communities and Environments	
586661	Domestic Animals Act 1994	s 54(3B)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is a breeding	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			domestic animal business in certain circumstances		
586662	Domestic Animals Act 1994	s 54A(1)	Duty to refuse to register the premises in respect of which the application is made if s 54A(a), (b) or (c) applies	Manager Safe Environments, Director Healthy Communities and Environments	
586663	Domestic Animals Act 1994	s 54A(2)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or a pet shop is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586664	Domestic Animals Act 1994	s 54A(3)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or an animal shelter is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Manager Safe Environments, Director Healthy Communities and Environments	
586665	Domestic Animals Act 1994	s 54B	Duty to refuse to register the premises on which a breeding domestic animal business is proposed to be conducted	Manager Safe Environments, Director Healthy Communities and Environments	
586666	Domestic Animals Act 1994	s 54C	Duty to refuse to transfer the registration of premises on which a breeding domestic animal business is being	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			conducted to another premises	Communities and Environments	
586667	Domestic Animals Act 1994	s 54D	Duty to refuse to renew the registration of a premises on which a breeding domestic animal business is being conducted	Manager Safe Environments, Director Healthy Communities and Environments	
585434	Domestic Animals Act 1994	s 55	Duty to give notice if it is proposed that the powers under ss 54, 54A, 54B, 54C or 54D will be exercised	Manager Safe Environments, Director Healthy Communities and Environments	
585435	Domestic Animals Act 1994	s 56	Duty to receive both oral and written submissions and take into account any submissions	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585436	Domestic Animals Act 1994	s 57(1) & (2)	Duty to serve notice of decision and give reasons for decision	Manager Safe Environments, Director Healthy Communities and Environments	
586668	Domestic Animals Act 1994	s 58AD(1)(a)	Function of receiving a request from the chief veterinary officer for a report on the premises on which the domestic animal business is conducted	Manager Safe Environments, Director Healthy Communities and Environments	
586669	Domestic Animals Act 1994	s 58AD(2)	Duty to include a copy of any report from an entry and search of the premises under Part 7 carried out in the 5 years preceding the application for grant or renewal of approval	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586670	Domestic Animals Act 1994	s 58AI(1)(a)	Power to cancel or not renew a commercial dog breeder approval	Manager Safe Environments, Director Healthy Communities and Environments	Where Council is the 'relevant Council'
586671	Domestic Animals Act 1994	s 58AI(1)(b)	Power to suspend a commercial dog breeder approval	Manager Safe Environments, Director Healthy Communities and Environments	Where Council is the 'relevant Council'
586672	Domestic Animals Act 1994	s 58AI(2)	Duty to give the Minister notice of any suspension, cancellation or refusal to renew	Manager Safe Environments, Director Healthy Communities and Environments	
586673	Domestic Animals Act 1994	s 58AL	Function of receiving notice of the Minister's grant, renewal, refusal to grant or	Manager Safe Environments, Director Healthy	Where Council is the relevant Council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			renew, revocation or cancellation of a commercial dog breeder approval as soon as possible after it occurs	Communities and Environments	
585437	Domestic Animals Act 1994	s 58B	Power to apply to Minister to register premises as premises on which domestic animal business conducted	Manager Safe Environments, Director Healthy Communities and Environments	
585438	Domestic Animals Act 1994	s 58C(3)	Duty to comply with the terms, conditions, limitations and restrictions on registration of premises under s 58C	Manager Safe Environments, Director Healthy Communities and Environments	
585439	Domestic Animals Act 1994	s 58D(2)	Power to apply to Minister for renewal of registration of premises	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
585440	Domestic Animals Act 1994	s 58E	Duty to pay fee with application for registration or renewal of registration of premises	Manager Safe Environments, Director Healthy Communities and Environments	
585441	Domestic Animals Act 1994	s 58F	Power to surrender registration of premises on which domestic animal business conducted by notice to Minister	Manager Safe Environments, Director Healthy Communities and Environments	
585442	Domestic Animals Act 1994	s 58G	Duty to notify the Minister of transfer of registration	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585443	Domestic Animals Act 1994	s 58J	Power to make submissions to the Minister regarding Minister's exercise of power under s 58H	Manager Safe Environments, Director Healthy Communities and Environments	
585444	Domestic Animals Act 1994	s 58K	Function of receiving notice of Minister's decision	Manager Safe Environments, Director Healthy Communities and Environments	
586674	Domestic Animals Act 1994	s 58P	Function of receiving, from the Minister, a copy of the permit (including any conditions imposed on the permit)	Manager Safe Environments, Director Healthy Communities and Environments	Where Council is the 'relevant Council'
586675	Domestic Animals Act 1994	s 58Q(3)	Function of receiving, from an authorised officer who has given a direction under s	Manager Safe Environments, Director Healthy	Where Council is the 'relevant Council'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			58Q(1), notification of the closure of the sale	Communities and Environments	
586676	Domestic Animals Act 1994	s 58R(3)	Function of receiving, from the Minister, a copy of a report under s 58R as soon as practicable after receiving the report.	Manager Safe Environments, Director Healthy Communities and Environments	
585445	Domestic Animals Act 1994	s 68A(1)	Duty to, in consultation with Secretary, prepare a domestic animal management plan	Manager Safe Environments, Director Healthy Communities and Environments	Subject to s 68A(1A)
586677	Domestic Animals Act 1994	s 68A(1A)	Power to apply to the Secretary for an extension of time within which to prepare a domestic animal management plan	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585446	Domestic Animals Act 1994	s 68A(3)(a)	Duty to review domestic animal management plan annually and, if appropriate, amend the plan	Manager Safe Environments	
585447	Domestic Animals Act 1994	s 68A(3)(b)	Duty to provide the Secretary with a copy of the plan and any amendments to the plan	Manager Safe Environments	
585448	Domestic Animals Act 1994	s 68A(3)(c)	Duty to prepare an evaluation of its implementation of the plan for publication in Council's annual report	Manager Safe Environments, Director Healthy Communities and Environments	
586678	Domestic Animals Act 1994	s 68B	Power , on application under s 68C, to register a person to provide foster care on a premises in the municipal district of the Council, if the person provides or intends to	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			provide foster care on that premises	Local Laws and Animal Services	
586679	Domestic Animals Act 1994	s 68C	Function of receiving an application for foster carer registration	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586680	Domestic Animals Act 1994	s 68D(1)	Power to renew registration	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586681	Domestic Animals Act 1994	s 68D(2)	Function of receiving an application for foster carer registration renewal	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586682	Domestic Animals Act 1994	s 68E	Duty to have regard to the matters set out in s 68E(a) – (e) when deciding whether or not to grant or renew a foster carer registration	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586683	Domestic Animals Act 1994	s 68G(a)	Power to approve form of applications under s 68C or 68D(2)	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws and Animal Services	
586684	Domestic Animals Act 1994	s 68G(b)	Power to require information in applications under s 68C or 68D(2)	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586685	Domestic Animals Act 1994	s 68G(c)	Power to fix fee for applications under s 68C or 68D(2)	Not delegated	Fees are determined in the Council's annual budget process.
586686	Domestic Animals Act 1994	s 68H(2)	Power to permit a pro rata fee to be paid where a foster	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			carer registration only applies for part of a year		
586687	Domestic Animals Act 1994	s 68I(1)(b)	Power to impose conditions on a foster carer registration	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586688	Domestic Animals Act 1994	s 68J(1)	Power to suspend or cancel a foster carer registration where the criteria in s 68J(1)(a) or (b) apply	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586689	Domestic Animals Act 1994	s 68J(2)	Duty to notify the registered foster carer of a suspension	Manager Safe Environments, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			or cancellation under s 68J(1)	Laws and Animal Services, Director Healthy Communities and Environments	
586690	Domestic Animals Act 1994	s 68K(1)	Duty to notify the holder of a foster carer, in writing, if the Council proposes to suspend, cancel or not renew a foster carer registration	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586691	Domestic Animals Act 1994	s 68K(2)	Function of receiving written submissions from the holder of the registration	Manager Safe Environments, Coordinator Local Laws and Animal Services	
586692	Domestic Animals Act 1994	s 68K(3)	Duty to consider any submission may under s 68K(2) before deciding to	Manager Safe Environments, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			suspend, cancel or not renew the registration	Laws and Animal Services, Director Healthy Communities and Environments	
586796	Domestic Animals Act 1994	s 68N(1)	Duty to give to the Secretary the information set out in s 68Q(1) and (2) relating to each registration of a premises by the Council under Part 4	Manager Safe Environments, Director Healthy Communities and Environments	
586797	Domestic Animals Act 1994	s 68O(1)	Duty to give to the Secretary the information set out in s 68Q(1)(a), (c)(ii) and (iii), (d)(ii), (h), (i) and (j), relating to each registration of a foster carer by the Council under Part 5B	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586798	Domestic Animals Act 1994	s 68R(1)(a)(i)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to refuse to grant, renew or transfer a registration under that Part	Manager Safe Environments, Director Healthy Communities and Environments	
586799	Domestic Animals Act 1994	s 68R(1)(a)(ii)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to suspend or revoke a registration under that Part	Manager Safe Environments, Director Healthy Communities and Environments	
586800	Domestic Animals Act 1994	s 68R(1)(b)(i)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B not to grant or renew a registration under that Part	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586801	Domestic Animals Act 1994	s 68R(1)(b)(ii)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B to suspend or cancel a registration under that Part	Manager Safe Environments, Director Healthy Communities and Environments	
586802	Domestic Animals Act 1994	s 68Y(3)	Function of receiving, from the Secretary, the source number issued under s 68Y	Manager Safe Environments, Director Healthy Communities and Environments	
586803	Domestic Animals Act 1994	s 68Z(3)	Function of receiving, from the Secretary, the source number issued under s 68Z	Manager Safe Environments, Director Healthy Communities and Environments	
585449	Domestic Animals Act 1994	s 69(1)	Duty to make payment to the Treasurer of specified	Manager Safe Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			amounts in respect of registration of cats, dogs or registered animal business		
586556	Domestic Animals Act 1994	s 69(1A)	Duty to make payment to the Treasurer in respect of each registration fee collected by the Council for the registration or renewal of registration of a dog or cat in each financial year	Manager Safe Environments	
585450	Domestic Animals Act 1994	s 72	Power to appoint, by instrument, employees to be authorised officers	Director Healthy Communities and Environments	
585451	Domestic Animals Act 1994	s 72A(1)	Power to appoint person who is not employee of Council as authorised officer	Director Healthy Communities and Environments	Person appointed must have qualifications and experience prescribed by Secretary

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585452	Domestic Animals Act 1994	s 73(1)	Duty to issue identity card to authorised officers	Director Healthy Communities and Environments	
628399	Domestic Animals Act 1994	s 84DD(2)	Function of receiving report	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585453	Domestic Animals Act 1994	s 84J	Power to retain custody of dog or cat until animal recovered under Division 5 or disposed of under Division 6	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585454	Domestic Animals Act 1994	s 84L(1)	Power to retain custody of dog the subject of a declaration under s 98A until review of the declaration is determined under Part 7E or the dog is recovered under Division 5 or destroyed under Division 6	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585455	Domestic Animals Act 1994	s 84L(2)	Power to retain custody of dog before destruction under division 6 where dog is seized under s 80 and officer cannot serve declaration because owner cannot be identified	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585456	Domestic Animals Act 1994	s 84M(1)	Power to decide not to retain custody of dog or cat seized under ss 23(1), 82, 82B, 83, 84, 84A, 84B or 84C	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws and Animal Services	
585457	Domestic Animals Act 1994	s 84N(1)(c)	Power to require custody of restricted breed dog until the outcome of prosecution under the Act or Regulations in relation to the dog	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
586557	Domestic Animals Act 1994	s 84N(1)(d)	Power to fix an amount payable for the reasonable costs and expenses incurred by the Council in seizing the dog and retaining custody of it until its recover	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585458	Domestic Animals Act 1994	s 84O(1)	Power to destroy a cat seized under Part 7A if cat does not bear an	Manager Safe Environments, Team Leader Local Laws,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			identification marker or device or cat is wild, uncontrollable or diseased	BARC Operations Manager, Coordinator Local Laws and Animal Services	
585459	Domestic Animals Act 1994	s 84O(2)	Duty to destroy dangerous dog or restricted breed dog as soon as possible where owner is entitled to recover dog under Division 5 but does not recover dog in accordance with the time period in that division	Manager Safe Environments, Director Healthy Communities and Environments	
585460	Domestic Animals Act 1994	s 84O(3)	Duty to sell or destroy cat or dog (other than dangerous or restricted breed dog) as soon as possible where owner is entitled to recover dog under division 5 but does not recover dog in	Manager Safe Environments, BARC Operations Manager, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Director	In accordance with any relevant business code of practice or greyhound code of practice

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			accordance with the time period in that division	Healthy Communities and Environments, Team Leader Environmental Health	
585461	Domestic Animals Act 1994	s 84P	Power to destroy dog seized under Part 7A in certain circumstances listed in paragraphs (a), (c), (d), (e) and (f)	Manager Safe Environments, Director Healthy Communities and Environments	
585462	Domestic Animals Act 1994	s 84Q(1)	Duty to commence prosecution of a person as soon as possible after seizure under Part 7A, if authorised officer reasonably suspects that the person has committed an offence listed in s 84Q(2) with respect to a dog or a cat seized under that part, and power to retain custody of animal seized	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			under section 84B and in any other case, Duty to retain custody until the outcome of the prosecution in s 84Q is known		
586693	Domestic Animals Act 1994	s 84Q(2A)(a)	Duty to commence prosecution of the owner of the dog or cat as soon as possible after the seizure and after sufficient information is available to enable the commencement of the prosecution	Manager Safe Environments, Coordinator Local Laws and Animal Services	
586694	Domestic Animals Act 1994	s 84Q(2A)(b)	Duty to retain custody of the dog or cat and any offspring of the dog or cat until the outcome of the prosecution is known	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585463	Domestic Animals Act 1994	s 84Q(3)(a)	Duty to serve declaration on owner	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585464	Domestic Animals Act 1994	s 84R	Power to require owner to provide his or her current address to Council in certain circumstances	Manager Safe Environments, Team Leader Local Laws, Senior Local Laws Officer, Coordinator Local Laws and Animal Services	
585465	Domestic Animals Act 1994	s 84S	Power to destroy dog seized under Part 7A, in the time periods listed, if owner is suspected of committing an offence set out in paragraph (a), (b) or (c) of section	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			84Q(2) and cannot be identified,		
585466	Domestic Animals Act 1994	s 84T(1)	Duty to destroy dog seized under s 80 within 8 days after seizure if owner cannot be identified and authorised officer reasonably believes dog is restricted breed dog	Manager Safe Environments, Director Healthy Communities and Environments	
586146	Domestic Animals Act 1994	s84T(2)	Duty to notify the Secretary of certain information after destroying a dog under s 84T(1)	Manager Safe Environments, Coordinator Local Laws and Animal Services	Notice must comply with requirements of s 84T(3)
585467	Domestic Animals Act 1994	s 84TA(1)	Power to destroy a dog seized under Part 7A in circumstances listed (a) - (c)	Manager Safe Environments, Director Healthy Communities and Environments	84TA (4) & (5) Council must make decision within 48 hours and record the time and date of decision

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585468	Domestic Animals Act 1994	s 84TC(1)	Power to destroy a dangerous dog if the dog was declared a dangerous dog and it is believed that the owner of the dog is guilty of an offence under s 24 or 26	Manager Safe Environments, Director Healthy Communities and Environments	84TC (4) & (5) Council must make decision within 48 hours and record the time and date of decision
585469	Domestic Animals Act 1994	s 84U	Duty to ensure seized animal is desexed before selling it	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585470	Domestic Animals Act 1994	s 84V(2)	Power to give animal to an approved person or body	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator	Where Council is authorised under this Act to destroy the animal

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws and Animal Services	
586695	Domestic Animals Act 1994	s 84VA(1)	Power to recover any reasonable cost incurred by the Council for the care, transport, maintenance and disposal of the dog or cat for the whole or any part of the time from when the dog or cat is seized under Division 2 until the time when the dog or cat is disposed of under s 84TD	Manager Safe Environments, Coordinator Local Laws and Animal Services	
586696	Domestic Animals Act 1994	s 84VA(2)	Power to recover costs under s 84VA(1) from the owner, or person in charge of the dog or cat when the dog or cat was seized	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585471	Domestic Animals Act 1994	s 84Y	Power to enter written agreement to seize, receive and retain, sell or destroy dogs or cats , as well as the power to give a seized dog or cat to a community foster care network, give a seized dog or cat to an animal shelter and/or charge fees for doing any of the things under the written agreement	Manager Safe Environments, Team Leader Local Laws, BARC Operations Manager, Coordinator Local Laws and Animal Services	
585472	Domestic Animals Act 1994	s 95	Function of receiving payment of fines	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585473	Domestic Animals Act 1994	s 98(1A)	Power to apply to VCAT for review of a decision by Minister in relation to	Manager Safe Environments, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			registration of domestic animal business	Communities and Environments	
586147	Domestic Animals Act 1994	s 100A	Duty to notify Secretary where VCAT or Supreme Court sets aside a decision to declare a dog to be a dangerous dog, menacing dog or restricted breed dog	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	Notice must comply with requirements of s 100A(2) & (3)
586697	Domestic Animals Act 1994	s 100C	Function of receiving disclosed information from a person who is or was engaged in the administration of Part 5B or 5C	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586698	Domestic Animals Act 1994	s 100D	Power to disclose information held by Council to another Council, a	Manager Safe Environments, Team Leader Local Laws,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			restricted authorised officer or a Departmental authorised officer for the purpose of the performance of Functions under Part 4 or Part 4AA or regulations under those Parts by that person	Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586428	Domestic Building Contracts Act 1995	s 48R	Function of receiving details of alleged contraventions of building legislation	Municipal Building Surveyor, Coordinator Building Services	
585474	Education and Care Services National Law Act 2010	s 271(1)	Function of receiving information from National Authority in respect of education and care services	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Note: the purpose of the Act is to create a National Law to regulate education and care services for children. A 'local authority' as defined in the Act includes a municipal council.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586497	Education and Care Services National Law Act 2010	s 271(2)	Function of receiving information from Regulatory Authority in respect of education and care services	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	
586498	Education and Care Services National Law Act 2010	s 271(3)	Power to disclose information to authorities or government departments in respect of education and care services	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Nominated Supervisors of Early Learning Centres, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585475	Education and Training Reform Act 2006	s 2.3.13	Power to enter into and carry out a contract with the school Council	Not delegated	The power remains with the CEO.
587024	Education and Training Reform Act 2006	s 2.6.21B(1)	Function of receiving information from the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher, or a provider of a program, unit or course of study, for a purpose specified in subsection (4)	Director Healthy Communities and Environments	
587025	Education and Training Reform Act 2006	s 2.6.21B(2)	Power to provide information to the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher or a	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			provider of a program, unit or course of study for a purpose specified in subsection (4)		
586429	Education and Training Reform Act 2006	s 4.9.4(1AAA)	Function of responding to requests by Victorian Registration and Qualifications Authority for information under s 4.9.4	Director Healthy Communities and Environments	Note: s.4.9.4(1AAA) provides that "the Authority may ask a prescribed person or body to give the Authority information that may assist the Authority in determining whether or not a school complies with any of the prescribed minimum standards for registration of schools".
652372	Education and Training Reform Act 2006	s 4.2.2(1)(g)	Function of receiving education, information and advice on Child Safe Standards	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
652374	Education and Training Reform Act 2006	s 5.8.24	Function of receiving official warning from the Victorian Registration and Qualifications Authority	Manager Community and Environmental Health, Director Healthy Communities and Environments	
652377	Education and Training Reform Act 2006	s 5.8.30	Duty to comply with an adverse publicity order	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	
586720	Electoral Act 2002	s 108(1)(d)(ii)	Power to enable identification of a person	Directors, Managers and other members of OLT, Coordinators	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				and other members of ADT	
586148	Electricity Safety Act 1998	s 84C	Duty to keep trees clear of electrical lines on public land managed by Council	Manager Parks and Open Space	Applies to public land, managed by Council, which has been declared under s 81 of the Electricity Safety Act 1998 for the purposes of Part 8 of the Act
585476	Electricity Safety Act 1998	s 86B	Duty to specify certain matters in municipal emergency management plan	Manager Safe Environments, Manager Parks and Open Space, Manager Community Partnerships, Manager Works, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586906	Emergency Management Act 2013	s 59	Duty to establish a Municipal Emergency Management Planning Committee	Director Healthy Communities and Environments	
586907	Emergency Management Act 2013	s 59B(1)	Duty to nominate a chairperson of the Municipal Emergency Management Planning Committee	Not delegated	Delegates cannot nominate themselves The duty remains with the CEO
586908	Emergency Management Act 2013	s 59B(1)(b)	Power to nominate a member of Council staff to be the chairperson of the Municipal Emergency Management Planning Committee	Not delegated	
586909	Emergency Management Act 2013	s 59F(b)	Function of, in collaboration with other agencies and by the establishment of a Municipal Emergency Management Planning	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Committee, enabling community participation in emergency preparedness, including mitigation, response and recovery activities		
586910	Emergency Management Act 2013	s 59G(1)	Duty to appoint one or more municipal emergency management officers	Director Healthy Communities and Environments	
586911	Emergency Management Act 2013	s 59H(1)	Duty to appoint one or more municipal recovery managers	Director Healthy Communities and Environments	
586912	Emergency Management Act 2013	s 60AI(1)(ab)	Function of receiving a copy of the plan in a form suitable for publication on the municipal council's Internet	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			site on behalf of the relevant Municipal Emergency Management Planning Committee		
586430	Emergency Management Act 2013	s 69	Duty to comply with an information gathering notice issued by the Inspector- General for Emergency Management	Director Healthy Communities and Environments	
586431	Emergency Management Act 2013	s 70	Function of receiving draft review or report and providing comment or response to Inspector- General for Emergency Management	Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586432	Emergency Management Act 2013	s 70A(2)	Power to consent to entry of vessel, premises or vehicle	Municipal Emergency Management Officer	
586433	Emergency Management Act 2013	s 70A(3)	Duty to provide the Inspector-General with a written response to a request for consent under s 70A(2)	Municipal Emergency Management Officer	
586434	Emergency Management Act 2013	s 70B	Function of giving reasonable assistance to the Inspector-General for Emergency Management	Director Healthy Communities and Environments	
587026	Environment Protection Act 2017	s 50(1)(ii)	Function of receiving application for permission	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Environmental Health	
587027	Environment Protection Act 2017	s 50(2)	Duty of advising applicant that application does not comply with s 50	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
652378	Environment Protection Act 2017	s 50A(1)	Power to require an applicant to pay a fee	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
652379	Environment Protection Act 2017	s 50A(3)	Duty to give notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
652380	Environment Protection Act 2017	s 51A	Power to require an applicant to provide information	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587030	Environment Protection Act 2017	s 54(1)	Power to issue a permission subject to conditions specified in the permission	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587031	Environment Protection Act 2017	s 56(2)(b)	Function of receiving an application for the transfer of permit issued by Council	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587032	Environment Protection Act 2017	s 56(4)	Duty to either refuse or transfer the permit subject any conditions within 20 business days after receiving application	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587033	Environment Protection Act 2017	s 56(5)	Duty to refuse to transfer permit if Council if the applicant is not a fit and proper person to hold a permit	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	Consider s 66

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587034	Environment Protection Act 2017	s 56(6)	Duty to, as soon as practicable after making a decision, give applicant and holder of permit written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587035	Environment Protection Act 2017	s 57(2)(b)	Function of receiving application for amendment of permit	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587036	Environment Protection Act 2017	s 57(4)	Duty to either refuse or amend permit subject to any conditions	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587037	Environment Protection Act 2017	s 57(8)	Duty to, as soon as practicable after making a decision, give holder of permit written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587038	Environment Protection Act 2017	s 58(1)	Power to amend a permission issued on own initiative	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587039	Environment Protection Act 2017	s 58(3)	Duty to, as soon as practicable after making a decision, give the permission holder written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587040	Environment Protection Act 2017	s 59(2)(b)	Function of receiving application to surrender or revoke a permit	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587041	Environment Protection Act 2017	s 59(4)	Duty to either consent to the surrender application subject to any conditions or refuse to consent to the surrender within 20 business days after receiving an application	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587042	Environment Protection Act 2017	s 59(7)	Duty to, as soon as practicable after making a decision, give the permit holder a written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587043	Environment Protection Act 2017	s 59(9) & (10)	Duty to revoke the permissions if request received in writing and give the permit holder written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587044	Environment Protection Act 2017	s 60(1)	Power to suspend a permission	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587045	Environment Protection Act 2017	s 60(2)	Duty to give permit holder written notice if proposing to suspend a permission	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587046	Environment Protection Act 2017	s 60(3)	Duty to consider submissions	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587047	Environment Protection Act 2017	s 60(4)	Duty to, as soon as practicable after making a decision, give the permit holder with written notice	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587048	Environment Protection Act 2017	s 60(6)	Power to remove period of suspension	Manager Community and Environmental Health, Coordinator Environmental Health	
587049	Environment Protection Act 2017	s 60(7)	Power to extend period of suspension	Manager Community and Environmental Health, Coordinator Environmental Health	
587050	Environment Protection Act 2017	s 60(8)	Duty to give permit holder written notice of decision to extend period of suspension	Manager Community and Environmental Health, Coordinator Environmental Health	
587051	Environment Protection Act 2017	s 61(1) & (2)	Power to revoke permission on own initiative	Manager Community and Environmental Health, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587052	Environment Protection Act 2017	s 61(3)	Duty to give permit holder written notice if proposing to revoke a permission	Manager Community and Environmental Health, Coordinator Environmental Health	
587053	Environment Protection Act 2017	s 61(4)	Duty to consider submissions	Manager Community and Environmental Health, Coordinator Environmental Health	
587054	Environment Protection Act 2017	s 61(5) & (6)	Duty to, as soon as practicable, give permission holder written notice	Manager Community and Environmental Health, Coordinator Environmental Health	
587055	Environment Protection Act 2017	s 81(1)	Duty to issue a permit subject to any conditions or refuse to issue a permit upon receiving an application under s 50	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Technician, Coordinator Environmental Health	
587056	Environment Protection Act 2017	s 81(4)	Duty to refuse to issue a permit in circumstances specified	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587057	Environment Protection Act 2017	s 83(1)	Function of receiving application for exemption	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Environmental Health	
587058	Environment Protection Act 2017	s 83(3)	Duty to grant the exemption subject to any conditions or refuse to grant the exemption within 10 business days upon receiving application	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587059	Environment Protection Act 2017	s 84(1)(b)	Function of receiving renewal application	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587060	Environment Protection Act 2017	s 84(4)	Duty to renew or refuse to renew the permit	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587061	Environment Protection Act 2017	s 84(8)	Power to renew permit for (a) a period of not more than 5 years or (b) any shorter period prescribed	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587062	Environment Protection Act 2017	s 84(9)	Power to renew a permit more than once	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587063	Environment Protection Act 2017	s 114(2)	Power to appoint litter enforcement officer	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	Where Council is a litter authority
587064	Environment Protection Act 2017	s 118(1)(b)	Function of receiving a written statement	Manager Community and Environmental Health, Team Leader Local Laws, Senior	Where Council is a litter authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws Officer, Environmental Health Officers, Coordinator Environmental Health	
587065	Environment Protection Act 2017	s 121(1)	Power to issue a waste abatement notice	Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Coordinator Environmental Health	Where Council is a litter authority
587066	Environment Protection Act 2017	s 121(6)	Power to direct the occupier of the place or premises to remove or dispose of the waste within the time specified in a waste abatement notice	Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Coordinator Environmental Health	Where Council is a litter authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587067	Environment Protection Act 2017	s 121(8)	Power to vary or revoke a waste abatement notice	Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Coordinator Environmental Health	Where Council is a litter authority
587068	Environment Protection Act 2017	s 122(1)	Power to remove or dispose of waste or object or thing	Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Coordinator Environmental Health	Where Council is a litter authority
587069	Environment Protection Act 2017	s 122(2)	Power to recover any reasonable costs incurred in	Manager Safe Environments, Manager Community and Environmental	Where Council is a litter authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			taking action under this section	Health, Team Leader Local Laws, Coordinator Environmental Health	
587070	Environment Protection Act 2017	s 131(1)	Function of receiving signed written report	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Environmental Health	
587071	Environment Protection Act 2017	s 131(2)	Power to take further action	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Environmental Health Officers, Senior Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Laws Officers, Coordinator Environmental Health	
587072	Environment Protection Act 2017	s 156(1)	Duty to comply with Order of the Governor in Council	Directors	
587073	Environment Protection Act 2017	s 171(1)	Power to appoint a residential noise enforcement officer	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
587074	Environment Protection Act 2017	s 172(1)	Power to issue a residential noise improvement notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws Officer, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587075	Environment Protection Act 2017	s 172(5)(a)	Power to extend time to comply with residential noise improvement notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587076	Environment Protection Act 2017	s 172(5)(b)	Power to revoke or amend any requirement specified in a residential noise improvement notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587077	Environment Protection Act 2017	s 174(1)	Power to apply for injunctions relating to residential noise	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Environmental Health, Director Healthy Communities and Environments	
652381	Environment Protection Act 2017	s 242(2)	Power to appoint an employee or class of employee as an authorised officer for the purposes of the power or function delegated to council	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
652382	Environment Protection Act 2017	s 242(2A)	Power to appoint a specified person or each member of a specified class of person as an authorised officer for the purposes of the power or function delegated to council	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
652383	Environment Protection Act 2017	s 242(2B)	Duty to prepare and give to the Authority a written report	Manager Safe Environments, Manager Community and Environmental Health	
594001	Environment Protection Act 2017	s 347(3)	Power to take proceedings for an offence against a provision relating to permits under the Environment Protection Regulations 2021	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587078	Environment Protection Act 2017	s 347(4)	Power to take proceedings for an offence against a provision of Part 6.3	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health	Where Council is a litter authority
652384	Environment Protection Act 2017	s 347(7)	Power to appoint a person who is an employee or an officer of council to take proceedings for offences under ss 25, 27, 286, 287 and 288	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587083	Environment Protection Regulations 2021	r 21(2)	Power to require an applicant to provide additional information	Manager Safe Environments, Manager Community and Environmental Health, Coordinator Investigations, Coordinator Inspections, Environmental Health Officers, Environmental Health Technician	
587084	Environment Protection Regulations 2021	r 25	Power to administer prescribed permit activities	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587085	Environment Protection Regulations 2021	r 33	Duty to inspect on-site wastewater management system and power to issue a certificate approving the use of the system if satisfied that the system complies with the permit	Manager Community and Environmental Health, Environmental Health Officers, Environmental Health Technician, Coordinator Environmental Health	
587086	Environment Protection Regulations 2021	r 100(1)	Duty to provide information	Director Presentation and Assets, Manager Resource Recovery and Education	
587087	Environment Protection Regulations 2021	r 100(5)	Duty to provide a report under subregulation (1) within 3 months after the end of the financial year to which the report relates	Director Presentation and Assets, Manager Resource Recovery and Education	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
587088	Environment Protection Regulations 2021	r 161	Function of receiving notification	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
587089	Environment Protection Regulations 2021	r 162(2)	Power to inspect records under subregulation 1	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
587090	Environment Protection Regulations 2021	r 171	Power to take proceedings for specified offences relating to on-site	Manager Community and Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			wastewater management systems	Health, Coordinator Environmental Health	
587091	Environment Protection Regulations 2021	r 215	Power to (a) waive the fee, in whole or parts; or (b) refund the fee paid, in whole or part	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
587092	Environment Protection Regulations 2021	r 220(2)	Duty to give a person a reasonable opportunity to provide further information in order to decide a new application	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
585477	Estate Agents Act 1980	s 70E(3)	Duty to comply with request of Director or Inspector under s 70E(1) to provide answers or supply information	Senior Coordinator Rates, Team Leader Rates and Revenue	(*) Note: relates to the conduct of business by estate agents. The term "Director" refers to the Executive Director of Consumer Affairs.
586721	Family Violence Protection Act 2008	s 144D(3)	Duty to only share confidential information to the extent permitted by Part 5A, or the Regulations	All staff	Where Council is an 'information sharing entity'
586722	Family Violence Protection Act 2008	s 144KA	Power to disclose confidential information to a risk assessment entity for a family violence assessment purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Early Years Services, Director Healthy Communities and Environments	
586723	Family Violence Protection Act 2008	s 144KB(1)	Function of receiving a request from a risk assessment entity for confidential information for a family violence assessment purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586724	Family Violence Protection Act 2008	s 144KB(2)	Function of receiving confidential information from a risk assessment entity to	Manager Community and Environmental Health, Coordinator	Where Council is an 'information sharing entity' and a 'responding entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			assist with identifying the confidential information that is relevant to the request and determining whether to disclose confidential information	Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy Communities and Environments	
586725	Family Violence Protection Act 2008	s 144KB(3)	Duty to provide to the risk assessment entity written reasons for its failure to comply with the request	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy	Where Council is an 'information sharing entity' and a 'responding entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
586726	Family Violence Protection Act 2008	s 144KC(1)	Duty to disclose confidential information to a risk assessment entity that has requested the information for a family violence assessment purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586727	Family Violence Protection Act 2008	s 144LA	Power to disclose confidential information to another information sharing entity for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy Communities and Environments	
586728	Family Violence Protection Act 2008	s 144LB(1)	Power to request confidential information from another information sharing entity for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, All Maternal Child Health Staff, Coordinator Community Services, All staff working in Early Years Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586729	Family Violence Protection Act 2008	s 144LB(1)	Function of receiving a request for confidential information from another information sharing entity for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586730	Family Violence Protection Act 2008	s 144LB(2)	Power to provide the responding entity with any confidential information that may assist the responding entity to identify the confidential information relevant to the request or determine whether to disclose the confidential information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586731	Family Violence Protection Act 2008	s 144LB(2)	Function of receiving confidential information from the requesting entity to assist with identifying the confidential information relevant to the request or determining whether to disclose the confidential information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586732	Family Violence Protection Act 2008	s 144LB(3)	Duty to provide to the requesting entity written reasons for Council's failure to comply with the request	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586733	Family Violence Protection Act 2008	s 144LB(3)	Function of receiving from the responding entity written reasons for failure to comply with the request	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'requesting entity'
586734	Family Violence Protection Act 2008	s 144LC(1)	Duty to disclose confidential information to another information sharing entity that has requested the confidential information for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586735	Family Violence Protection Act 2008	s 144LC(1)	Function of receiving a request for confidential information from another information sharing entity where the information is for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity' and a 'responding entity'
586736	Family Violence Protection Act 2008	s 144LD	Power to collect or use any confidential information disclosed to it for a family violence protection purpose	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
586737	Family Violence Protection Act 2008	s 144M(1)	Power to disclose confidential information about a person of concern to a primary person for a family violence protection purpose if the confidential information is not excluded information	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586738	Family Violence Protection Act 2008	s 144M(2)	Power to disclose confidential information about a person of concern to the persons set out in s 144M(2)(a) and (b) if the primary person is a child and	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the confidential information is not excluded information	Community Services, Director Healthy Communities and Environments	
586739	Family Violence Protection Act 2008	s 144N	Power to collect, use and disclose confidential information about a relevant person without consent	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586740	Family Violence Protection Act 2008	s 144NA	Duty not to collect, use or disclose confidential information about a primary person who is an adult	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			unless s 144NA(a) or (b) applies	in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	
586741	Family Violence Protection Act 2008	s 144NB	Duty not to collect, use or disclose confidential information about a linked person unless s 144NB(a) or (b) applies	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586742	Family Violence Protection Act 2008	s 144NC(1)	Power to collect, use and disclose confidential information about a primary	Manager Community and Environmental Health, Coordinator	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			person who is a child without the consent of any person if s 144NC(1)(a) or (b) applies	Child Safety and Early Learning, Staff in areas identified as ISEs, Director Healthy Communities and Environments	
586743	Family Violence Protection Act 2008	s 144NC(2)	Power to collect, use and disclose confidential information about a primary person who is an adult or a linked person without the consent of the linked person if the information relates to confidential information set out in s 144NC(1)(a) and (b)	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586744	Family Violence Protection Act 2008	s 144ND(1)	Power to obtain consent from the primary or linked person's authorised	Manager Community and Environmental Health, Coordinator	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			representatives, unless the authorised representative is a person of concern or is alleged to pose a risk of family violence	Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	
586745	Family Violence Protection Act 2008	s 144P(5)	Duty to comply with any guidelines issued under s 144P when handling confidential information in accordance with Part 5A	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586746	Family Violence Protection Act 2008	s 144PB	Duty to record the prescribed information in respect of the information sharing entity's collection, use and disclosure of confidential information in accordance with Part 5A, and the Regulations	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is an 'information sharing entity'
586747	Family Violence Protection Act 2008	s 144QA	Power to refuse to give an individual access to their confidential information under a relevant privacy law if s 144QA(1)(a) and (b) apply	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy	Where Council is an 'information sharing entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments	
586748	Family Violence Protection Act 2008	s 190	Duty to ensure that Council's relevant policies, procedures, practice guidance and tools align with the Framework	Manager Community and Environmental Health, Coordinator Child Safety and Early Learning, Staff in areas identified as ISEs, Coordinator Community Services, Director Healthy Communities and Environments	Where Council is a 'framework organisation' that provides services relevant to family violence risk assessment and family violence risk management
586149	Fences Act 1968	s 14(2)	Function of providing certain information to assist an owner of land to give a fencing notice	Manager Safe Environments, Manager Parks and Open Space, Manager Business Transformation, Manager Property	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Senior Coordinator Customer Focus, Coordinator Customer Requests, Coordinator Customer Support, Commercial Operations Project Officer	
586150	Fences Act 1968	s 16(1)	Power to agree with adjoining owner of land on a fence line other than common boundary	Director Presentation and Assets, Manager Property Services	With respect to land owned by or under the control of Council
586352	Filming Approval Act 2014	sch 1 Principle 1	Duty to not unreasonably withhold the approval of an application for a film permit, subject to this Act and any other Act	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586353	Filming Approval Act 2014		Power to consider operational requirements such as commercial agreements and the maintenance of any land or facilities. or to consider public amenity, safety and security, and environmental and heritage impacts when approving a permit application	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586354	Filming Approval Act 2014	sch 1 Principle 2	Duty to approve or refuse an application for a film permit in a timely manner and to take reasonable steps to	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			respond to an applicant within 5 business days	Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586355	Filming Approval Act 2014	sch 1 Principle 3	Duty to give reasons for refusal of a film permit application.	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586356	Filming Approval Act 2014	sch 1 Principle 4	Duty to take reasonable steps to provide a single point of contact to deal with commercial filming on public land	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586357	Filming Approval Act 2014	sch 1 Principle 5	Duty to ensure that any application forms and other documents required to consider an application for a film permit are consistent with any standard forms or documents issued by Film Victoria	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities, Arts Officer	
586358	Filming Approval Act 2014	sch 1 Principle 6	Duty for fees charged for applications for film permits and issuing film permits not exceed cost recovery	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586359	Filming Approval Act 2014	sch 1 Principle 7	Duty to publish information about how a person may apply for a film permit on its website or on a website approved by Film Victoria	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Business Events, Coordinator Creative Communities, Arts Officer	
586360	Filming Approval Act 2014	sch 1 Principle 8	Duty to take reasonable steps to ensure that staff responsible for considering and issuing film permits are given appropriate information regarding the film industry	Manager Tourism and Events, Manager Bendigo Venues and Events, Marketing Manager (Tourism), Coordinator Major Events, Coordinator Business Events, Coordinator Creative Communities, Arts Officer	
586436	Fines Reform Act 2014	s 10F(4)	Function of receiving notice from Director regarding where infringement notice waived	Manager Safe Environments, Coordinator Parking Services, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586567	Fines Reform Act 2014	s 10S(1)	Function of receiving a direction to suspend any enforcement action	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586568	Fines Reform Act 2014	s 10S(4)	Function of receiving notice of family violence scheme (FVS) applications	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586569	Fines Reform Act 2014	s 10U(1)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586570	Fines Reform Act 2014	s 10U(2)(a)	Duty to withdraw an infringement notice	Manager Safe Environments, Coordinator Parking	If directed by the Director of Fines Victoria and within 28 days of the direction

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Review Officer	By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006
586571	Fines Reform Act 2014	s 10U(2)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586572	Fines Reform Act 2014	s 10V(4)	Function of receiving a direction to, and a duty to, take no enforcement action during the enforcement suspension period	Manager Safe Environments, Coordinator Parking Services, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586558	Fines Reform Act 2014	s 10V(6)	Power to take any action referred to in s 38(1)(a) with respect to the FVS eligible offence	Manager Safe Environments, Coordinator Parking Services, Review Officer	if an effective known user statement is cancelled under s 84BF of the Road Safety Act 1986, and the FVS eligible offence is referred to Council
586559	Fines Reform Act 2014	s 10V(7)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586560	Fines Reform Act 2014	s 10V(9)(a)	Duty to withdraw an infringement notice	Manager Safe Environments, Coordinator Parking Services, Review Officer	<p>If directed by the Director of Fines Victoria and within 28 days of the direction</p> <p>By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586561	Fines Reform Act 2014	s 10V(9)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586562	Fines Reform Act 2014	s 10W(1)	Function of receiving a written notice of the Director of Fines Victoria's determination	Manager Safe Environments, Coordinator Parking Services, Review Officer	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of an FVS eligible offence
586563	Fines Reform Act 2014	s 10W(4)	Power to, 21 days after the Director has notified the FVS applicant of their ineligibility, immediately resume enforcement action	Manager Safe Environments, Coordinator Parking Services, Review Officer	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of the relevant FVS eligible offence under s 10T

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586564	Fines Reform Act 2014	s 10X(2)	Function of receiving referred matters from the Director of Fines Victoria	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586565	Fines Reform Act 2014	s 10Y(1)(a)	Power to withdraw an infringement notice and take no further action or issue an official warning	Manager Safe Environments, Coordinator Parking Services, Review Officer	Where the Director of Fines Victoria refers an infringement offence under s 10X(2) by issuing a withdrawal notice under s 19 of the Infringements Act 2006
586566	Fines Reform Act 2014	s 10Y(1)(b)	Power to file a charge-sheet charging the offence	Manager Safe Environments, Manager Community and Environmental Health, Senior Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Laws Officer, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
586437	Fines Reform Act 2014	s 16	Function of registering infringement fines with Director of Fines Victoria and paying the prescribed fee	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586438	Fines Reform Act 2014	s 20(4)	Function of being advised by Director of Fines Victoria of determination	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586439	Fines Reform Act 2014	s 21(1)	Power to withdraw infringement notice, issue official warning or file a charge-sheet upon receipt of notice under s 20	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586440	Fines Reform Act 2014	s 21A	Duty to notify Director of Fines Victoria of commencement of proceeding by filing a charge-sheet under s 21(1)(c) in writing	Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Coordinator Environmental Health	
586441	Fines Reform Act 2014	s 22	Power to request Director of Fines Victoria not to issue or serve notice of final demand	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586442	Fines Reform Act 2014	s 37(2)	Function of receiving written notice of enforcement cancellation from Director of Fines Victoria	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586443	Fines Reform Act 2014	s 38	Duty, once served notice of an enforcement cancellation notice, to withdraw notice, withdraw notice and issue a written warning or withdraw	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			notice and commence proceeding	Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
586444	Fines Reform Act 2014	s 38A	Duty to notify Director of Fines of commencement of proceeding by filing a charge-sheet under s 38(1)(a)(iii) in writing	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586445	Fines Reform Act 2014	s 43	Power to refer infringement fine to Director of Fines Victoria for management by payment arrangement upon request	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586446	Fines Reform Act 2014	s 44	Function of receiving notice of notification of refusal of application under s 43	Manager Safe Environments, Coordinator Parking	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Review Officer	
586447	Fines Reform Act 2014	s 48(2)	Duty to request Director of Fines Victoria to remove infringement fine if infringement notice withdrawn	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586448	Fines Reform Act 2014	s 54(1)	Duty to provide Director of Fines Victoria with most up-to-date contact details of persons where referring infringement fine	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586449	Fines Reform Act 2014	s 54(5)	Function of receiving notice from Director of Fines Victoria where fine recipient makes certain requests or the payment arrangement	Manager Safe Environments, Coordinator Parking Services, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			that applies to that person is cancelled under s 56		
586361	Fines Reform Act 2014	s 174	Function of receiving request from the Director of Fines Victoria or the sheriff	Manager Safe Environments, Coordinator Parking Services, Review Officer	Where Council is a 'specified body'
586362	Fines Reform Act 2014	s 175	Duty to comply with a request from the Director of Fines Victoria or the Sheriff for the supply of information for the purpose of enforcing registered fines	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	Where Council is a 'specified body' Unless the CEO of the Council certifies in writing that exceptional circumstances apply

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587005	Fire Rescue Victoria Act 1958	s 4J(4)	Function of consulting with Fire District Review Panel	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy Communities and Environments, Manager Climate Change and Environment	
586804	Fire Rescue Victoria Act 1958	s 5	Duty to take all practicable steps to prevent fire and minimise spread of fires	All staff	
586805	Fire Rescue Victoria Act 1958	s 5(2)	Power to acquire equipment and do anything necessary to fulfil duty under s 5(1) and pay for it from municipal fund	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Director Healthy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Communities and Environments, Manager Climate Change and Environment	
586806	Fire Rescue Victoria Act 1958	s 5A(1)(a)	Duty to appoint fire prevention officer	Director Healthy Communities and Environments, Manager Climate Change and Environment	
586807	Fire Rescue Victoria Act 1958	s 5A(1)(b)	Power to appoint assistant fire prevention officer	Coordinator Resilient Communities, Director Healthy Communities and Environments, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586808	Fire Rescue Victoria Act 1958	s 72(1)	Power to request the Board to carry out fire prevention works	Director Healthy Communities and Environments, Manager Climate Change and Environment	
587006	Fire Rescue Victoria Act 1958	s 72(2)	Duty to pay for any fire prevention work carried out	Director Healthy Communities and Environments, Manager Climate Change and Environment	
587007	Fire Rescue Victoria Act 1958	s 72(3)	Power to consent to carrying out fire prevention work	Municipal Fire Prevention Officer, Director Healthy Communities and Environments, Deputy Municipal Fire Prevention Officer, Manager Climate	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Change and Environment	
587008	Fire Rescue Victoria Act 1958	s 77(3)	Function of receiving penalties recovered for offences committed against s 91	Coordinator Resilient Communities, Municipal Fire Prevention Officer, Manager Climate Change and Environment	If fire prevention notice was issued by a fire prevention officer
586151	Fire Services Property Levy Act 2012	s 9(9)	Power to apportion any levy amount	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	For 2 or more parcels of land which have a combined valuation and are owned separately
586152	Fire Services Property Levy Act 2012	s 9A(1)	Function of receiving application for single farm enterprise exemption	Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Staff in Financial Strategy Unit	
586153	Fire Services Property Levy Act 2012	s 9A(2)(b)	Power to specify form and timeframe for making applications under s 9A(1)	Senior Coordinator Rates, Team Leader Rates and Revenue	
586154	Fire Services Property Levy Act 2012	s 9A(3)	Power to require further particulars or for applicant to verify particulars regarding application	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586155	Fire Services Property Levy Act 2012	s 9A(4)	Function of receiving notice of changes in circumstances	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586156	Fire Services Property Levy Act 2012	s 19 and 20	Duty to pay levy amount in respect of leviable land owned by Council	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Note: Council is only liable to pay the relevant fixed charge in respect of land described in s 20(1)
586157	Fire Services Property Levy Act 2012	s 21(3)(a)	Function of assessing the amount of levy payable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586158	Fire Services Property Levy Act 2012	s 21(3)(b)	Function of collecting the levy payable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586159	Fire Services Property Levy Act 2012	s 21(4)(a)	Function of assessing the amount of levy payable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
586160	Fire Services Property Levy Act 2012	s 21(4)(b)	Function of collecting the levy payable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
586161	Fire Services Property Levy Act 2012	s 22	Power to exercise powers and functions under s 121 of the Local Government Act 2020 (land information certificates) and s 313 of the Local Government Act 2020 (institute proceedings)	Director Corporate Performance, Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Financial Strategy Unit	
586162	Fire Services Property Levy Act 2012	s 24	Duty to keep levy records in accordance with s 24	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586163	Fire Services Property Levy Act 2012	s 25(1)	Duty to give a written notice to the owner of leviable land or to another specified person if requested by owner	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586211	Fire Services Property Levy Act 2012	s 25(6)	Duty to transfer the amount of levy collected to the Commissioner	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Coordinator Financial	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Accounting and Treasury	
586164	Fire Services Property Levy Act 2012	s 27(1)	Power to defer payment of levy in respect of rateable leviable land where applicant shows hardship	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27. Note: may only defer levy if have deferred rates or charges under s 170 of the Local Government Act 1989 for that land
586165	Fire Services Property Levy Act 2012	s 27(1)	Power to require payment of levy in respect of rateable leviable land where applicant no longer in hardship or no longer occupies land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586166	Fire Services Property Levy Act 2012	s 27(1)	Power to waive levy in respect of rateable leviable land	Director Corporate Performance	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
586167	Fire Services Property Levy Act 2012	s 27(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act 1989, in respect of rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586168	Fire Services Property Levy Act 2012	s 27(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of rateable leviable land, in accordance with s 171(4)(f) of the Local Government Act 1989	Senior Coordinator Rates, Team Leader Rates and Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
586169	Fire Services Property Levy Act 2012	s 27(1)	Function of receiving application for waiver of levy in respect of rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					under s 171A of the Local Government Act 1989 for that land
586170	Fire Services Property Levy Act 2012	s 27(1)	Power to require information or verification in respect of rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land
586171	Fire Services Property Levy Act 2012	s 27(1)	Power to waive levy or levy interest in respect of rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue,	s 171A of the Local Government Act 1989 applies,

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Staff in Financial Strategy Unit	subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land
586172	Fire Services Property Levy Act 2012	s 28(1)	Power to defer payment of levy in respect of non-rateable leviable land where applicant shows hardship	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28
586173	Fire Services Property Levy Act 2012	s 28(1)	Power to require payment of levy in respect of non-rateable leviable land where applicant no longer in	Senior Coordinator Rates, Team Leader Rates and Revenue,	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			hardship or no longer occupies land	Staff in Financial Strategy Unit	
586174	Fire Services Property Levy Act 2012	s 28(1)	Power to waive levy in respect of non-rateable leviable land	Director Corporate Performance	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
586175	Fire Services Property Levy Act 2012	s 28(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act 1989, in respect of non-rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
586176	Fire Services Property Levy Act 2012	s 28(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of non-rateable leviable land, in accordance with s 171(4)(f)	Senior Coordinator Rates, Team Leader Rates and Revenue	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			of the Local Government Act 1989		
586177	Fire Services Property Levy Act 2012	s 28(1)	Function of receiving application for waiver of levy in respect of non- rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
586178	Fire Services Property Levy Act 2012	s 28(1)	Power to require information or verification in respect of non-rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
586179	Fire Services Property Levy Act 2012	s 28(1)	Power to waive levy or levy interest in respect of non-rateable leviable land	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586180	Fire Services Property Levy Act 2012	s 29(1)	Duty to give concession	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	
586181	Fire Services Property Levy Act 2012	s 30(1)	Duty to require a person to pay levy interest	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586182	Fire Services Property Levy Act 2012	s 30(3)	Power to obtain court order requiring payment of levy	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586183	Fire Services Property Levy Act 2012	s 30(4)	Power to waive levy interest where court order obtained under s 30(3)	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586184	Fire Services Property Levy Act 2012	s 30(5)	Power to exempt any person from paying the whole or part of levy interest, in accordance with s 30(5)(a) or (b)	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586185	Fire Services Property Levy Act 2012	s 30(6)	Power to recover levy interest due in the same way as Council recovers the levy amount	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586186	Fire Services Property Levy Act 2012	s 31(1)	Power to recover the whole of the levy from either all,	Senior Coordinator Rates, Team Leader Rates and Revenue,	Where 2 or more persons jointly liable to pay levy

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			any or one persons jointly liable to pay levy	Staff in Financial Strategy Unit	
586187	Fire Services Property Levy Act 2012	s 31A(2)(a)	Duty to refund amount of levy proportionate to the part of levy year remaining where land ceases to be leviable land and levy payment has already been made	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586188	Fire Services Property Levy Act 2012	s 31A(2)(b)	Duty to only require proportionate amount of levy to be paid where land ceases to be leviable land and levy payment has not already been made	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586189	Fire Services Property Levy Act 2012	s 32(7)	Power to recover amount in arrears, in accordance with s 32(7)	Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Staff in Financial Strategy Unit	
586190	Fire Services Property Levy Act 2012	s 33(1)	Power to send notice where levy due and unpaid	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586191	Fire Services Property Levy Act 2012	s 33(5)	Power to recover unpaid amount due	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586192	Fire Services Property Levy Act 2012	s 34	Duty to make adjustment and apply or refund overpayment in accordance with s.34 and give a revised assessment notice to the owner or specified person	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where an objection, review or appeal results in the alteration of a valuation or a decision to attribute a different AVPCC

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586193	Fire Services Property Levy Act 2012	s 35(1)	Power to recover unpaid levy amount	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586194	Fire Services Property Levy Act 2012	s 35(4)(b)	Power to request occupier to disclose the amount of rent and name and address of person to whom rent is payable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586195	Fire Services Property Levy Act 2012	s 36(1)	Function of receiving application for refund of amounts overpaid	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586196	Fire Services Property Levy Act 2012	s 36(4)	Duty to refund overpayment, if determined that the	Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			payment was in excess of amount owed	Staff in Financial Strategy Unit	
586197	Fire Services Property Levy Act 2012	s 36(5)	Power to refund overpayment, if determined that the payment was in excess of amount owed	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586198	Fire Services Property Levy Act 2012	s 37(1)	Duty to separately account for levy amounts and levy interest collected	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586199	Fire Services Property Levy Act 2012	s 37(3)	Power to retain any interest earned on levy amounts and levy interest	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586200	Fire Services Property Levy Act 2012	s 37(5)	Duty to refund over payment	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586201	Fire Services Property Levy Act 2012	s 38(1)	Power to cancel assessment of person's liability to pay levy if satisfied that an assessment has been made in error	Senior Coordinator Rates, Team Leader Rates and Revenue	
586202	Fire Services Property Levy Act 2012	s 38(2)	Duty to comply with requirements in s 38(2) where Council has made an assessment in error	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586203	Fire Services Property Levy Act 2012	s 39(2)	Duty to conduct another assessment of the levy amount and, if applicable,	Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			give the owner or specified person a revised assessment notice, in accordance with s 39(2)	Staff in Financial Strategy Unit	
586204	Fire Services Property Levy Act 2012	s 39(3)	Duty to refund payment in excess of amount owed and any interest accrued	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586205	Fire Services Property Levy Act 2012	s 40	Duty to submit a return to the Commissioner	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	In a form approved by the Commissioner and in accordance with any directions issued by the Minister
586206	Fire Services Property Levy Act 2012	s 41(1)	duty to pay all levy amounts and levy interest received to the Commissioner in 4 instalments	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Financial Accounting and Treasury	
586207	Fire Services Property Levy Act 2012	s 41(4)	Power to decide to forward late payments of levy amounts and levy interest to the Commissioner at the same time as the next instalment is payable	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
586208	Fire Services Property Levy Act 2012	s 71(1)	Function of receiving application for alteration of levy records	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586209	Fire Services Property Levy Act 2012	s 71(2)	Power to specify the manner and form of applications under s 71(1)	Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586210	Fire Services Property Levy Act 2012	s 72	Duty to comply with any Ministerial directions issued under s 72	Senior Coordinator Rates, Team Leader Rates and Revenue	
586836	Flora and Fauna Guarantee Act 1988	s 4C(1)	Function of receiving a request for information from the Minister	Manager Parks and Open Space	Where Council is a public authority
586837	Flora and Fauna Guarantee Act 1988	s 4C(2)	Duty to comply with a Minister's request for information under s 4C(1)	Manager Parks and Open Space	Where Council is a public authority
586838	Flora and Fauna Guarantee Act 1988	s 7(2)	Function of consulting with the Secretary either before the action starts or, if the action has already started, within 15 days of the request being made	Manager Parks and Open Space	Where Council is a public authority If the Secretary is of the opinion that an action taken or to be taken by Council is likely to threaten the survival of a listed taxon or community of

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					flora or fauna or a critical habitat
586839	Flora and Fauna Guarantee Act 1988	s 20B(1)(a)	Function of receiving written notice from the Secretary	Manager Parks and Open Space	Where Council is a landholder of any land that is within the area of the proposed determination
586840	Flora and Fauna Guarantee Act 1988	s 20B(1)(b)	Function of receiving written notice from the Secretary	Manager Parks and Open Space	Where Council is a public authority that performs a function or exercises a power in the area of the proposed determination
586841	Flora and Fauna Guarantee Act 1988	s 20B(5)	Power to request that the information set out in s 20B(3) be withheld	Manager Parks and Open Space	Where Council is a landholder
585478	Flora and Fauna Guarantee Act 1988	s 25(1)	Function of being party to an agreement for management of flora and fauna	Director Presentation and Assets, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Parks and Open Space	
586842	Flora and Fauna Guarantee Act 1988	s 29(1)(a)	Function of receiving notice of the making of a habitat conservation order from the Minister in relation to land within the critical habitat	Manager Parks and Open Space	Where Council is a landholder
586843	Flora and Fauna Guarantee Act 1988	s 29(1)(b)	Function of receiving notice of the making of a habitat conservation order from the Minister	Manager Parks and Open Space	Where Council is a public authority that performs a function or exercises a power in the critical habitat
586844	Flora and Fauna Guarantee Act 1988	s 57(2)(h)	Function of giving, to an authorised officer, samples of any thing in respect of which the authorised officer suspects that there has been a contravention of the Flora	Manager Statutory Planning, Manager Parks and Open Space	Where Council is the landholder of the land or is apparently in charge of the building or vehicle (as the case requires)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			and Fauna Guarantee Act 1988 (Vic) or an instrument referred to in s 57(1) that is found at the land, building or vehicle		
586845	Flora and Fauna Guarantee Act 1988	s 57(2)(k)	Function of receiving notice from an authorised officer	Manager Parks and Open Space	Where Council is the landholder of the land
585479	Food Act 1984	s 7D(3)	Duty to comply with a declaration made by the Secretary under s 7D(1)	Director Health and Wellbeing, Manager Community and Environmental Health, Coordinator Environmental Health, Team Leader Environmental Health	
585480	Food Act 1984	s 7E(6)	Duty to publish a copy of a direction given by the	Manager Community and Environmental Health, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Minister under s 7E(1) in the annual report	Healthy Communities and Environments	
586212	Food Act 1984	s 19(4)(b)	Duty to notify the Department of the making of the order	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies
586213	Food Act 1984	s 19(4)(c)	Duty to notify the registration authority of the making of the order and any appeal and the outcome of the appeal	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies and if Council is not the registration authority
586214	Food Act 1984	s 19A(4)(b)	Function of receiving notice from authorised officer	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586215	Food Act 1984	s 19BA(3)	Duty to give notice of the variation or revocation of the order to the general public in the same manner as the original notice	Environmental Health Officer, Coordinator Environmental Health	Must be done by the same person as gave the original notice

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586216	Food Act 1984	s 19EA(3)	Function of receiving a copy of any significant revision made to the food safety program	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586217	Food Act 1984	s 19H(5)(a) & (5)(b)	Duty to take into account (a) the food safety performance of the food business; and (b) any guidelines issued by the Secretary in determining the frequency and intervals of the assessments and audits	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586218	Food Act 1984	s 19I	Duty to conduct a food safety assessment as required under s 19H	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Subject to s 19J Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586219	Food Act 1984	s 19IA(2)	Duty to give written notice to proprietor if food safety requirements or s 19DC(2) have not been complied with unless s 19IA(3) applies.	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586220	Food Act 1984	s 19N	Function of receiving information from a food safety auditor	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586221	Food Act 1984	s 19U(4)	Duty to ensure that information relating to costs of a food safety audit are available for inspection by the public	Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586222	Food Act 1984	s 19UA(4)	Duty to consider proprietor's history of compliance in deciding whether to charge the fee	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
586223	Food Act 1984	s 19UA(5)	Duty to ensure that the method of determining a fee under s 19UA(3)(a) and the considerations that apply under s 19UA(4) are available for inspection by the public	Manager Community and Environmental Health	
585481	Food Act 1984	s 20(1C)	Duty to ensure authorised officers are suitably qualified or trained	Manager Community and Environmental Health, Coordinator Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Team Leader Environmental Health	
585482	Food Act 1984	s 20(2)	Power to limit or impose conditions on the authority granted to an authorised officer	Manager Community and Environmental Health, Coordinator Environmental Health, Team Leader Environmental Health	
586224	Food Act 1984	s 26(5)	Duty to destroy or dispose of article	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
585483	Food Act 1984	s 32(1)	Duty to submit samples of food for analysis	Environmental Health Technician, Environmental Health Officer, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Team Leader Environmental Health	
585484	Food Act 1984	s 32(3)	Function of receiving report by analyst	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	
586225	Food Act 1984	s 35A(2)	Function of receiving notice of operation from the proprietor of a food premises	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority The section refers to temporary food premises, mobile food premises or food vending machines or fixed premises that are the principal premises in relation to temporary food premises, mobile food

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					premises or food vending machines.
586226	Food Act 1984	s 37	Function of receiving application, information and documents required under s 36 from the proprietor of a food business	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	Note: refers to the Food Standards Code.
586227	Food Act 1984	s 38(3)	Duty to consult with the Secretary about the proposed exemption under s 38(2)	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Team Leader Environmental Health	
586228	Food Act 1984	s 38AA(2)	Function of being notified of operation	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
586229	Food Act 1984	s 38AA(4)	Duty to determine whether the food premises are exempt from the requirement of registration	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Team Leader Environmental Health	
586230	Food Act 1984	s 38A(5) & (6)	Function of receiving a food safety audit certificate from a proprietor	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority
586231	Food Act 1984	s 38B(1)(c)	Duty to inspect premises	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Team Leader Environmental Health	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586232	Food Act 1984	s 38E(1)(c)	Function of assessing the requirement for a food safety program	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586233	Food Act 1984	s 38E(3)(a)	Function of receiving certificates	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586234	Food Act 1984	s 38F(3)(a)	Duty to note the change to the classification of the food	Environmental Health Technician, Environmental Health Officer,	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			premises on the certificate of registration	Administration Systems and Support Officer, Coordinator Environmental Health	
586235	Food Act 1984	s 39(2)	Duty to inspect within 12 months before renewal of registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586236	Food Act 1984	s 39(3)	Duty to inspect within 3 months before renewal of registration if circumstances in s 39(3)(a)-(d) apply	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586237	Food Act 1984	s 39A(6)	Duty to comply with direction of Secretary.	Coordinator Investigations, Coordinator Inspections,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Officer	
586238	Food Act 1984	s 40(1)	Duty to issue a certificate of registration in the prescribed form	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586239	Food Act 1984	s 40D(2)	Duty to specify how long a suspension is to last under s 40D(1)	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
586240	Food Act 1984	s 40E(4)	Duty to comply with direction of Secretary	Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586241	Food Act 1984	s 43(1) and (2)	Duty to maintain records of the prescribed particulars and orders in force under Part III	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586242	Food Act 1984	s 43(3)	Duty to make available information held in records, free of charge, on request	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Where Council is the registration authority
586243	Food Act 1984	s 43I	Function of receiving a statement of trade of a proprietor of a food business	Environmental Health Technician, Administration Systems and Support	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Officer, Coordinator Environmental Health	
585485	Food Act 1984	s 45AA	Power to act in proceedings against the Crown	Not delegated	Power of the responsible agency <hr/> Power remains with the CEO.
585486	Food Act 1984	s 45AC	Power to bring proceedings for an offence under the Act	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585487	Food Act 1984	s 53G(1)	Duty to provide information in s 53G(1) to the Secretary as soon as practicable after a person is convicted by a	Manager Community and Environmental Health, Environmental Health	Where Council is the 'relevant Council' under s 53G(6)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			court for an offence under this Act	Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585488	Food Act 1984	s 53G(2)	Duty to advise the Secretary that a person has not appealed a conviction within the time allowed	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	Where Council is the 'relevant Council' under s 53G(6)
585489	Food Act 1984	s.53G(3)	duty to inform the Secretary of the fact that an appeal or application for leave is lodged against the conviction and of other matters in this subsection	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental	where Council is the relevant Council under subsection (6)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Director Healthy Communities and Environments	
585490	Food Act 1984	s 53G(4)	Duty to inform the Secretary of the outcome of the appeal or application	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	Where Council is the 'relevant Council' under s 53G(6)
585491	Food Act 1984	s 58(1)	Duty to notify the Victorian Liquor Commission where an order is made under s 19 of the Act and a licence/permit under the Liquor Control Reform Act 1998 is in force	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental	Where Council is the registration authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Director Healthy Communities and Environments	
585492	Food Act 1984	s 58(2)	Duty to notify the Victorian Liquor Commission when a holder of a permit/licence under the Liquor Control Reform Act 1998 is found guilty or pleads guilty and in respect of which no conviction is recorded	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
585493	Food Act 1984	s 58B(1)	Power to take action in relation to a thing done or omitted at the food premises	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority for the temporary or mobile food premises
585494	Food Act 1984	s 58B(2)	Power to take into account results of inspection, assessment, audit or other	Environmental Health Technician, Environmental Health	Where Council is the registration authority for the

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			action taken by another registration authority in relation to temporary or mobile food premises	Officer, Coordinator Environmental Health	temporary or mobile food premises
585495	Food Act 1984	s 59C(2)	Power to take actions necessary to ensure compliance with direction under Part III or Part VII	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	Note: a) Part III relates to orders; and b) Part VII relates to emergency powers.
585496	Food Act 1984	s 59C(7)(b)	Power to recover costs incurred under s 59C(2) or (3)	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585497	Food Act 1984	s 71(a)	Power to revoke or suspend of the registration of the food premises under Part IIIB or s 40D in certain circumstances	Manager Community and Environmental Health, Coordinator Investigations, Coordinator Inspections	Note: section 71 refers to the commencement date of the Act and proceedings which were in progress at that time.
585498	Freedom of Information Act 1982	s 7	Duty to publish information	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586749	Freedom of Information Act 1982	s 49D(3)	Power to request a copy of the application from the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Support Officer, Legal Officer	
586244	Freedom of Information Act 1982	s 49G(3)	Function of receiving notice from the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586245	Freedom of Information Act 1982	s 49I	Duty to assist the Information Commissioner to undertake a review	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586246	Freedom of Information Act 1982	s 49K	Function of consulting with the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586499	Freedom of Information Act 1982	s 49KA(2)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
586500	Freedom of Information Act 1982	s 49KA(2)(b)	Function to undertake a further search, or to cause a further search to be	Manager Governance, Coordinator Legal	If the Information Commissioner reasonably believes that an agency or

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Services, Lawyer, Legal Services Support Officer, Legal Officer	Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
586501	Freedom of Information Act 1982	s 49KA(3)	Duty to comply with requests under s 49KA(2) within the reasonable time stated in the Information Commissioner's notice, being not less than 10 business days	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
586502	Freedom of Information Act 1982	s 49KA(4)	Power to apply for extension	Manager Governance, Coordinator Legal Services, Lawyer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Legal Services Support Officer, Legal Officer	
586503	Freedom of Information Act 1982	s 49KA(7)	Duty to notify the Information Commissioner within 3 business days after the end of the period referred to in s 49KA(2) or (3) of the information contained in s 49KA(7)(a)-(b)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
586504	Freedom of Information Act 1982	s 49KA(8)	Function to have the matter referred from the Information Commissioner in accordance with s 49L	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					decision that is the subject of a review under Division 1
586247	Freedom of Information Act 1982	s 49L(1A)	Duty to make a fresh decision where a matter is referred back to Council by the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	Decision must be made within 28 days of referral, unless other time period agreed under s 49L(2)
586248	Freedom of Information Act 1982	s 49L(2)	Power to agree with the Information Commissioner to another time period for making the fresh decision under s 49L(1)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586249	Freedom of Information Act 1982	s 49L(4)	Duty to notify the Information Commissioner that a fresh decision has been made or has not been made	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586250	Freedom of Information Act 1982	s 49L(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49L(6) and the effect of s 49(7)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586251	Freedom of Information Act 1982	s 49M(1)	Power to exercise a choice to reconsider the subject matter of an application for review and make a fresh decision	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services	Must advise the Information Commissioner and the applicant in writing

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Support Officer, Legal Officer	Decision must be made within 28 days of referral, unless other time period agreed under s 49M(2) May make a fresh decision only once during a review under this part s 49M(8)
586363	Freedom of Information Act 1982	s 49M(2)	Power to agree with Information Commissioner to another time period for making a fresh decision	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586252	Freedom of Information Act 1982	s 49M(4)	Duty to notify the Information Commissioner in writing of a whether a fresh decision has or has not been made	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586364	Freedom of Information Act 1982	s 49M(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49M(6) and the effect of s 49M(7)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586253	Freedom of Information Act 1982	s 49N	Function of entering into an agreement in relation to a decision that is the subject of a review	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Support Officer, Legal Officer	
586254	Freedom of Information Act 1982	s 50(3D)	Power to apply to the Tribunal for review of a decision of the Information Commissioner under s 49P	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586255	Freedom of Information Act 1982	s 50(3F)	Duty to notify the Information Commissioner of an application for review under s 50(3D)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586750	Freedom of Information Act 1982	s 50(3FA)	Duty to notify the Information Commissioner of an application for review under s 50(3D1) (b), (c), (d) or (g)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586751	Freedom of Information Act 1982	s 53(6)	Power to make an application to the Tribunal for an extension of time	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586752	Freedom of Information Act 1982	s 53A(1)	Duty to, if practicable, give written notice in accordance with s 53A(2)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Support Officer, Legal Officer	
586256	Freedom of Information Act 1982	s 61E	Duty to co-operate with Information Commissioner where a complaint relates to the agency	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586257	Freedom of Information Act 1982	s 61G	Function of consulting with the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586505	Freedom of Information Act 1982	s 61GA(1)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of the complaint under s 25A(1) or s 25A(5)
586506	Freedom of Information Act 1982	s 61GA(1)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586507	Freedom of Information Act 1982	s 61GA(2)	Duty to comply with requests under s 61GA(1) within the reasonable time stated in Information Commissioner's notice, being not less than 10 business days	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586508	Freedom of Information Act 1982	s.61GA(3)	power to apply for extension	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586753	Freedom of Information Act 1982	s 61H	Power to reach an agreement with a complainant	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Support Officer, Legal Officer	
586258	Freedom of Information Act 1982	s 61I(2)	Power to make submissions to the Information Commissioner in relation to a complaint	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586259	Freedom of Information Act 1982	s.61L(5)	Power to comment on, and respond to, a draft recommendation	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586509	Freedom of Information Act 1982	s 63BA(1)	Power to apply to the Supreme Court to determine whether the Information Commissioner, or the Public Access Deputy Commissioner, has jurisdiction to serve a notice to produce or attend	Not delegated	Power remains with the CEO.
586260	Freedom of Information Act 1982	s 64B	Duty to provide the Information Commissioner any information referred to in s 64(2)	Manager Governance, Coordinator Legal Services, Lawyer, Legal Services Support Officer, Legal Officer	
586754	Freedom of Information Act 1982	s 65AB	Duty to notify the responsible Minister if Council seeks leave to appeal	Not delegated	Power remains with CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585499	Gambling Regulation Act 2003	s 3.3.5	Function of receiving a copy of proposed applications	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585500	Gambling Regulation Act 2003	s 3.3.5AA	Function of receiving notification from the Commission	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585501	Gambling Regulation Act 2003	s 3.3.5AB(2)	Function of receiving a copy of the amended application	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585502	Gambling Regulation Act 2003	s 3.3.5B	Duty to notify the Commission in writing as to whether it intends to make a submission under s 3.3.6	Director Strategy and Growth, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585503	Gambling Regulation Act 2003	s 3.3.6	Power to make submission to Commission on application for approval of premises	Director Strategy and Growth, Director Healthy Communities and Environments	
585504	Gambling Regulation Act 2003	s 3.3.8(4)	Function of receiving notification from the Commission of its decision	Director Strategy and Growth, Director Healthy Communities and Environments	Note: "Commission" means the Victorian Commission for Gambling Regulation.
585505	Gambling Regulation Act 2003	s 3.3.14	Power to apply to Tribunal for review of Commission's decision granting approval of premises	Director Strategy and Growth, Director Healthy Communities and Environments	Where Council is a responsible authority under the Planning and Environment Act 1987.
585506	Gambling Regulation Act 2003	s 3.4.18(2)	Function of receiving a copy of proposed request	Director Strategy and Growth, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Statutory Planning, Coordinator Planning	
585507	Gambling Regulation Act 2003	s 3.4.18A	Function of receiving notification from the Commission that it has received a request	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585508	Gambling Regulation Act 2003	s 3.4.18B(2)	Function of receiving amended copies of proposed request	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585509	Gambling Regulation Act 2003	s 3.4.18C	Duty to notify Commission as to whether it intends to make a submission under s 3.4.19	Director Strategy and Growth, Director Healthy Communities and Environments	
585510	Gambling Regulation Act 2003	s 3.4.19	Power to make submission to the Commission addressing the economic	Director Strategy and Growth, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			and social impact of a proposed licence amendment on the wellbeing of the community of the municipal district in which the approved venue (or venue whose approval under Part 3 is suspended) is located; and taking into account the impact of the proposed amendment on surrounding municipal districts	Healthy Communities and Environments	
585511	Gambling Regulation Act 2003	s 3.4.21(2)	Power to apply to Tribunal for review of Commission's decision relating to amendment increasing number of gaming machines	Director Strategy and Growth, Director Healthy Communities and Environments	
585512	Gambling Regulation Act 2003	s 8.5.3(2)	Function of receiving a copy of application for bingo centre	Director Strategy and Growth, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Statutory Planning, Coordinator Planning	
585513	Gambling Regulation Act 2003	s 8.5.5	Power to submit report to Commission on application received under s 8.5.3(3)(a)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
586913	Gender Equality Act 2020	s 7(a)	Duty to consider and promote gender equality	All staff	Where Council is a 'defined entity'
586914	Gender Equality Act 2020	s 7(b)	Duty to take necessary and proportionate action towards achieving gender equality	All staff	Where Council is a 'defined entity'
586915	Gender Equality Act 2020	s 9(1)	Duty to undertake a gender impact assessment	Director Corporate Performance, Manager Community Partnerships,	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager People and Culture, Inclusive Communities Officer - Gender Equity, Director Healthy Communities and Environments, Coordinator Community Inclusion	
586916	Gender Equality Act 2020	s 10(1)	Duty to prepare a Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586917	Gender Equality Act 2020	s 10(2)(a)	Duty to take into account the gender equality principles in	Director Corporate Performance, Manager Community	Where Council is a 'defined entity'

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		Provision	Item Delegated	Delegate	Conditions & Limitations
			preparing a Gender Equality Action Plan	Partnerships, Manager People and Culture, Director Healthy Communities and Environments	
586918	Gender Equality Act 2020	s 10(2)(b)	Duty to consult in preparing a Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586919	Gender Equality Act 2020	s 10(3)	Duty to ensure adequate resources are allocated to developing and implementing the Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
586920	Gender Equality Act 2020	s 11(1)	Duty to undertake a workplace gender audit before developing a Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586921	Gender Equality Act 2020	s 11(2)(d)	Power to determine any other matters that are relevant	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586922	Gender Equality Act 2020	s 12(1)	Duty to submit a Gender Equality Action Plan to the Commissioner	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586923	Gender Equality Act 2020	s 12(2)	Power to request an extension of time to submit the Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586924	Gender Equality Act 2020	s 12(3)(a)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, publish	Director Corporate Performance, Manager Community Partnerships,	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the completed Gender Equality Action Plan on Council's website	Manager People and Culture, Director Healthy Communities and Environments	
586925	Gender Equality Act 2020	s 12(3)(b)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, notify the councillors, employees and employee representatives of the publication	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586926	Gender Equality Act 2020	s 13(1)	Power to submit to the Commissioner a report or document prepared by Council for another purpose and request that it be taken to be a Gender Equality Action Plan	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586927	Gender Equality Act 2020	s 13(3)	Duty to, if a report or other document is taken to be a Gender Equality Action Plan, publish it on Council's website, and notify the councillors, employees and employee representatives of the publication	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586928	Gender Equality Act 2020	s 15(1)	Power to amend its Gender Equality Action Plan at any time if considers the amendment is considered necessary	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586929	Gender Equality Act 2020	s 15(2)(a)	Duty to submit the amended Gender Equality Action Plan to the Commissioner	Director Corporate Performance, Manager Community Partnerships,	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager People and Culture, Director Healthy Communities and Environments	
586930	Gender Equality Act 2020	s 15(2)(b)	Duty to, within a reasonable time after submitting the amended Gender Equality Action Plan to the Commissioner, publish the amended plan on Council's website, and notify the councillors, employees and employee representatives of the publication	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586931	Gender Equality Act 2020	s 16(1)	Duty to make reasonable and material progress in relation to the workplace gender equality indicators	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
586932	Gender Equality Act 2020	s 18(1)	Duty to make reasonable and material progress towards meeting gender equality targets prescribed	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Inclusive Communities Officer - Gender Equity, Director Healthy Communities and Environments, Coordinator Community Inclusion	Where Council is a 'defined entity'
586933	Gender Equality Act 2020	s 18(2)	Duty to make reasonable and material progress towards meeting gender equality quotas prescribed	Director Corporate Performance, Manager Community Partnerships, Manager People and	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Culture, Inclusive Communities Officer - Gender Equity, Director Healthy Communities and Environments, Coordinator Community Inclusion	
586934	Gender Equality Act 2020	s 19(1)	Duty to submit a progress report to the Commissioner	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586935	Gender Equality Act 2020	s 19(2)	Power to request an extension of time to submit a progress report	Director Corporate Performance, Manager Community Partnerships,	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager People and Culture, Director Healthy Communities and Environments	
586936	Gender Equality Act 2020	s 19(4)	Duty not to identify or report on a policy, program or service if it would disclose any of the information set out in s 19(4)(a) – (c)	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586937	Gender Equality Act 2020	s 20	Duty to publish Council's progress report on its website as soon as reasonably practicable after it is submitted under s 19(1)	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586938	Gender Equality Act 2020	s 22(1)	Function of being issued with a compliance notice from the Commissioner	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586939	Gender Equality Act 2020	s 22(2)	Duty to comply with the compliance notice	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586940	Gender Equality Act 2020	s 24(1)	Power to, 14 days after receiving a compliance notice, give a written response to the	Director Corporate Performance, Manager Community Partnerships,	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Commissioner outlining Council's reasons for disagreeing with the compliance notice	Manager People and Culture, Director Healthy Communities and Environments	
586941	Gender Equality Act 2020	s 25(1)	Power to apply to the Tribunal for review of the Commissioner's decision to confirm a compliance notice under s 24(2)(c)	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586942	Gender Equality Act 2020	s 26(a)	Power to provide the Commissioner with a written undertaking	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586943	Gender Equality Act 2020	s 27(2)	Power to, with the consent of the Commissioner, withdraw or vary the undertaking	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586944	Gender Equality Act 2020	s 47(2)	Duty to have regard to any guidelines issued under s 47(1)	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Inclusive Communities Officer - Gender Equity, Director Healthy Communities and Environments, Coordinator Community Inclusion	Where Council is a 'defined entity'

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586945	Gender Equality Act 2020	s 48(2)	Duty to have regard to the guidelines	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Inclusive Communities Officer - Gender Equity, Director Healthy Communities and Environments, Coordinator Community Inclusion	Where Council is a 'defined entity' and subject to guidelines issued under s 48(1)
586946	Gender Equality Act 2020	s 49(2)	Duty to have regard to the guidelines	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Inclusive Communities Officer - Gender Equity,	Where Council is a 'defined entity' and subject to guidelines issued under s 49(1)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Director Healthy Communities and Environments, Coordinator Community Inclusion	
586947	Gender Equality Act 2020	s 51(1)	Duty to, before publication, remove any personal information from a Gender Equality Action Plan and progress report	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director Healthy Communities and Environments	Where Council is a 'defined entity'
586948	Gender Equality Act 2020	s 51(2)	Duty to, when submitting to the Commissioner material that is likely to be published, advise the Commissioner whether the material contains any personal information	Director Corporate Performance, Manager Community Partnerships, Manager People and Culture, Director	Where Council is a 'defined entity' <hr/> Power to approve and execute lease and licence agreements relating to land.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
585514	Graffiti Prevention Act 2007	s 18(1)	Power to take action necessary to remove or obliterate graffiti from private premises where graffiti is visible from a public place, in accordance with s 18	Manager Works, Manager Property Services, Property Coordinator	
585515	Graffiti Prevention Act 2007	s 18(2)	Power to enter private property for the purpose of s 18(1) if notice provided and owner has given written consent to removal of graffiti and entry	Manager Works, Manager Property Services, Property Coordinator	
585516	Graffiti Prevention Act 2007	s 18(2)(a)	Power to serve notice regarding proposal to remove or obliterate graffiti	Manager Works, Manager Property Services, Property Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			at least 28 days before action proposed to be taken		
585517	Graffiti Prevention Act 2007	s 18(3)(a)	Duty to serve notice regarding proposal to remove or obliterate graffiti at least 10 days before it is proposed to take action to remove or obliterate graffiti (where entry to private premises not necessary)	Manager Property Services, Property Coordinator	
585518	Graffiti Prevention Act 2007	s 18(3)(b)	Power to remove or obliterate graffiti (where entry not necessary), Where written notice of proposed action given and owner gives consent or does not object in accordance with notice	Manager Works, Manager Property Services, Property Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585519	Graffiti Prevention Act 2007	s 18(3A)	Power to take further action to remove or obliterate graffiti	Manager Works, Manager Property Services, Property Coordinator	Within 3 months after Council has taken action under subsection (3)
585520	Graffiti Prevention Act 2007	s 18(8)(a)	Duty to take reasonable steps to consult with owner or occupier in relation to manner of taking action to remove or obliterate graffiti	Manager Works, Manager Property Services, Property Coordinator	
585521	Graffiti Prevention Act 2007	s 18(8)(b)	Duty to ensure that work is done by an authorised person, where entry to the property is necessary under s 18(1)	Manager Works, Manager Property Services, Property Coordinator, Manager Resource Recovery and Education	
585522	Graffiti Prevention Act 2007	s 18(8)(c)	Duty to ensure that work is carried out expeditiously and to avoid unnecessary	Manager Works, Manager Property	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			inconvenience and disruption and with reasonable care and to reasonable standards	Services, Property Coordinator	
585523	Graffiti Prevention Act 2007	s 19(1)	Power to authorise a person to carry out Council's functions under s 18.	Manager Property Services, Property Coordinator	Note: s.18 refers to the removal of graffiti from private property.
585524	Graffiti Prevention Act 2007	s 19(2)(c)	Power to determine performance criteria for authorised persons	Manager Works, Manager Property Services, Property Coordinator	
585525	Graffiti Prevention Act 2007	s 20(1)	Duty to issue an identity card to an authorised person	Manager Works, Manager Property Services, Property Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585526	Health Records Act 2001	s 48	Function of receiving notice of complaint from the Health Complaints Commissioner	Manager Community and Environmental Health, Manager Governance	
585527	Health Records Act 2001	s 51(1)	Function of receiving notice that Health Complaints Commissioner has declined to entertain a complaint	Manager Governance	
585528	Health Records Act 2001	s 51(3)	Function of receiving notice that Health Complaints Commissioner referred complaint	Manager Governance	
585529	Health Records Act 2001	s 52(2)	Function of receiving notice that Health Complaints Commissioner referred complaint to registration board	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585530	Health Records Act 2001	s 53(2)	Function of receiving notice that Health Complaints Commissioner has dismissed a stale complaint	Manager Governance	
585531	Health Records Act 2001	s 56(3)	Power to indicate wishes with respect to whether conciliation appropriate	Director Corporate Performance, Manager Governance	
585532	Health Records Act 2001	s 56(4)	Function of receiving notice of Health Complaints Commissioner's decision under s 56(1)	Manager Governance	
585533	Health Records Act 2001	s 57(4)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint after deciding conciliation is inappropriate	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585534	Health Records Act 2001	s 61(1)(b)	Power to sign the record of a conciliation agreement	Director Corporate Performance, Manager Governance	
585535	Health Records Act 2001	s 61(2)	Power to lodge a copy of the record with the Tribunal	Manager Governance	
585536	Health Records Act 2001	s 63(1)	Function of receiving notice that conciliation has failed	Manager Governance	
585537	Health Records Act 2001	s 63(8)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint following a failed conciliation	Manager Governance	
585538	Health Records Act 2001	s 63(10)	Function of receiving notice that Health Complaints Commissioner is to conduct	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			an investigation of the complaint		
585539	Health Records Act 2001	s 64(2)	Function of receiving notice of Health Complaints Commissioner's ruling	Manager Governance	
585540	Health Records Act 2001	s 64(7)	Duty to report on action taken following notice of a ruling requiring specified action	Director Corporate Performance, Manager Governance	
585541	Health Records Act 2001	s 65(1)	Power to require the Health Complaints Commissioner to refer the complaint to the Tribunal	Director Corporate Performance, Manager Governance	
585542	Health Records Act 2001	s 72	Power to apply to the Tribunal for review of a decision to serve a compliance notice	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585543	Health Records Act 2001	s 73(1)	Power to apply to the Tribunal for an interim order	Director Corporate Performance, Manager Governance	
586261	Heavy Vehicle National Law 2012	s 118(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption notice for a category of heavy vehicles	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Must comply with requirements of s 156
586262	Heavy Vehicle National Law 2012	s 124(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption permit for a heavy vehicle	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Must comply with requirements of s 156

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586263	Heavy Vehicle National Law 2012	s 139(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle authorisation notice	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586264	Heavy Vehicle National Law 2012	s 145(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle permit	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586265	Heavy Vehicle National Law 2012	s 156(1)	Duty to give or not give consent	Director Presentation and Assets, Manager Engineering, Coordinator	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Infrastructure Development, Transportation Engineer	
586266	Heavy Vehicle National Law 2012	s 156(2)	Power to request a longer period to decide to give or not give consent under s 156(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586267	Heavy Vehicle National Law 2012	s 156(3)	Function of giving Regulator a written statement explaining its decision not to give consent	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Statement must comply with s 172

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					Note: "Regulator" means the National Heavy Vehicle Regulator.
586268	Heavy Vehicle National Law 2012	s 157(2)	Function of receiving notice from the Regulator that an applicant has been notified of the third party consultation requirement	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586269	Heavy Vehicle National Law 2012	s 158(2)	Duty to, as far as practicable, deal with the request for consent, where consultation with other entity is not yet completed	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Note: "Other entity" refers to situations where consultation with another entity is required by law.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586270	Heavy Vehicle National Law 2012	s 158(4)	Power to decide to give or not give the consent in the circumstances	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Note: "Circumstances" refers to various situations including consultation with another entity.
586271	Heavy Vehicle National Law 2012	s 159	Power to notify the Regulator that a route assessment is required and the fee payable for the route assessment	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586272	Heavy Vehicle National Law 2012	s 159(4)	Power to stop considering whether to give or not to give consent until route	Director Presentation and Assets, Manager Engineering, Coordinator	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			assessment fee is paid	Infrastructure Development, Transportation Engineer	
586273	Heavy Vehicle National Law 2012	s 160(1)	Power to consent to the grant of a mass or dimension authority subject to a road condition listed in (a) or (b)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586274	Heavy Vehicle National Law 2012	s 160(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to conditions	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Statement must comply with s 172

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586275	Heavy Vehicle National Law 2012	s 161(1)	Power to consent to the grant of a mass or dimension authority subject to a travel condition	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586276	Heavy Vehicle National Law 2012	s 161(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to travel conditions	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager Statement must comply with s 172
586277	Heavy Vehicle National Law 2012	s 162(1)	Power to request the Regulator to impose a stated	Director Presentation and Assets, Manager Engineering,	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			vehicle condition on the authority	Coordinator Infrastructure Development, Transportation Engineer	
586278	Heavy Vehicle National Law 2012	s 162(2)(b)	Function of being notified of the decision under s 162(2)(a)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586279	Heavy Vehicle National Law 2012	s 163(3)	Duty to give or not give consent within 3 months or longer as agreed with Regulator	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development,	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Transportation Engineer	
586280	Heavy Vehicle National Law 2012	s 167(2)(b)	Power to give the Regulator a notice of objection to the application of s 167 to the proposed replacement authority	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586281	Heavy Vehicle National Law 2012	s 167(2)(c)	Function of receiving notice that the Regulator withdraws the proposed replacement authority from the expedited procedure	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586282	Heavy Vehicle National Law 2012	s 167(3)	Power to give written notice of consent or refusal	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586283	Heavy Vehicle National Law 2012	s 169	Power to give consent to the grant of a mass or dimension authority for a trial period	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586284	Heavy Vehicle National Law 2012	s 170(1)	Function of being notified by the Regulator of renewal of	Director Presentation and Assets, Manager Engineering, Coordinator	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			mass or dimension authority for trial period	Infrastructure Development, Transportation Engineer	
586285	Heavy Vehicle National Law 2012	s 170(3)	Power to give written objection	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586286	Heavy Vehicle National Law 2012	s 174(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 174(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586287	Heavy Vehicle National Law 2012	s 174(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 174(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586288	Heavy Vehicle National Law 2012	s 174(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586289	Heavy Vehicle National Law 2012	s 176	Duty to give or not give consent to an amendment of	Director Presentation and Assets, Manager Engineering, Coordinator	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			a mass or dimension authority	Infrastructure Development, Transportation Engineer	The provisions relating to a request for consent under Division 2 of the Act apply to the request for consent under s 176
586290	Heavy Vehicle National Law 2012	s 178(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 178(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586291	Heavy Vehicle National Law 2012	s 178(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 178(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development,	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Transportation Engineer	
586292	Heavy Vehicle National Law 2012	s 178(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586293	Heavy Vehicle National Law 2012	s 180(2)	Function of receiving notice from the Regulator	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586294	Heavy Vehicle National Law 2012	s 611(2)	Power to apply for a compensation order	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586295	Heavy Vehicle National Law 2012	s 612	Function of preparing certificate	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586296	Heavy Vehicle National Law 2012	s 613(1)	Duty to give a copy of a certificate referred to in s 612	Director Presentation and Assets, Manager Engineering, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			to the defendant at least 28 days before hearing	Infrastructure Development, Transportation Engineer	
586297	Heavy Vehicle National Law 2012	s 613(3)	Function of receiving notice that defendant intends to challenge the matter	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586298	Heavy Vehicle National Law 2012	s 643(2)	Function of receiving referral of review application	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586299	Heavy Vehicle National Law 2012	s 644	Duty to conduct internal review of reviewable decision and give applicant a reasonable opportunity to make written or oral representations	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586300	Heavy Vehicle National Law 2012	s 645(1)	Duty to either confirm or amend decision or substitute another decision for the reviewable decision	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the relevant road manager
586301	Heavy Vehicle National Law 2012	s 645(5)	Duty to, as soon as practicable, give the	Director Presentation and Assets, Manager Engineering,	Where Council is the relevant road manager

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Regulator notice of the review	Coordinator Infrastructure Development, Transportation Engineer	
586302	Heavy Vehicle National Law Application Act 2013	s 18(2)	Power to enter into an arrangement to transfer a function	Not delegated	In respect of roads where Council is the relevant road manager
586510	Heritage Act 2017	s 29(4)	Function of receiving statement refusing a nomination from Executive-Director	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586511	Heritage Act 2017	s 30(9)	Function of receiving written notice from Heritage Council of outcome of application for review	Director Strategy and Growth, Manager Statutory Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Strategic Planning	
586512	Heritage Act 2017	s 34(1)	Function of receiving notice of acceptance of nomination from Executive Director	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586513	Heritage Act 2017	s 40(1)	Function of receiving statement from Executive Director of recommendation not to include place or object in Heritage Register	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586514	Heritage Act 2017	s 53(6)	Function of receiving notice of amendment to heritage register from Executive Director	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586515	Heritage Act 2017	s 63(2)	Function of receiving notice of expedited amendment of Heritage Register	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586516	Heritage Act 2017	s 96(5)	Function of receiving copy of amended permit application	Director Strategy and Growth, Manager Statutory Planning, Heritage Officer	
586517	Heritage Act 2017	s 100(1)	Function of receiving copy of permit application from Executive Director	Director Strategy and Growth, Manager Statutory Planning	
586518	Heritage Act 2017	s 100(2)	Power to make written submission to Executive Director in relation to application received under s 100(1)	Director Strategy and Growth, Manager Statutory Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586519	Heritage Act 2017	s 105(4)	Function of receiving notice of receipt of application to amend a permit from Executive Director	Director Strategy and Growth, Manager Statutory Planning	
586520	Heritage Act 2017	s 106(5)	Function of receiving notice of application for review for permit to carry out works from Heritage Council	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586521	Heritage Act 2017	s 108(4)	Power to request a hearing be held by the Heritage Council in relation to an application for review under s 107 of Executive Director's determination	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586522	Heritage Act 2017	s 108(5)	Power to appear and be heard or represented at a	Director Strategy and Growth, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			hearing into review of Executive Director's determination	Statutory Planning, Director Presentation and Assets, Manager Property Services	
586523	Heritage Act 2017	s 108(9)	Function of receiving written notice from Executive Director of Heritage Council's determination of review	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586524	Heritage Act 2017	s 110	Function of receiving notice from Minister of referral of a matter to VCAT under s 109(2)(b)	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586525	Heritage Act 2017	s 112	Function of receiving notice from Executive Director of	Director Strategy and Growth, Manager Statutory Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			decision by VCAT under s 111	Director Presentation and Assets, Manager Property Services	
586526	Heritage Act 2017	s 114(2)	Function of receiving notice from Executive Director of decision by Minister in relation to application for review	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586527	Heritage Act 2017	s 120	Function of receiving written notice of removal of site from Heritage Inventory	Director Strategy and Growth, Manager Statutory Planning, Manager Property Services	
586528	Heritage Act 2017	s 131(1)	Function of receiving notice of recommendations made under s 130 by Executive Director	Director Strategy and Growth, Manager Statutory Planning, Director Presentation	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				and Assets, Manager Property Services	
586529	Heritage Act 2017	s 133(3)	Function of receiving written notice from Heritage Council of approval of recommendation for a site of archaeological value	Director Strategy and Growth, Manager Statutory Planning, Director Presentation and Assets, Manager Property Services	
586530	Heritage Act 2017	s 179	Function of receiving notice of approval of World Heritage Strategy Plan	Director Strategy and Growth	
586755	Housing Act 1983	s 15(1)(d)	Function of consenting to any development, control, etc. of any land	Not delegated	<hr/> Note: The Act deals with the development of public housing. The function remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586756	Housing Act 1983	s 34(1)	Function of entering into arrangements with Homes Victoria whereby Council carries out works	Not delegated	<hr/> Note: "Director" refers to the Director of Housing. The function remains with the CEO.
586757	Housing Act 1983	s 34(3)	Power to enter into arrangements with Homes Victoria for the purposes of this Act	Not delegated	<hr/> The power remains with the CEO.
586758	Housing Act 1983	s 67(1)(a)	Power to do all things to make house comply with regulations or to give effect to direction	Municipal Building Surveyor, Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Director Healthy Communities and Environments	
586759	Housing Act 1983	s 67(1)(b)	Power to demolish house (where case so requires)	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	
586760	Housing Act 1983	s 67(2)	Power to recover expenses	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	
586761	Housing Act 1983	s 67(3)	Power to sell or dispose of material	Municipal Building Surveyor, Manager Safe Environments,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Director Healthy Communities and Environments	
586762	Housing Act 1983	s 68(1)	Power to order that house (a) be and remain unoccupied; or (b) be vacated by the occupier	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	
586763	Housing Act 1983	s 68A	Power to revoke declaration	Municipal Building Surveyor, Manager Safe Environments, Director Healthy Communities and Environments	
586764	Housing Act 1983	s 71(1)	Power to authorise person for purposes of s 71	Not delegated	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					The power remains with the CEO.
586765	Housing Act 1983	sch 2 cl 3(1)	Power to sell or give to Homes Victoria any land vested in it, other than Crown land	Not delegated	<p>The power remains with the CEO.</p> <p>Note: Schedule 2 of the Act comprises a range of provisions relating to the provisions of public housing including the power of municipalities to grant land to the Director of Housing and the sale of land subject to housing agreements.</p>
586766	Housing Act 1983	sch 2 cl 3(2)	Power to lease land, enter into agreements with Homes Victoria concerning land, or	Not delegated	<p>The power remains with the CEO.</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			apply funds for carrying out such agreement		See above.
586767	Housing Act 1983	sch 6 cl 1	Duty to lodge signed certificate	Not delegated	The powers and duties remain with the CEO.
586768	Housing Act 1983	sch 6 cl 1	Power to authorise staff member to sign certificate	Not delegated	
586769	Housing Act 1983	sch 6 cl 2	Power to request recording in Register	Not delegated	
586770	Housing Act 1983	sch 6 cl 6	Duty to lodge notice with the Registrar of Titles that the declaration has ceased to operate	Coordinator Legal Services, Lawyer, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586771	Housing Act 1983	sch 6 cl 7(1)	Power to require occupier to pay to Council any money owing	Not delegated	
586772	Housing Act 1983	sch 6 cl 7(2)	Duty to forward a copy of any notice under cl 7(1) to the owner of the house concerned	Not delegated	
586773	Housing Act 1983	sch 6 cl 7(5)	Duty to notify occupier if Council receives any payment	Not delegated	
585544	Impounding of Livestock Act 1994	s 9(3)	Function of receiving notice from owner or occupier of whereabouts of livestock	Manager Safe Environments, Team Leader Local Laws, Senior Local Laws Officer, Local Laws Officer, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585545	Impounding of Livestock Act 1994	s 10	Power to give written permission to owner or occupier of land to impound livestock on their land for longer than 4 days	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585546	Impounding of Livestock Act 1994	s 14	Duty to keep record of impounded livestock	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585547	Impounding of Livestock Act 1994	s 15	Duty to ascertain owner of livestock and serve a notice of seizure on the owner as soon as possible	Manager Safe Environments, Team Leader Local Laws, Senior Local Laws Officer, Local Laws Officer, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws and Animal Services	
585548	Impounding of Livestock Act 1994	s 16	Duty to release livestock	Manager Safe Environments, Team Leader Local Laws, Senior Local Laws Officer, Local Laws Officer, Coordinator Local Laws and Animal Services	
585549	Impounding of Livestock Act 1994	s 16A(3)	Power to approve form of notice to be served under s 16A(1)	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585550	Impounding of Livestock Act 1994	s 16B(3)	Power to approve form of notice to be served under s 16B(1)	Manager Safe Environments, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Laws and Animal Services	
585551	Impounding of Livestock Act 1994	s 17	Duty to hold livestock for seven days, or 3 days after time within which measures must be taken under notice served , prior to disposal	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585552	Impounding of Livestock Act 1994	s 17A	Duty to hold livestock for 14 days prior to disposal in accordance with Part 2	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	Where authorised officer of Council has impounded livestock under section 5A of the Act <hr/> Where authorised officer of Council has impounded livestock under s.5A of the Act.
585553	Impounding of Livestock Act 1994	s 18	Power to offer uncollected livestock for sale	Manager Safe Environments, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Laws and Animal Services	
585554	Impounding of Livestock Act 1994	s 19	Duty to give public notice of intention to sell livestock	Manager Safe Environments, Coordinator Local Laws and Animal Services	
585555	Impounding of Livestock Act 1994	s 20	Duty to apply the proceeds of the sale of livestock in the order set out in s 20(1)	Manager Safe Environments, Coordinator Local Laws and Animal Services	
586774	Impounding of Livestock Act 1994	s 21	Power to dispose of livestock including destroying or re-housing	Manager Safe Environments, Coordinator Local Laws and Animal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585556	Impounding of Livestock Act 1994	s 22	Function of posting written notice of the impounding of livestock at the pound where they are held	Manager Safe Environments, Senior Local Laws Officer, Local Laws Officer, Coordinator Local Laws and Animal Services	
585557	Impounding of Livestock Act 1994	s 27	Function of receiving notice of proceedings	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	Note: refers to proceedings against the Council by the owner of the livestock.
585558	Impounding of Livestock Act 1994	s 28(1)	Duty to not sell or dispose of impounded livestock until (a) the time limit in s 27(2) has expired or (b) the proceedings have been determined or withdrawn,	Manager Safe Environments, Team Leader Local Laws, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			where Council receives notification of proceeding under s 27(1)	Laws and Animal Services	
585559	Impounding of Livestock Act 1994	s 28(3)	Power to release impounded livestock pending determination of proceedings	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585560	Impounding of Livestock Act 1994	s 29(2)	Duty to release impounded livestock and convey it to the owner at Council's expense where Magistrates' Court determines impounding was in contravention of this Act	Manager Safe Environments, Team Leader Local Laws, Coordinator Local Laws and Animal Services	
585561	Impounding of Livestock Act 1994	s 30	Power to recover outstanding amount as a debt	Manager Safe Environments, Coordinator Local	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Laws and Animal Services	
594005	Impounding of Livestock Act 1994	s 33A	Power to appoint an authorised officer for the specific purpose of filing charge-sheets in respect of an alleged offence committed in the municipal district	Manager Safe Environments, Coordinator Local Laws and Animal Services, Director Healthy Communities and Environments	
586303	Independent Broad-Based Anti-Corruption Commission Act 2011	s 15(6)	Function of consulting with and receiving information from the Independent Broad-based Anti-Corruption Commission (IBAC)	Director Corporate Performance, Manager Governance	
586304	Independent Broad-Based Anti-	s 35(2)	Power to enter into agreements or arrangements	Not delegated	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Corruption Commission Act 2011		for use of services with the Independent Broad-based Anti-Corruption Commission (IBAC)		The power remains with the CEO.
586305	Independent Broad-Based Anti-Corruption Commission Act 2011	s 56	Function of providing information to the Independent Broad-based Anti-Corruption Commission (IBAC)	Director Corporate Performance, Manager Governance	
594006	Infringements Act 2006	s 3	Power to appoint an issuing officer	Manager Safe Environments, Manager Community and Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585562	Infringements Act 2006	s 6	Duty to provide Attorney-General with prescribed information	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	<p>Note;</p> <p>S.6 of the Act provides:</p> <p>"for the purposes of ensuring the effective administration of this Act, an enforcement agency must provide to the Attorney-General the prescribed information, including statistical data:</p> <p>a) at the prescribed intervals;</p> <p>or</p> <p>b) at such other periods as the Attorney-General by written notice to the agency may require".</p> <p>"Prescribed" means required by the relevant Regulations.</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					<p>"Prescribed intervals" means six months.</p> <p>Infringements are issued by authorised officers in relation to building, local laws, animal management and environmental health functions.</p>
585563	Infringements Act 2006	s 9	Power to make and publish guidelines and policies in respect of the use of official warnings for infringement offences	Not delegated	<hr/> <p>The power remains with the CEO.</p>
585564	Infringements Act 2006	s 11	Duty to withdraw an official warning in certain circumstances	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585565	Infringements Act 2006	s 15	Power to accept late payment of infringement penalty	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585566	Infringements Act 2006	s 17(1)	Power to refer certain matters to the Court	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Compliance Officer, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585567	Infringements Act 2006	s 17(3)	Power to withdraw infringement notice and file a charge and summons in the Children's Court in some circumstances	Manager Safe Environments, Manager Community and Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585568	Infringements Act 2006	s 18(1) & (2)	Power to withdraw an infringement notice in some circumstances	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585569	Infringements Act 2006	s 22	Function of receiving application for review of decision to serve infringement notice	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	Note: An internal review conducted under this Division must be conducted by a person employed by Council and who did not issue the infringement notice
585570	Infringements Act 2006	s 23(1)	Power to request additional information required to conduct review	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585571	Infringements Act 2006	s 23(2)	Duty to suspend review where request made under s 23(1)	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585572	Infringements Act 2006	s 23(4)	Power to refuse or grant request for extension of time made under s 23(3)(b)	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585573	Infringements Act 2006	s 23(5)	Duty, if extension of time granted under s 23(4)(b), to inform applicant in writing of the period of the extension	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585574	Infringements Act 2006	.23(6)(a)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to review the decision under s 24 without additional information	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585575	Infringements Act 2006	s 23(6)(b)(i) & (ii)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to accept information provided by the applicant out of time and to review the decision under s 24 with that late information	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585576	Infringements Act 2006	s.24(1)(a) & (b)	duty, if application for review under section 22(1)(a), (b) or (c) is received, to review decision to serve infringement notice and suspend procedures used for enforcement of infringement penalty until review complete and applicant is sent advice of outcome	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
586450	Infringements Act 2006	s 24(1A)	Duty to review whether person unlikely to have been aware of infringement notice, and suspend procedures until review complete and applicant is sent advice of outcome	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585577	Infringements Act 2006	s 24(2)	Duty to ensure that a review is conducted by a person who was not involved in	Manager Safe Environments, Manager Community	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			making the decision to serve the infringement notice	and Environmental Health, Coordinator Parking Services, Coordinator Environmental Health	
585578	Infringements Act 2006	s 24(3)(a)	Duty to review decision within prescribed time or, if additional information is requested under s 23, within prescribed period plus 35 days	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585579	Infringements Act 2006	s 24(3)(b)	Duty to serve on the applicant written notice of outcome of review within 21 days of decision	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585580	Infringements Act 2006	s 25(1)	<p>Power, after reviewing a decision, to take the following actions (or any combination of those actions):</p> <p>(a) confirm the decision to serve an infringement notice;</p> <p>(b) withdraw the infringement notice and serve an official warning;</p> <p>(c) withdraw the infringement notice;</p> <p>(d) withdraw the infringement notice and refer the matter to the Court in accordance with Part 2 or, where infringement notice served on a child, withdraw the infringement notice and file a charge and</p>	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>summons in the Children's Court;</p> <p>(e) in the case of an infringement offence involving additional steps, alter or vary those steps;</p> <p>(f) waive all or any penalty reminder notice fees; or</p> <p>(g) approve a payment plan.</p>		
585581	Infringements Act 2006	s 25(2)	<p>Power, in the case of application made under s 22(1)(b), to:</p> <p>(a) confirm the decision;</p> <p>(b) withdraw the notice and serve an official warning; or</p> <p>(c) withdraw the notice.</p>	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586451	Infringements Act 2006	s 25(2A)	Power made under s 22(1)(d), to grant or refuse application	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
586552	Infringements Act 2006	s 25(3)	Function of receiving application for payment plan for infringement notices confirmed under s 25(2)(a)	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
586452	Infringements Act 2006	s 25(4)	Duty to serve application with written notice of decision made under s 25(2A)(a)	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586453	Infringements Act 2006	s 25(6)	Duty to serve application with written notice of outcome of review under s 25(2A)(b), and advise that payment is required within 14 days	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
585582	Infringements Act 2006	s 29(1) & (2)	Power to serve a penalty reminder notice	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Coordinator Parking Services, Local Laws Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585583	Infringements Act 2006	s 40(1)(a)	Duty to lodge prescribed information with the Court, if person elects an infringement offence matter to be heard by the Court or if matter referred to Court	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585584	Infringements Act 2006	s 40(1)(d)	Duty to serve details on person who was served with infringement notice, at least 14 days prior to hearing date	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Coordinator Parking	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585585	Infringements Act 2006	s 46(1)	Function of receiving application for payment plan	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586454	Infringements Act 2006	s 46(1A)	Function of receiving application for payment plan from body corporate	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585586	Infringements Act 2006	s.46(3)	duty to offer payment plan in certain circumstances	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review	Note: "certain circumstances" means pursuant to any Guidelines made by the Attorney-General and published in the Victoria Government Gazette.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585587	Infringements Act 2006	s 46(4)	Power to offer payment plan in certain circumstances	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585588	Infringements Act 2006	s 46(5)(a)	Power to offer a payment plan by arrangement and	Manager Safe Environments,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			management of a payment plan for the person to whom it applies by that agency	Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585589	Infringements Act 2006	s 46(5)(b)	Power to offer a payment plan by referring the infringement penalty and penalty reminder notice fee to the Secretary for management by payment arrangement under the Fines Reform Act 2014	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	(*) Note: "Secretary" means the Secretary to the Department of Justice and Regulation.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586455	Infringements Act 2006	s 46(6)	Duty if Council determines not to offer payment plan to a person who has applied, to serve written notice on person with relevant details	Manager Safe Environments, Manager Community and Environmental Health, Review Officer	
586456	Infringements Act 2006	s 46(7)	Duty to cease action taken to collect infringement penalty upon receipt of application under s 46(1) or (1A)	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585590	Infringements Act 2006	s 47(1)	Power to arrange a payment plan	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Review Support Officer, Team Leader Systems Administration	
585591	Infringements Act 2006	s 49(3)	Duty, if infringement notice withdrawn, withdraw infringement penalty and	Manager Safe Environments, Manager Community	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			penalty reminder notice fee from payment plan	and Environmental Health, Review Officer, Team Leader Systems Administration	
586457	Infringements Act 2006	s 49A(2)	Power to vary terms of a payment arrangement	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Team Leader Systems Administration	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586458	Infringements Act 2006	s 49A(4)	Duty to give written notification to applicant of decision regarding payment plan variation	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Team Leader Systems Administration	
585592	Infringements Act 2006	s 50(1)	Duty to allocate money received under payment plan in order of priority	Manager Safe Environments, Manager Community and Environmental Health, Team Leader	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Team Leader Systems Administration	
585593	Infringements Act 2006	s 50(3)	Duty to advise person to whom payment plan applies of overpayment	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Animal Services, Coordinator Environmental Health, Team Leader Systems Administration	
585594	Infringements Act 2006	s 50(3)(a)	Power to offer to apply amount of overpayment to outstanding infringement penalties, prescribed costs or enforcement orders, if person consents and directs Council to do so	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Team Leader	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Systems Administration	
585595	Infringements Act 2006	s 50(3)(b)	Power to refund amount of overpayment by appropriating Consolidated Fund or refunding from another fund or account	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Coordinator Parking Services, Review Officer, Coordinator Local Laws and Animal Services, Coordinator Environmental Health, Team Leader Systems Administration	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585596	Infringements Act 2006	s.52(2)	duty to send written notice advising of default on payment plan	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Systems Administration	
586459	Infringements Act 2006	s 53A(2)	Function of consulting with Secretary	Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
586460	Infringements Act 2006	s. 53B(2)	duty to comply with request by Secretary under s 53B(1)	Manager Safe Environments, Manager Community	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				and Environmental Health, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
586461	Infringements Act 2006	s 53C(2)	Duty to respond give report to Secretary in response to any recommendations made under s 53C(1)	Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator Environmental Health	
585597	Land Act 1958	s 22D(1)	Duty to execute an instrument of transfer and surrender	Director Presentation and Assets, Manager Property Services,	Where the Attorney-General has authorised Council to surrender land

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585598	Land Act 1958	s 134A(2)(a)	Power to be consulted before Minister grants lease for stratum of Crown land	Director Presentation and Assets	
585599	Land Act 1958	s 138A(3)(a)	Power to be consulted before person grants licence for strata of Crown land	Director Presentation and Assets	
585600	Land Act 1958	s 140A(3)(c)	Duty to provide report to Minister for grant of licences for jetty landing stages on Crown land	Director Presentation and Assets	
585601	Land Act 1958	s 172(1)	Power to approve excise of land from certain streets by Governor in Council	Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585602	Land Act 1958	s 183A(1)	Power to raise funds by allowing use of common for the purposes of agriculture	Not delegated	Consent of Minister required The power remains with the CEO.
585603	Land Act 1958	s 190	Power to authorise persons to enter onto Crown land and remove materials for the purposes of forming/maintaining public road	Manager Engineering	Consent of Minister required
585604	Land Act 1958	s 349	Power to agree to closure of road on land vested in the Crown	Manager Engineering	
585605	Land Act 1958	s 400	Power to give notice to Secretary that road is an unused road	Director Presentation and Assets, Manager Property Services, Manager Engineering,	Land Regulations 2016, r 10 For the purposes of s 400(2) of the Act, the prescribed form and particulars for a notice that a road or part of a road that a

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	municipal Council considers is not required for public traffic is an unused road is the form and particulars in sch 4.
585606	Land Act 1958	s 407(1)	Power to inform Minister it is desirable to re-open licensed closed road or water frontage	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	<p>Where a licence under Division 8 or Part 1 has been cancelled under s.407(1).</p> <p>Part XIII of the Act refers to unused roads and water frontages. S.407 refers specifically to the re-opening of licensed closed roads or water frontages.</p>
585607	Land Act 1958	s 407(3)(b)	Power to cause any building / hedge/ ditch etc to be taken	Director Presentation and Assets, Manager Property Services, Manager	Where a licence under Division 8 of Part I has been cancelled under s 407(1)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			down / filled up / removed etc	Engineering, Conveyancing Services Officer	
585608	Land Act 1958	s 411	Function of receiving particulars of licence from the land manager	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	Where the licence is granted in relation to an unused road or water frontage in Council's municipal district
586350	Land Acquisition and Compensation Act 1986		-	Not delegated	Certain provisions in this Act apply only to councils in their capacity as acquiring authorities or to councils in their capacity as responsible authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585609	Land Acquisition and Compensation Act 1986	s 6	Duty of the authority to serve notice of intention to acquire on persons with an interest in the land	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
586417	Land Acquisition and Compensation Act 1986	s 7(1)(b)	Power to serve statement on person interested in the land in accordance with s 7(1)(b)	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
585610	Land Acquisition and Compensation Act 1986	s 9(1)	Duty of the authority to serve copy of notice on certain responsible authorities	Director Presentation and Assets, Manager Property Services, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585611	Land Acquisition and Compensation Act 1986	s 9(2)	Duty of the responsible authority to provide information in writing when required to do so by an authority	Director Presentation and Assets	Prescribed information listed under rr 11 and 12 of the Land, Acquisition and Compensation Regulations 2021
585612	Land Acquisition and Compensation Act 1986	s 9(3)	Duty of the responsible authority to forward a copy of application for planning permit/building approval to an authority	Director Strategy and Growth, Director Presentation and Assets	
585613	Land Acquisition and Compensation Act 1986	s 10(1)	Duty of the authority to lodge notice and prescribed fee with the Registrar of Titles or Registrar-General	Director Presentation and Assets, Manager Property Services, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585614	Land Acquisition and Compensation Act 1986	s 10(4)	Duty of the authority to give notice of cancellation/lapse in writing	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585615	Land Acquisition and Compensation Act 1986	s 10(7)	Duty of the authority to pay fees where an owner applies for a new s 32(2) certificate	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585616	Land Acquisition and Compensation Act 1986	s 14(1)	Power of an authority to amend notice upon agreement with persons on whom it was served	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585617	Land Acquisition and Compensation Act 1986	s 15(1)	Power of an authority not to proceed with the acquisition	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
585618	Land Acquisition and Compensation Act 1986	s 15(2)	Duty of the authority to serve a statement cancelling the notice of intention to acquire	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585619	Land Acquisition and Compensation Act 1986	s 17	Power of the authority to agree with owner to extend operation of notice	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585620	Land Acquisition and Compensation Act 1986	s 18(1)	Power of the authority to acquire interest in land by agreement	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585621	Land Acquisition and Compensation Act 1986	s 19	Function of the authority publishing a notice declaring the interest to be acquired	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585622	Land Acquisition and Compensation Act 1986	s 22	Duty of the authority to serve copy notice of acquisition and a statement to persons interested in that land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585623	Land Acquisition and Compensation Act 1986	s 23	Duty of the authority to publish copy notice of	Director Presentation and Assets, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			acquisition in local newspaper	Conveyancing Services Officer	
585624	Land Acquisition and Compensation Act 1986	s 26(1)	Duty of the authority to endeavour to obtain agreement with the owner / occupier	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585625	Land Acquisition and Compensation Act 1986	s 26(5)	Power of the authority to enter into possession of the land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585626	Land Acquisition and Compensation Act 1986	s 26(11)	Duty of the authority to serve copy certificate under s 26(4)(a) on occupier	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585627	Land Acquisition and Compensation Act 1986	s 27	Power of the authority to recover any rent due	Director Presentation and Assets	
585628	Land Acquisition and Compensation Act 1986	s 28(1)	Power of the authority to issue a warrant where refusal to give up possession	Director Presentation and Assets	
585629	Land Acquisition and Compensation Act 1986	s 31(1) and supporting provisions	Power of the authority to make an offer, including the Power to determine amount of the offer.	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585630	Land Acquisition and Compensation Act 1986	s 31(5)	Duty of the authority to have regard to a valuation of the land in making an offer under s 31	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585631	Land Acquisition and Compensation Act 1986	s 31(7)	Power of the authority to reduce the offer by an amount equal to outstanding interest, rates, taxes, etc.	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585632	Land Acquisition and Compensation Act 1986	s 32(1)	Duty of the authority to set out total amount of compensation where Minister directs information required to be set out by s 31 is inappropriate	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585633	Land Acquisition and Compensation Act 1986	s 32(2)	Duty of the authority to pay the total amount of compensation offered in court	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585634	Land Acquisition and Compensation Act 1986	s 32(4)	Duty of the authority to apply to the court or the Tribunal for determination of the amount payable	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585635	Land Acquisition and Compensation Act 1986	s 33(1)	Function of the authority of receiving notice of acceptance or notice of claim	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585636	Land Acquisition and Compensation Act 1986	s 36(1)	Duty of the authority to serve a reply to the notice of claim	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585637	Land Acquisition and Compensation Act 1986	s 36(2)	Power of the authority to admit/vary/reject the claim under s 36	Director Presentation and Assets, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585638	Land Acquisition and Compensation Act 1986	s 36(3)	Duty of the authority to provide claimant with method and basis of its valuation	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585639	Land Acquisition and Compensation Act 1986	s 37(4)	Duty of the authority to serve reply to notice of claim on claimant, where no offer was made	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585640	Land Acquisition and Compensation Act 1986	s 43(2)	Power of the authority to give notice of intention	Director Presentation and Assets, Manager Engineering,	Note: s.43(2) provides: "If any person claims compensation under this Act

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	for any loss or damage caused by the severance of the land acquired from other lands of that person, or the difficulty of access to those other lands, the Authority may give notice to that person of its intention to make and maintain a gate, bridge, easement, road, right-of-way, crossing, passage or other work".
585641	Land Acquisition and Compensation Act 1986	s 43(3)	Duty of the authority to do action specified in notice under s 43(2)	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585642	Land Acquisition and Compensation Act 1986	s 45(1)	Power of the authority to grant a loan to claimant	Director Presentation and Assets	
585643	Land Acquisition and Compensation Act 1986	s 48(2)	Duty of the authority to serve reply to notice of claim within 3 months on claimant	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585644	Land Acquisition and Compensation Act 1986	s 51(8)	Power of the authority to advance compensation to assist a person purchasing another interest in land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585645	Land Acquisition and Compensation Act 1986	s 63(1)	Duty of the authority to prepare all instruments of conveyance	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585646	Land Acquisition and Compensation Act 1986	s 65(a)	Function of the authority to receive interest in land despite any restrictions under other laws	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585647	Land Acquisition and Compensation Act 1986	s 65(b)	Function of the authority to recover compensation where authority acquires an interest under s 65(a)	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585648	Land Acquisition and Compensation Act 1986	s 67(1)	Function of the authority to negotiate with agents	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer, Strategic Property Analyst	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585649	Land Acquisition and Compensation Act 1986	s 68(1)	Power of the authority to purchase or redeem interest in mortgage	Director Corporate Performance, Director Presentation and Assets	
585650	Land Acquisition and Compensation Act 1986	s 68(4)	Power of the authority to direct where to convey release of mortgagee's interest upon payment under s 68(3)	Director Corporate Performance, Director Presentation and Assets	
585651	Land Acquisition and Compensation Act 1986	s 68(5)	Power of the authority to give notice to the mortgagee that it will pay principal and interest upon 6 months of the notice	Director Corporate Performance, Director Presentation and Assets	
585652	Land Acquisition and Compensation Act 1986	s 68(6)	Power of the authority to direct where to convey release of mortgagee	Director Corporate Performance, Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			interest upon payment under s 68(5)		
585653	Land Acquisition and Compensation Act 1986	s 69(1)	Power of the authority to pay amounts required under s 69(1) (c)-(e) to the credit of the Trust Fund where mortgagee fails to release interest or adduce good title	Director Corporate Performance, Director Presentation and Assets	
585654	Land Acquisition and Compensation Act 1986	s 69(2)	Power of the authority to execute a deed poll	Director Corporate Performance, Director Presentation and Assets	
585655	Land Acquisition and Compensation Act 1986	s 69(3)	Duty to register the deed poll in the office of the Registrar-General	Director Corporate Performance, Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585656	Land Acquisition and Compensation Act 1986	s 70(1)	Function of the authority to negotiate with the mortgagee/person entitled to redemption of the value of interest and compensation where sum payable exceeds value of land	Director Corporate Performance, Director Presentation and Assets	
585657	Land Acquisition and Compensation Act 1986	s 70(4)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 70(3)	Director Corporate Performance, Director Presentation and Assets	
585658	Land Acquisition and Compensation Act 1986	s 71(1)	Power of the authority to pay amount required by s 70(3) to the credit of the Trust Fund where mortgagee fails to convey interest or adduce good title	Director Corporate Performance, Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585659	Land Acquisition and Compensation Act 1986	s 71(3)	Power of the authority to execute and register a deed poll	Director Corporate Performance, Director Presentation and Assets	
585660	Land Acquisition and Compensation Act 1986	s 72(1)	Function of the authority to settle an agreement with mortgagee/person entitled to redemption of interest payable where part of the land is taken	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585661	Land Acquisition and Compensation Act 1986	s 72(4)	Power of the authority to direct where to convey release of mortgagee's interest	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585662	Land Acquisition and Compensation Act 1986	s 72(6)	Function of the authority to furnish copy memorandum under s 72(5)	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585663	Land Acquisition and Compensation Act 1986	s 73(1)	Power of the authority to pay compensation to the credit of the Trust Fund where mortgagee fails to release/adduce good title	Director Corporate Performance, Director Presentation and Assets	
585664	Land Acquisition and Compensation Act 1986	s 73(3)	Power of the authority to execute and register a deed poll	Director Corporate Performance, Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585665	Land Acquisition and Compensation Act 1986	s 74(1)	Power of the authority to enter land	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585666	Land Acquisition and Compensation Act 1986	s 74(2)	Duty of the authority to serve notice of intention to enter and a statement on occupier and owner	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585667	Land Acquisition and Compensation Act 1986	s 75(1)	Power of the authority occupy land as long as is necessary for the purposes of the Local Government Act 1989	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585668	Land Acquisition and Compensation Act 1986	s 75(2)(a)	Power of the authority or authorised person to dig and take from land any clay, soil, etc.	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585669	Land Acquisition and Compensation Act 1986	s 75(2)(b)	Power of the authority to deposit any material on land	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585670	Land Acquisition and Compensation Act 1986	s 75(2)(c)	Power of the authority to make cuttings or excavations on land	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585671	Land Acquisition and Compensation Act 1986	s 75(2)(d)	Power of the authority to take timber from the land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585672	Land Acquisition and Compensation Act 1986	s 75(2)(e)	Power of the authority to make and use roads on land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585673	Land Acquisition and Compensation Act 1986	s 75(2)(f)	Power of the authority to manufacture on the land any materials required	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585674	Land Acquisition and Compensation Act 1986	s 75(2)(g)	Power of the authority to erect workshops, sheds, etc on land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585675	Land Acquisition and Compensation Act 1986	s 75(3)	Duty of the authority to serve notice in writing on owner/occupier and Soil Conservation Authority if intends to enter land	Director Strategy and Growth, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	(*) Note: now the Department of Environment, Land, Water and Planning.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585676	Land Acquisition and Compensation Act 1986	s 75(5)	Duty of the authority to give notice in writing of nature and quantity of material taken	Director Strategy and Growth, Director Health and Wellbeing, Manager Engineering, Conveyancing Services Officer	
585677	Land Acquisition and Compensation Act 1986	s 76	Duty of the authority to comply with obligations under s 76(a)-(e)	Director Strategy and Growth, Director Presentation and Assets	
585678	Land Acquisition and Compensation Act 1986	s 79(1)	Duty of the authority to fence land when so required by the owner	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585679	Land Acquisition and Compensation Act 1986	s 80	Power of the authority to refer a claim to the Court/Tribunal for determination	Director Presentation and Assets	Note: "Tribunal" means VCAT.
585680	Land Acquisition and Compensation Act 1986	s 83	Duty of the authority to serve a copy of the referral notice on other parties	Director Presentation and Assets	
585681	Land Acquisition and Compensation Act 1986	s 87	Power of the authority in a compulsory conference to increase the amount of an offer	Director Corporate Performance, Director Presentation and Assets	
585682	Land Acquisition and Compensation Act 1986	s 91(4)	Power of the authority to set-off costs of determinations against any compensation award/costs payable to claimant	Director Corporate Performance, Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585683	Land Acquisition and Compensation Act 1986	s 96(1)	Function of the authority to make application to the court for a valuer	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585684	Land Acquisition and Compensation Act 1986	s 103(1)	Power of the authority to inspect documents by notice in writing	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585685	Land Acquisition and Compensation Act 1986	s 104(3)	Power of the authority/authorise a person to accept service on its behalf	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585686	Land Acquisition and Compensation Act 1986	s 106(1)(c)	Power of the authority to extend/abridge time limits under the Act by agreement with concerned party	Director Presentation and Assets	
585687	Land Acquisition and Compensation Act 1986	s 109(1)	Power of the authority to sell, lease or deal with an interest in land	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585688	Land Acquisition and Compensation Act 1986	s 109(2)	Duty of the authority to offer the land for sale to the former owner if within 18 months of acquisition under the Act	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
586531	Livestock Disease Control Act 1994	s 107B(4)(a)	Function of receiving records maintained by the Secretary under ss 107B(1)(c), (d), (e) or (g)	Manager Business Services and Economic Development,	Only applies to a member of Council staff responsible for the conduct or facilitation of livestock sales at a saleyard

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Livestock Exchange	operated or managed by the Council
586532	Livestock Disease Control Act 1994	s 121A	Function of receiving a request from the Secretary for information relating to land in the municipal district	Manager Business Services and Economic Development	In connection with the administration of, or in carrying out of the Secretary's functions under, the Act or the regulations
585689	Liquor Control Reform Act 1998	s 27(1)	Power to apply to the Commission for a licence or BYO permit	Director Strategy and Growth, Manager Tourism and Events	
585690	Liquor Control Reform Act 1998	s 33	Function of receiving copy of application	Manager Statutory Planning, Director Strategy and Planning	Note: refers to the requirement for the Council to be provided with a copy of an application for a liquor licence or BYO permit.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585691	Liquor Control Reform Act 1998	s 40(1)	Power to object to grant, variation or relocation of a licence	Manager Statutory Planning, Coordinator Planning, Director Strategy and Planning	
585692	Liquor Control Reform Act 1998	s 40(1A)	Power to object to grant, variation or relocation of packaged liquor licence or late night (packaged liquor) licence	Manager Statutory Planning, Coordinator Planning, Director Strategy and Planning	
585693	Liquor Control Reform Act 1998	s 91	Power to request the Commission to conduct an inquiry into whether there are grounds to take disciplinary action	Not delegated	The power remains with the CEO.
585694	Liquor Control Reform Act 1998	s 94	Power to request the Commission to conduct an inquiry into amenity or disuse	Not delegated	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					The power remains with the CEO.
586953	Local Government Act 2020	s 11(8)	Duty to keep a public register of delegations under section 11 of this Act	Manager Governance	
586954	Local Government Act 2020	s 16(12)	Duty to pay an account received of the reasonable expenses incurred by a person engaged by the Minister to support a review by an electoral representative advisory panel	Manager Financial Strategy	
586955	Local Government Act 2020	s 17(6)	Duty to pay an account received of the reasonable expenses incurred by the Victorian Electoral	Manager Financial Strategy, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Commission as a consequence of conducting a ward boundary review		
586956	Local Government Act 2020	s 40(1)	Duty to reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses in accordance with this section	Manager Financial Strategy, Staff in Financial Strategy Unit, Manager Governance	
586957	Local Government Act 2020	s 40(2)	Duty to provide details of all reimbursements of out-of-pocket expenses of Councillors and members of a delegated committee to the Audit and Risk Committee	Manager Financial Strategy, Manager Governance	
586958	Local Government Act 2020	s 42	Duty to make available to the Mayor and the Councillors the resources and facilities	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			reasonably necessary to enable them to effectively perform their role		
586959	Local Government Act 2020	s 50	Duty to implement appropriate long service leave arrangements for members of Council staff in accordance with the regulations	Manager People and Culture	
586960	Local Government Act 2020	s 73(4)	Duty to publish a notice regarding a proposed local law in accordance with subsection 73(3)(a) to (d)	Directors, Managers and other members of OLT	
586961	Local Government Act 2020	s 73(5)	Duty to ensure that a copy of the proposed local law is available for inspection	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586962	Local Government Act 2020	s 74(1)	Duty to obtain a certificate from a qualified person	Directors, Managers and other members of OLT	
586994	Local Government Act 2020	s 74(5)	Duty to publish a notice after a local law is made in accordance with subsection 74(4)(a) to (d)	Directors, Managers and other members of OLT	
586963	Local Government Act 2020	s 75	Duty to ensure that a copy of a local law made under section 74 is available for inspection	Directors, Managers and other members of OLT	
586964	Local Government Act 2020	s 76(3)	Duty to publish a notice of an amendment to a document, code, standard, rule, specification or method which contains matter applied, adopted or incorporated by a local law	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586965	Local Government Act 2020	s 76(4)	Duty to ensure that a copy of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law is available for inspection	Directors, Managers and other members of OLT	
586966	Local Government Act 2020	s 82	Function of receiving any penalty recovered for an offence against a local law	Directors, Managers and other members of OLT	
586967	Local Government Act 2020	s 98	Duty to prepare an annual report in respect of each financial year	Not delegated	Subject to section 99
586968	Local Government Act 2020	s 99(1)	Duty to prepare, as soon as practicable after the end of the financial year, the performance statement and	Manager Financial Strategy, Coordinator Management	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			financial statements of the Council for the financial year	Accounting and Analysis	
586969	Local Government Act 2020	s 103	Power to invest any money in accordance with subsections (a) to (f)	Manager Financial Strategy, Coordinators and other members of ADT in Financial Strategy Unit	Note: City's Investment Policy
586970	Local Government Act 2020	s 106	Duty to plan and deliver services to the municipal community in accordance with the service performance principles	All staff	
586971	Local Government Act 2020	s 109(1)	Duty to comply with Council's Procurement Policy before entering into a contract for the purchase of goods or	All staff	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			services or carrying out of works		
702932	Local Government Act 2020	S112(1)	Power to purchase or compulsorily acquire any land which is or may be required by the Council for or in connection with, or as incidental to, the performance of its functions or the exercise of its powers.	Director Presentation and Assets, Manager Property Services	Must be undertaken in accordance with the Council's community engagement policy and any other relevant legislation.
586972	Local Government Act 2020	s 114(2)(a)	Duty to give notice before selling or exchanging land	Manager Property Services, Strategic Property Analyst	
586973	Local Government Act 2020	s 114(2)(b)	Duty to undertake a community engagement process in accordance with Council's Community	Manager Property Services, Strategic Property Analyst	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Engagement Policy before selling or exchanging land		
586974	Local Government Act 2020	s 114(2)(c)	Duty to obtain valuation before selling or exchanging land not more than 6 months prior to the sale or exchange	Manager Property Services, Conveyancing Services Officer, Strategic Property Analyst	
586975	Local Government Act 2020	s 115(1)	Power to lease land	Directors, Managers and other members of OLT	Subject to any limits set by Council's Procurement Policy or the CEO
586976	Local Government Act 2020	s 115(3)	Duty to include proposal to lease in the budget	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586977	Local Government Act 2020	s 115(4)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before leasing land	Directors, Managers and other members of OLT	
586978	Local Government Act 2020	s 116(1)	Power to transfer, exchange or lease land with or without consideration to an entity described in s 116(1)(a) to (e)	Directors, Managers and other members of OLT	
586979	Local Government Act 2020	s 117(1)(a)	Power to approve another person to carry out the work required under s 117(1)	Director Presentation and Assets, Municipal Fire Prevention Officer, Manager Property Services, Deputy Municipal Fire Prevention Officer	Delegation extends only to area of functional responsibility of delegate

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586980	Local Government Act 2020	s 117(1)(b)	Power to carry out the work required under s 117(1)	Director Presentation and Assets, Municipal Fire Prevention Officer, Manager Property Services, Deputy Municipal Fire Prevention Officer	Delegation extends only to area of functional responsibility of delegate
586981	Local Government Act 2020	s 117(3)	Power to recover costs of carrying out work	Manager Financial Strategy, Director Presentation and Assets	Note: this provision commences on 1 July 2021
586982	Local Government Act 2020	s 119	Power to require payment of all or part of money from present owner or occupier	Manager Financial Strategy, Manager Property Services	Subject to section 121
586983	Local Government Act 2020	s 120(1)	Power to charge interest on unpaid money (other than rates and charges) in accordance with s 120	Manager Financial Strategy	Note: this provision commences on 1 July 2021

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586984	Local Government Act 2020	s 121	Function of receiving application for land information certificate	Staff in Financial Strategy Unit	See prescribed information under r 5 of the Local Government (Land Information) Regulations 2021
586985	Local Government Act 2020	s 121(4)	Power to provide a land information certificate, including the power to provide in a land information certificate any other information concerning the land as the delegate considers in their absolute discretion to be relevant	Staff in Financial Strategy Unit	
586986	Local Government Act 2020	s 152	Duty to pay the fees for a Councillor Conduct Panel to the Principal Council Conduct Registrar	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586987	Local Government Act 2020	s 162	Duty to provide all reasonable assistance to the Councillor Conduct Panel which is necessary to enable the Councillor Conduct Panel to conduct the hearing and make a determination	Director Corporate Performance, Manager Governance	
586988	Local Government Act 2020	s 167(8)	Duty to pay any necessary expenses incurred by Councillors in attending mediation, training or counselling directed by a Councillor Conduct Panel	Director Corporate Performance, Manager Governance	
586989	Local Government Act 2020	s 177(1)	Power to apply to the Minister for a compliance exemption from a regulatory requirement under this Act or the regulations specified in the application	Not delegated	Subject to subsection (2)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586990	Local Government Act 2020	s 179(3)	Duty to pay a Municipal Monitor the amounts entitled to be paid and the terms of the appointment	Director Corporate Performance	
586991	Local Government Act 2020	s 268(2)	Duty to pay for reasonable expenses of the Victorian Electoral Commission as specified in an account sent to the Council under subsection (1)	Director Corporate Performance	
586992	Local Government Act 2020	s 313(1)	Power to institute proceedings in the corporate name of the Council	Directors, Managers and other members of OLT	Subject to subsection (a) – (d) Subject to consultation with Coordinator Legal Services
586993	Local Government Act 2020	s 313(1)	Power to authorise a person to institute proceedings in the corporate name of the Council	Directors, Managers and other members of OLT	Subject to subsection (a) - (d) Subject to consultation with Coordinator Legal Services

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585696	Local Government Act 1989	s 154	Power to determine that land is not rateable land in accordance with s 154	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
585697	Local Government Act 1989	s 157(2)	Duty to publish notice of change in valuation system	Manager Financial Strategy, Senior Coordinator Rates	
585698	Local Government Act 1989	s 158(3)	Power to levy rates by sending notice to person liable	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
585699	Local Government Act 1989	s 158(3A)	Power to send rate notice to a person specified upon request	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585700	Local Government Act 1989	s 159(5)	Power to determine form & time period	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
585701	Local Government Act 1989	s.159(6)	power to require applicant to give further particulars or verify particulars	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585702	Local Government Act 1989	s 161(3)	Duty to make available for inspection certain information	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Coordinator Management	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Accounting and Analysis	
585703	Local Government Act 1989	s 163(1C)	Duty to send a copy of the public notice to each person who will be liable to pay the special rate or special charge	Manager Financial Strategy, Manager Engineering and Public Space	
585704	Local Government Act 1989	s 163(4)	Power to levy special rate/charge by sending notice to person liable	Manager Financial Strategy, Manager Engineering and Public Space	
585705	Local Government Act 1989	s 164(2)	Duty to notify of decision under s 164(1) to persons liable to pay special rate/charge	Manager Financial Strategy, Manager Engineering and Public Space	Limited to Director or Executive Manager responsible for works or project.
585706	Local Government Act 1989	s 165	Duty to refund excess money	Manager Financial Strategy, Senior	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585707	Local Government Act 1989	s 166(2)	Duty to notify persons liable that special rate/charge varied	Manager Financial Strategy, Manager Engineering and Public Space	
585708	Local Government Act 1989	s 169(2)	Duty to send notice to person who was granted a rebate or concession and not complied with terms	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585709	Local Government Act 1989	s 170(1)	Power to defer payment where applicant shows hardship	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Financial Strategy Unit	
585710	Local Government Act 1989	s 170(3)(a)	Power to require payment where no longer hardship/in occupation	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585711	Local Government Act 1989	s 171(1)	Power to waive rate/charge to eligible recipient or in accordance with Council determination	Manager Financial Strategy, Senior Coordinator Rates	
585712	Local Government Act 1989	s 171(4)(e)	Duty to waive amount which is in accordance with concession order upon receipt of application	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585713	Local Government Act 1989	s171(4)(f)	Power to decide to treat person to whom waiver granted as having made continuing application or waiver	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Requires the approval of the Minister administering the State Concessions Act 2004
585714	Local Government Act 1989	s 171(5A)	Power to waive rate/charge where person has right to recover it from another (upon application of the eligible recipient)	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	
585715	Local Government Act 1989	s 171A(1)	Function of receiving application for waiver	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit, Staff in Customer Support	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585716	Local Government Act 1989	s 171A(2)	Power to require information or verification	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585717	Local Government Act 1989	s 171A(3)	Power to waive rate/charge/interest	Senior Coordinator Rates	<hr/> Power to waive interest only. The power to waive rate or charge is not delegated and remains with the CEO.
679458	Local Government Act 1989	s 171B(1)	Power to enter into a payment plan with a person for the payment of a rate or charge (including interest charged under s 172)	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
679459	Local Government Act 1989	s 171B(3)	Power to determine terms of the payment plan under subsections (a) to (d)	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
679460	Local Government Act 1989	s 171B(7)	Power to cancel a payment plan	Manager Financial Strategy, Senior Coordinator Rates	
585718	Local Government Act 1989	s 172(1)	Power to raise interest and require payment from person liable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585719	Local Government Act 1989	s 172(3)	Power to exempt a person from paying interest	Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585720	Local Government Act 1989	s 172(4)	Power to recover interest due	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585721	Local Government Act 1989	s 173(2)(a)	Duty to refund rates/charges where land ceases to be rateable and payment was made	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585722	Local Government Act 1989	s 173(2)(b)	Duty to require pro rata payment where land ceases to be rateable	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585723	Local Government Act 1989	s 175(2)	Power to require current rates, arrears from person acquiring land	Senior Coordinator Rates, Team Leader Rates and Revenue,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Staff in Financial Strategy Unit	
585724	Local Government Act 1989	s 177(1)	Power to require occupier to pay rent upon notice	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585725	Local Government Act 1989	s 177(4)	Power to recover unpaid rent as a debt due	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585726	Local Government Act 1989	s 180(1)	Power to recover unpaid rate/charge as a debt due	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
679461	Local Government Act 1989	s 180A	Duty to provide notification prior to commencing proceedings for recovery of unpaid debt in certain circumstances	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
585727	Local Government Act 1989	s 181(2)	Power to dispose of land where rate/charge unpaid	Not delegated	The power remains with the CEO.
585728	Local Government Act 1989	s 181(5)	Power to serve and to give notices before Council sells the land.	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585729	Local Government Act 1989	s 181(7)	Power to deduct expenses incurred in connection with sale	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
679462	Local Government Act 1989	s 181AA	Duty to comply with Ministerial Guidelines	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, All Financial Strategy Unit Staff	
586462	Local Government Act 1989	s 181C(2)	Power to send notice to person liable to pay environmental upgrade charge	Director Corporate Performance, Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586423	Local Government Act 1989	s 181E(1)	Duty to use best endeavours to recover environmental upgrade charge	Director Corporate Performance, Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
586463	Local Government Act 1989	s 181F	Duty to adjust environmental upgrade charge to reflect lower amount advanced to owner and advise any person liable to pay charge in writing of the adjustment	Director Corporate Performance, Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	Council must refund any excess amounts paid to owner or occupier as a result of an adjustment being made to an upgrade charge under 181F(1)
585730	Local Government Act 1989	s 185F(1)	Duty to comply with any direction of the Minister under s 185D	Manager Financial Strategy, Senior Coordinator Rates	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587080	Local Government Act 1989	s 181H	Power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	Not delegated	Power remains with CEO.
586775	Local Government Act 1989	s 185I	Power to enter into a cladding rectification agreement in respect of rateable land with an existing building on it	Municipal Building Surveyor, Manager Safe Environments	Subject to ss 185I(4), 185J(4) and 185J(5)
586776	Local Government Act 1989	s 185J(1)	Function of receiving details in writing of the information set out in s 185J(1)(a)	Municipal Building Surveyor, Coordinator Building Services, Building Inspector	
586777	Local Government Act 1989	s 185J(2)	Duty to give written notice to each owner or, in the case of rateable land managed by an	Municipal Building Surveyor, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			owners corporation, each owner of a lot on the rateable land	Building Services, Building Inspector	
586778	Local Government Act 1989	s 185J(8)	Power to enter into a cladding rectification agreement if all the existing mortgagees of the rateable land agree in writing to the proposed cladding rectification charged	Municipal Building Surveyor, Manager Safe Environments	If Council is not satisfied of the matters set out in s 185J(4)
586779	Local Government Act 1989	s 185J(9)	Power to enter into a cladding rectification agreement if all the existing mortgagees of those lots agree in writing to the cladding rectification charge	Municipal Building Surveyor, Manager Safe Environments	If Council is not satisfied of the matters set out in s 185J(5)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586780	Local Government Act 1989	s 185K(1)(b)	Function of receiving information from the owners corporation	Municipal Building Surveyor, Coordinator Building Services, Building Inspector	
586781	Local Government Act 1989	s 185N(1)	Duty to use Council's best endeavours to recover a cladding rectification charge in accordance with any requirements imposed on it by the Building Act 1993 and the cladding rectification agreement	Municipal Building Surveyor, Coordinator Building Services, Building Inspector, Manager Safe Environments	Subject to s 185N(2) and (3)
585731	Local Government Act 1989	s 199	Duty to give notice of proposed drainage works to persons affected	Director Presentation and Assets, Manager Works, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585732	Local Government Act 1989	s 200(1)	Power to give persons notice that must carry out drainage works	Director Presentation and Assets, Manager Works, Manager Engineering, Conveyancing Services Officer	
585733	Local Government Act 1989	s 200(2)	Power to carry out works itself where non-compliance with notice	Director Presentation and Assets, Manager Works, Manager Engineering, Conveyancing Services Officer	
585734	Local Government Act 1989	s 201(1)	Duty to construct, manage, etc works under schemes approved under Water Act 1989	Director Presentation and Assets, Manager Works, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585735	Local Government Act 1989	s 201(2)	Power to carry out any power under the Act for purpose of 201(1)	Director Presentation and Assets, Manager Works, Manager Engineering	
585736	Local Government Act 1989	s 203(1)	Power to develop and implement a transport plan	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Director Presentation and Assets, Manager Engineering	
585737	Local Government Act 1989	s 203(2)	Power to prepare a transport plan jointly with one or more other councils	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Director Presentation and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Assets, Manager Engineering	
585738	Local Government Act 1989	s 203A	Power to procure, provide or enable transport services within the municipal district	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning, Director Presentation and Assets, Manager Engineering	
585739	Local Government Act 1989	s 204(1)	Power to publish notice in Government Gazette of road to be declared a public highway	Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	
585740	Local Government Act 1989	s 207D(2)	Duty to notify Registrar of Titles of an action under s 207D(1)(b) or a transfer of	Director Presentation and Assets, Manager Engineering,	Delegation only extends to matters within the functional responsibility of delegate.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			land in the form described in (a) - (c)	Conveyancing Services Officer	
585741	Local Government Act 1989	s 223(1)(a)	Duty to publish a public notice	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer, Strategic Property Analyst	
585742	Local Government Act 1989	s 223(1)(b)(iii)	Administrative duty to give reasonable notice of day, time and place of the meeting to each person who made a request to appear in person, or be represented in the submission	Directors, Managers and other members of OLT, Conveyancing Services Officer, Strategic Property Analyst	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585743	Local Government Act 1989	s 223(1)(d)(ii)	Duty to notify submitters after made decision	Directors, Managers and other members of OLT	
585744	Local Government Act 1989	s 223(3)	Power to authorise members of Council staff to carry out administrative procedures	Directors, Managers and other members of OLT	Note: s.223 refers to the provision for persons to make a submission to the Council under this Act or any other Act.
585745	Local Government Act 1989	s 224(1)	Power to appoint authorised officer	Directors	
585746	Local Government Act 1989	s 224(1A)	Duty to maintain register of authorised officers	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585747	Local Government Act 1989	s 224(2)	Duty to supply authorised officers with identity cards	Directors	Authorisation only to be made in respect of areas of responsibility of delegate.
586365	Local Government Act 1989	s 224(3)	Power to authorise a person to sign identity cards of authorised officers	Directors	
586418	Local Government Act 1989	s 224A(2)	Power to publish a notice in the Government Gazette which authorises police officers to enforce provisions of local law	Director Corporate Performance	
586306	Local Government Act 1989	s 237A	Duty to make available to the Secretary to the Department any information requested in accordance with s.121A of the Livestock Disease Control Act 1994	Manager Business Services and Economic Development	Note: "information" relates to ownership and zoning of properties.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585748	Local Government Act 1989	sch 10 cl 1(a)	Power to make, maintain and repair roads	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585749	Local Government Act 1989	sch 10 cl 2	Administrative functions necessary to give effect to power to deviate roads	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	Note: a gazettal is required prior to the deviation.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585750	Local Government Act 1989	sch 10 cl 3	Administrative functions necessary to give effect to power to discontinue roads	Manager Engineering, Transportation Engineer, Conveyancing Services Officer, Traffic and Infrastructure Engineer	
585751	Local Government Act 1989	sch 10 cl 4	Power to enter and take any materials necessary from certain land	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586307	Local Government Act 1989	sch 10 cl 5(1)(a)	Power to approve, assign or change the name of a road	Not delegated	Power in cl 5(1) must be exercised in accordance with the Geographic Place Names Act 1998 <hr/> The power remains with the CEO.
586308	Local Government Act 1989	sch 10 cl 5(1)(b)	Power to erect signs on a road	Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
586309	Local Government Act 1989	sch 10 cl 5(1)(c)	Power to approve, assign and change the number of a road and any premises next to a road	Team Leader Rates and Revenue, Manager Engineering, Transportation	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Engineer, Traffic and Infrastructure Engineer	
586310	Local Government Act 1989	sch 10 cl 5(1)(d)	Power to require people to number their premises and to renew those numbers	Team Leader Rates and Revenue, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585752	Local Government Act 1989	sch 10 cl 6	Power to cause standard survey marks to be established in roads	Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585753	Local Government Act 1989	sch 10 cl 8(1)(b)	Power to allow persons to make minor repairs, alterations, etc between the old alignment and the new alignment of a road	Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585754	Local Government Act 1989	sch 10 cl 8(3)	Duty to publish notice in Government Gazette before starting work	Director Presentation and Assets	Refers to the widening or narrowing of roads.
585755	Local Government Act 1989	sch 10 cl 9	Power to provide for temporary roads	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585756	Local Government Act 1989	sch 10 cl 10	Power to permit the erection and maintenance of gate and fences and to revoke the permission and to permit the construction of by-passes for unfenced roads and to revoke the permission and require the removal of the by-pass	Director Presentation and Assets, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585757	Local Government Act 1989	sch 10 cl 11(a)	Power to require/cause the filling up of holes or excavations	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585758	Local Government Act 1989	sch 10 cl 11(b)	Power to require/cause the removal of a cause of danger/damage	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585759	Local Government Act 1989	sch 10 cl 11(c)	Power to require/cause the erection or restoration of a fence between the holes or excavations and any adjacent land or road	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer, Traffic and Infrastructure Engineer	
585760	Local Government Act 1989	sch 10 cl 12	Power to make, maintain, repair or reconstruct a bridge or crossing	Manager Works, Manager Engineering, Transportation	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Engineer, Traffic and Infrastructure Engineer	
585761	Local Government Act 1989	sch 11 cl 1	Power to fix times when vehicles may stand in parking areas and the fees for and manner of standing in parking areas	Manager Safe Environments, Coordinator Parking Services, Director Healthy Communities and Environments	
585762	Local Government Act 1989	sch 11 cl 2	Power to issue special parking permits to disabled persons	Manager Safe Environments, Coordinator Parking Services, Director Healthy Communities and Environments	
585763	Local Government Act 1989	sch 11 cl 3	Power to remove abandoned/unregistered vehicles	Manager Safe Environments, Director Presentation and Assets, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Property Services, Coordinator Parking Services, Project Officer, Director Healthy Communities and Environments	
585764	Local Government Act 1989	sch 11 cl 4	Power to tow away and impound vehicles which are causing an unlawful obstruction etc and to charge a fee	Manager Safe Environments, Coordinator Parking Services, Director Healthy Communities and Environments	
585765	Local Government Act 1989	sch 11 cl 5	Power to require or cause the removal of any encroachment or obstruction	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Transportation Engineer	
585766	Local Government Act 1989	sch 11 cl 6	Power to control traffic to enable works to be carried out on, over, or on land next to a road	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
585767	Local Government Act 1989	sch 11 cl 7	Power to close a road, or part of a road for a particular period	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Infrastructure Engineer	
585768	Local Government Act 1989	sch 11 cl 8	Power to erect and remove any works or structures to protect passengers, pedestrians and drivers or to regulate traffic on a road	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	
585769	Local Government Act 1989	sch 11 cl 9	Administrative functions necessary to give effect to power to block or restrict the passage or access of vehicles on a road by placing a permanent barrier or obstruction on a road	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development,	Only to be exercised where report from Head, Transport for Victoria has been considered; and if the road is a freeway or arterial road, consent of Head, Transport for Victoria is required

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Transportation Engineer, Traffic and Infrastructure Engineer	
585770	Local Government Act 1989	sch 11 cl 10(1)(a) & cl 10(1)(b)	Power to block or restrict the passage or access of vehicles on a road by placing a temporary barrier or obstruction on a road	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	If the road is a freeway or arterial road, consent of Head, Transport for Victoria is required
585771	Local Government Act 1989	sch 11 cl 11	Administrative functions necessary to give effect to power to declare a road or part of a road a shopping	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			mall and prohibit or restrict the entry of vehicles	Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	
585772	Local Government Act 1989	sch 11 cl 12(1)	Administrative functions necessary to give effect to power to prohibit the use of a road by a vehicle over a certain size or weight	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	
586311	Local Government Act 1989	sch 11 cl 12(2)	Power to make decision to prohibit the use of a road by	Director Presentation and Assets, Manager Works, Manager	Only to be exercised where immediate risk of danger to people or damage to property

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			a vehicle over a certain size or weight	Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	exists and action is immediately reported to Council
585773	Local Government Act 1989	sch 11 cl 13	Power to determine speed limits	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585774	Local Government Act 1989	sch 11 cl 14	Power to prohibit or restrict traffic on a road if unsafe	Director Presentation and Assets, Manager Works, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer, Traffic and Infrastructure Engineer	
585775	Magistrates' Court Act 1989	s 99A(4)	Power to give persons or bodies making a written request under s 99A(3) access to any information that may be of use in the enforcement of court orders and fines	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Parking Services, Coordinator Local Laws and Animal Services, Coordinator	Note: s.99A (4) provides that on the written request of the infringements registrar, the sheriff or any contractor or sub-contractor supporting the functions of the Infringements Court or the sheriff, a specified agency may give the person or body making the request

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health, Director Healthy Communities and Environments	access to any information held by the agency that may be of use in the enforcement of court orders and fines.
594007	Major Transport Projects Facilitation Act 2009	s 111C(1)(a)	Power to enter into an agreement with project authority	Not delegated	Council as specified entity Provision inserted under Suburban Rail Loop Act 2021 <hr/> The power remains with the CEO.
585776	Major Transport Projects Facilitation Act 2009	s 134(4)	Duty to comply with requirement to surrender public land under subs(1)(a)	Not delegated	<hr/> The duty remains with the CEO.
585777	Major Transport Projects Facilitation Act 2009	s 134(5)	Duty to give written notice to the Project Minister and project authority of any	Not delegated	<hr/> The duty remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			lease, licence or other of interest in land		
594008	Major Transport Projects Facilitation Act 2009	s 134(6)	Function of receiving written notice from the Project Minister	Not delegated	The function remains with the CEO.
585778	Major Transport Projects Facilitation Act 2009	s 146(2)	Power to claim compensation for pecuniary loss or expense incurred	Not delegated	The duty remains with the CEO. Note: "Project Minister" means a Minister appointed by the Premier.
585779	Major Transport Projects Facilitation Act 2009	s 147	Function of agreeing to transfer of building or structure	Not delegated	The duty remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
594009	Major Transport Projects Facilitation Act 2009	s 167	Function of receiving written notice from the project authority	Not delegated	For land owned or vested in Council Provision inserted under Suburban Rail Loop Act 2021 <hr/> The function remains with the CEO.
594010	Major Transport Projects Facilitation Act 2009	s 189(2)	Duty to obtain consent of project authority for the purposes of carrying out works or discontinue a road within a project area	Not delegated	Provision inserted under Suburban Rail Loop Act 2021 <hr/> The duty remains with the CEO.
594011	Major Transport Projects Facilitation Act 2009	s 189(5)	Function of receiving written consent	Not delegated	<hr/> The function remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585780	Mineral Resources (Sustainable Development) Act 1990	s 46(1)	Function of consulting with Minister	Not delegated	The function remains with the CEO
586312	Mineral Resources (Sustainable Development) Act 1990	s 77HB(2)	Function of consulting with Department Head before Department Head approves variation of work plan	Not delegated	The function remains with the CEO
585781	Mineral Resources (Sustainable Development) Act 1990	s 77M(3)	Power to consult with Minister regarding variation, suspension or revocation	Not delegated	The function remains with the CEO
585782	Mineral Resources (Sustainable	s 77R(1)(c)	Power to act, if specified by the Minister, as a referral authority	Not delegated	The function remains with the CEO

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Development) Act 1990				
585783	Mineral Resources (Sustainable Development) Act 1990	s 80(2)(a)	Power to consult with Minister regarding amount of rehabilitation bond or further rehabilitation bond if the land is private land	Not delegated	The function remains with the CEO
585784	Mineral Resources (Sustainable Development) Act 1990	s 80(2A)	Power to consult with Minister regarding amount of rehabilitation bond in respect to an extractive industry work authority if the land is private land	Not delegated	The function remains with the CEO
585785	Mineral Resources (Sustainable Development) Act 1990	s 82(2)	Power to consult with Minister before Minister returns bond if rehabilitation is satisfactory and if the land is private land	Not delegated	The function remains with the CEO

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585786	National Parks Act 1975	s 19C(1)	Power to enter into agreement with Minister for management of land vested in or controlled or managed by Council	Director Presentation and Assets, Manager Parks and Open Space, Manager Property Services, Manager Engineering	
585787	National Parks Act 1975	s 27(1)	Power to exercise powers in relation to a park with Parks Victoria's consent subject to any conditions it directs	Director Presentation and Assets, Manager Parks and Open Space, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
586313	Pipelines Act 2005	s 21(1)	Power to consent to entry onto Crown Land for purpose of conducting survey	Not delegated	Where Crown Land is vested in Council The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585788	Pipelines Act 2005	s 102	Power to decide construction of the pipeline in relation to roads, bridges and tramways is satisfactory	Not delegated	Where Council is the 'relevant authority' <hr/> The power remains with the CEO.
585789	Pipelines Act 2005	s 103	Power to decide construction of the pipeline in relation to electrical apparatus or other pipelines is satisfactory	Not delegated	Where Council is the 'relevant authority' <hr/> The power remains with the CEO.
585790	Pipelines Act 2005	s 104	Function of being reimbursed by licensee for expense incurred due to the existence of a pipeline	Not delegated	<hr/> The power remains with the CEO.
585791	Pipelines Act 2005	s 105(1)	Power to refer a dispute under Division 2 Part 7 of the Act to the Governor in Council for determination	Not delegated	<hr/> The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585792	Pipelines Act 2005	s 105(2)	Duty to comply with Governor in Council's determination under s 105(1)	Not delegated	<hr/> The power remains with the CEO.
585793	Pipelines Act 2005	s 116	Function of receiving notice from licensee of incident	Not delegated	<hr/> Where Council is the 'relevant authority' <hr/> The power remains with the CEO.
586366	Privacy and Data Protection Act 2014	s 20(1)	Duty to comply with Information Privacy Principles	All staff	
586367	Privacy and Data Protection Act 2014	s 20(2)	Duty to comply with Information Privacy Principles when administering a public register	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586368	Privacy and Data Protection Act 2014	s 22(1)	Power to seek approval of a code of practice or an amendment to a code of practice	Not delegated	<p>An organisation may seek approval of a code of practice or of an amendment to an approved code of practice, by submitting the code or amendment to the Commissioner.</p> <p>The power remains with the CEO.</p>
586369	Privacy and Data Protection Act 2014	s 22(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Manager Governance, Coordinator Legal Services, Lawyer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586370	Privacy and Data Protection Act 2014	s 23(1)(b)	Function of giving written notice to the Information Commissioner that Council intends to be bound by the approved code of practice	Not delegated	<hr/> The power remains with the CEO.
586371	Privacy and Data Protection Act 2014	s 23(6)	Function of giving written notice to the Information Commissioner that Council no longer intends to be bound by the approved code of practice	Not delegated	<hr/> The power remains with the CEO.
586372	Privacy and Data Protection Act 2014	s 26(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Manager Governance, Coordinator Legal Services, Lawyer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586373	Privacy and Data Protection Act 2014	s 28(5)	Power to refuse a request by an authorised representative of an individual for access to personal information where it is reasonably believed that access may endanger the individual	Directors, Manager Governance, Coordinator Legal Services, Lawyer	
586374	Privacy and Data Protection Act 2014	s 29(1)	Power to apply to the Commissioner for a public interest determination	Director Corporate Performance, Manager Governance, Coordinator Legal Services, Lawyer	<p>An organisation may apply to the Commissioner, in writing, for a determination that:</p> <p>(a) an act or a practice of an organisation contravenes or may contravene a specified Information Privacy Principle</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					<p>(other than IPP 4 or 6) or an approved code of practice; and</p> <p>(b) the public interest in the organisation doing the act or engaging in the practice substantially outweighs the public interest in complying with that Information Privacy Principle or approved code of practice.</p> <p>Prior to exercising the power, the Director Corporate Performance must have consulted the Coordinator Legal Services.</p>
586375	Privacy and Data Protection Act 2014	s 29(5)	Function of receiving draft determination	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586376	Privacy and Data Protection Act 2014	s 29(6)	Function of attending a conference with the Information Commissioner	Director Corporate Performance, Manager Governance, Coordinator Legal Services, Lawyer	
586377	Privacy and Data Protection Act 2014	s 30(1)	Power to request that application be for a temporary public interest determination	Director Corporate Performance, Manager Governance	Prior to exercising the power, the delegate must have consulted the Coordinator Legal Services
586378	Privacy and Data Protection Act 2014	s 34(1)	Power to apply to the Information Commissioner for approval of an amendment to a public interest determination	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586379	Privacy and Data Protection Act 2014	s 34(2)	Function of receiving draft determination and attending a conference with the Information Commissioner and Power to make a submission	Director Corporate Performance, Manager Governance	
586380	Privacy and Data Protection Act 2014	s 35(2)	Function of receiving written notice from the Information Commissioner regarding revocation of a public interest determination	Director Corporate Performance, Manager Governance	
586381	Privacy and Data Protection Act 2014	s 36(1)	Duty to report to the Information Commissioner on an annual basis, or at any	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			other agreed time		
586382	Privacy and Data Protection Act 2014	s 38(1)	Power to apply to the Information Commissioner for a temporary public interest determination and power to make a submission	Director Corporate Performance, Manager Governance	Prior to exercising the power, the delegate must have consulted the Coordinator Legal Services.
586383	Privacy and Data Protection Act 2014	s 41(2)	Function of receiving written notice from the Information Commissioner regarding revocation of temporary public interest determination	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586384	Privacy and Data Protection Act 2014	s 47(1)	Power to apply for approval of an information usage arrangement	Not delegated	Where Council is a lead party to an information usage arrangement <hr/> The power remains with the CEO.
586385	Privacy and Data Protection Act 2014	s 47(2)	Duty to consult where required	Directors, Managers and other members of OLT	Where Council is a party to an information usage arrangement
586386	Privacy and Data Protection Act 2014	s 49(6)	Function of receiving notice of a refusal under s 49(4) or (5) from the Information Commissioner	Directors, Manager Governance	Where Council is a lead party to an information usage arrangement
586387	Privacy and Data Protection Act 2014	s 52(1)	Power to apply for approval of an amendment to an	Directors, Manager Governance	Where Council is a lead party to an information usage arrangement

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			information usage arrangement		
586388	Privacy and Data Protection Act 2014	s 52(2)	Duty to consult where required	Directors, Manager Governance	Where Council is a party to an information usage arrangement
586389	Privacy and Data Protection Act 2014	s 53(2)	Power to request revocation of an approval of an information usage arrangement	Directors, Manager Governance	Where Council is a party to an information usage arrangement
586390	Privacy and Data Protection Act 2014	s 53(4)	Function of receiving notice from the Information Commissioner regarding ground for revocation of an information usage arrangement	Directors, Manager Governance	Where Council is a party to an information usage arrangement

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586391	Privacy and Data Protection Act 2014	s 53(5)	Function of receiving notice from the Minister regarding revocation of an information usage arrangement	Directors, Manager Governance	Where Council is a party to an information usage arrangement
586392	Privacy and Data Protection Act 2014	s 54(1)	Duty to report to the Information Commissioner about the information usage arrangement	Directors, Manager Governance	Where Council is a lead party to an information usage arrangement
586393	Privacy and Data Protection Act 2014	s 56	Power to apply to VCAT for review of a decision to issue a certificate under s 55	Director Corporate Performance, Manager Governance	Where Council's interests are affected by the decision

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586394	Privacy and Data Protection Act 2014	s 61	Function of receiving notice of complaint lodged with the Information Commissioner	Director Corporate Performance, Manager Governance	
586395	Privacy and Data Protection Act 2014	s 62(1)	Function of receiving notice that complaint is to be declined	Manager Governance	
586396	Privacy and Data Protection Act 2014	s 62(3)	Power to attend before the Information Commissioner and produce documents	Manager Governance, Coordinator Legal Services	
586397	Privacy and Data Protection Act 2014	s 62(7)	Function of receiving notice of dismissal	Manager Governance, Coordinator Legal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586398	Privacy and Data Protection Act 2014	s 63(2)	Function of receiving notice of complaint being referred by the Information Commissioner	Manager Governance, Coordinator Legal Services	
586399	Privacy and Data Protection Act 2014	s 64(2)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Manager Governance, Coordinator Legal Services, Lawyer	
586400	Privacy and Data Protection Act 2014	s 66(1)	Function of receiving notice that conciliation is inappropriate	Manager Governance, Coordinator Legal Services	
586415	Privacy and Data Protection Act 2014	s 66(6)	Function of receiving notice of complaint being dismissed	Manager Governance,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			by the Information Commissioner	Coordinator Legal Services	
586401	Privacy and Data Protection Act 2014	s 67(3)	Power to attend conciliation and settle the matter	Director Corporate Performance, Manager Governance, Coordinator Legal Services	
586402	Privacy and Data Protection Act 2014	s 68	Power to give information or produce a document	Manager Governance, Coordinator Legal Services, Lawyer	
586403	Privacy and Data Protection Act 2014	s 69(1)	Power to prepare and sign conciliation agreement	Director Corporate Performance, Coordinator Legal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586404	Privacy and Data Protection Act 2014	s 69(2)	Power to lodge certified conciliation agreement	Manager Governance, Coordinator Legal Services	
586405	Privacy and Data Protection Act 2014	s 69(3)	Function of receiving copy of registered record	Manager Governance, Coordinator Legal Services	
586406	Privacy and Data Protection Act 2014	s 71(1)	Function of receiving notice of unsuccessful conciliation	Manager Governance, Coordinator Legal Services	
586407	Privacy and Data Protection Act 2014	s 71(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Manager Governance, Coordinator Legal Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586408	Privacy and Data Protection Act 2014	s 72	Power to apply to VCAT for an interim order	Director Corporate Performance, Manager Governance, Coordinator Legal Services	
586409	Privacy and Data Protection Act 2014	s 77(1)	Power to administer/ implement order of VCAT	Manager Governance	
586410	Privacy and Data Protection Act 2014	s 77(3)	Function of receiving VCAT order relating to a public register administered by Council	Manager Governance	
586411	Privacy and Data Protection Act 2014	s 78(1)	Duty to comply with compliance notice served by	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the Information Commissioner		
586412	Privacy and Data Protection Act 2014	s 78(3)	Power to apply for extension in relation to compliance notice	Manager Governance	
586413	Privacy and Data Protection Act 2014	s 79	Power to give information or produce a document	Manager Governance	
586414	Privacy and Data Protection Act 2014	s 83(1)	Power to apply to VCAT for review of a decision of the Information Commission under s 78(1)	Director Corporate Performance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586846	Professional Engineers Registration Act 2019	s 75(3)	Duty to comply with a request under s 75(1)	Manager Engineering	Where Council is a specified body
586847	Public Interest Disclosures Act 2012	s 16(1)	Function of receiving a public interest disclosure that relates to the conduct of Council or of a member, officer or employee of Council	Director Corporate Performance, Managers and other members of OLT, Manager Governance	Subject to s 16(2)
586848	Public Interest Disclosures Act 2012	s 21(2)	Duty to, no later than 28 days after the disclosure is made, notify the disclosure to the appropriate entity for assessment under Part 3	Director Corporate Performance, Manager Governance	Where Council is a receiving entity
586314	Public Interest Disclosures Act 2012	s 23	Power to provide information in respect of the disclosure	Director Corporate Performance, Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586849	Public Interest Disclosures Act 2012	s 24(2)	Duty to advise the person who made the disclosure that the disclosure has been notified to the IBAC, the Victorian Inspectorate or the Integrity and Oversight Committee (as the case may be) for assessment	Director Corporate Performance, Manager Governance	Where Council is a receiving entity
586850	Public Interest Disclosures Act 2012	s 24(3)	Duty to advise the person who made the disclosure of the matters in s 24(3)(a) – (c)	Director Corporate Performance, Manager Governance	Where Council is a receiving entity
586851	Public Interest Disclosures Act 2012	s 26(6)	Function of being consulted by IBAC	Director Corporate Performance, Manager Governance	Where Council is a notifying entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586315	Public Interest Disclosures Act 2012	s 27	Function of receiving notification of IBAC's determination	Director Corporate Performance, Manager Governance	Where Council is a notifying entry
586316	Public Interest Disclosures Act 2012	s 54(1)	Power to disclose information regarding an assessable disclosure or identity of person who has made an assessable disclosure, only in the circumstances listed in s 54(2)	Director Corporate Performance, Manager Governance	
586317	Public Interest Disclosures Act 2012	s 58(1)	Duty to establish procedures to facilitate the making of disclosures and the handling of those disclosures	Manager Governance	
586318	Public Interest Disclosures Act 2012	s 58(5)	Duty to establish procedures for the protection of persons from detrimental action by	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the Council, Council officers or Councillors		
586319	Public Interest Disclosures Act 2012	s 59(4)	Duty to make procedures established under s.58 available to the public and to staff and Councillors	Manager Governance	
586852	Public Interest Disclosures Act 2012	s 61(1)	Function of receiving recommendations from IBAC	Manager Governance	
586320	Public Interest Disclosures Act 2012	s 70(1)	Duty to include certain items in annual report	Manager Governance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586321	Public Interest Disclosures Act 2012	sch.1 cl 25(2)	Duty to complete the investigation of the disclosure under the Whistleblowers Protection Act 2001 and take action listed in sch.1 cl 25(2)(b)	Director Corporate Performance, Manager Governance	Note: applies Where an investigation has been started but not completed under the Whistleblowers Protection Act 2001
586322	Public Interest Disclosures Act 2012	sch.1 cl 29(2)	Duty to notify IBAC within 28 days of a disclosure made after commencement of this Act	Director Corporate Performance, Manager Governance	
585794	Public Health and Wellbeing Act 2008	s 25	Duty to report to the Secretary when required by notice	Manager Community and Environmental Health, Coordinator Environmental Health	Note: 'Secretary' refers to the Secretary of the Department of Health

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585795	Public Health and Wellbeing Act 2008	s 26(1)	Duty to prepare municipal health and wellbeing plan within 12 months after each general election in accordance with s 26(2) & (3)	Director Healthy Communities and Environments	
585796	Public Health and Wellbeing Act 2008	s 26(4)	Duty to review municipal public health and wellbeing plan annually and amend as appropriate	Director Healthy Communities and Environments	Unless s 27 applies
586533	Public Health and Wellbeing Act 2008	s 26(4A)	Duty to include a review of the measures referred to in s (2)(ba) when annually reviewing the municipal public health and wellbeing plan	Director Healthy Communities and Environments	Unless s 27 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585797	Public Health and Wellbeing Act 2008	s 26(6)	Duty to give a copy of the current municipal public health and wellbeing plan to the Secretary	Director Healthy Communities and Environments	Unless s 27 applies
586534	Public Health and Wellbeing Act 2008	s 26(6A)	Duty to report, to the Secretary, the measures referred to in s (2)(ba) at the intervals specified	Director Healthy Communities and Environments	Unless s 27 applies
585798	Public Health and Wellbeing Act 2008	s 26(7)	Duty to make copy of current municipal public health and wellbeing plan available for public inspection	Director Healthy Communities and Environments	Unless s 27 applies
585799	Public Health and Wellbeing Act 2008	s 27(3)	Power to apply to the Secretary for an exemption from complying with s 26	Not delegated	Note: Council may seek an exemption from s.26 by submitting a draft Council Plan or Strategic Plan.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585800	Public Health and Wellbeing Act 2008	s 27(6)	Duty to give a copy of the current Council Plan or Strategic Plan to the Secretary	Director Healthy Communities and Environments	If Council has been granted an exception from complying with s 26 and if change relates to matters in s 26(2)
585801	Public Health and Wellbeing Act 2008	s 28(a)	Duty, in a state of emergency or when a pandemic declaration is in force, to comply with an order of the Secretary	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585802	Public Health and Wellbeing Act 2008	s29(1)	Duty to appoint environmental health officer	Director Healthy Communities and Environments	Council must appoint at least one environmental health officer Council can only appoint person with the qualifications

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		Provision	Item Delegated	Delegate	Conditions & Limitations
					and experience specified in s 29(2)
585803	Public Health and Wellbeing Act 2008	s 31(4)	Power to give directions to authorised officers	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585804	Public Health and Wellbeing Act 2008	s 57(2)	Power to disclose certain information to the Secretary, Chief Health Officer or another Council	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585805	Public Health and Wellbeing Act 2008	s 57(4)	Power to disclose certain information to a Government Department, statutory body or other person responsible for administering another Act or regulations	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585806	Public Health and Wellbeing Act 2008	s 60	Duty to remedy all nuisances in municipal district	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585807	Public Health and Wellbeing Act 2008	s 62(2)	Duty to investigate any notice of a nuisance	Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585808	Public Health and Wellbeing Act 2008	s 62(3)	Duty to take action in s 62(3)(a) or (b) where nuisance is found to exist after investigation	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585809	Public Health and Wellbeing Act 2008	s 62(3)(a)	Function of taking action specified in s 62(4) where appropriate	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585810	Public Health and Wellbeing Act 2008	s 62(3)(b)	Function of determining whether matter is better settled privately and, if so, advising of methods for settling matter privately	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585811	Public Health and Wellbeing Act 2008	s 62(4)(a)	Power to exercise the powers in section 66 where that section applies, for the purposes of s 62(3)(a)	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585812	Public Health and Wellbeing Act 2008	s 62(4)(b)	Power to issue an improvement notice or a prohibition notice for the purposes of s 62(3)(a)	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Director Healthy Communities and Environments	
585813	Public Health and Wellbeing Act 2008	s 62(4)(c)	Power to bring proceedings under s 219(2) for an offence against this Act for the purposes of s 62(3)(a)	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585814	Public Health and Wellbeing Act 2008	s 64	Power to institute proceedings for an offence under s 61	Coordinator Building Services, Manager Safe Environments, Manager Community	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				and Environmental Health, Compliance Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585815	Public Health and Wellbeing Act 2008	s 65	Power to investigate nuisance occurring outside municipal district	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
585816	Public Health and Wellbeing Act 2008	s 66(2)(a)	Power to enter and take steps to abate nuisance and do all things necessary for abatement	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)
585817	Public Health and Wellbeing Act 2008	s 66(2)(b)	Power to do all things necessary for abatement of nuisance	Coordinator Building Services, Manager Safe Environments,	Where nuisance comes from land for which the occupier and

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)
585818	Public Health and Wellbeing Act 2008	s 66(4)	Power to recover costs incurred under s 66(2)	Manager Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
679463	Public Health and Wellbeing Act 2008	s 67	Function of receiving application for registration of prescribed accommodation	Environmental Health Officers, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
628400	Public Health and Wellbeing Act 2008	s 67A	Function of receiving application for registration of lower risk prescribed accommodation	Environmental Health Officers, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
679464	Public Health and Wellbeing Act 2008	s 69	Function of receiving application for registration of	Environmental Health Officers, Environmental Health Officer,	Applies to higher risk services

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			premises upon which a person conducts business	Administration Systems and Support Officer, Coordinator Environmental Health	
679465	Public Health and Wellbeing Act 2008	s 69A	Function of receiving application for registration of premises upon which a person conducts business	Environmental Health Officers, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	Applies for lower risk services
585819	Public Health and Wellbeing Act 2008	s 71	Function of receiving applications for the issue, renewal or transfer of a registration	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585820	Public Health and Wellbeing Act 2008	s 73(1)(a)	Power to give the applicant notice requiring specified information before considering the application under s 71	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
585821	Public Health and Wellbeing Act 2008	s 73(1)(b)	Power to inspect prescribed accommodation or premises before considering the application under s 71	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
585822	Public Health and Wellbeing Act 2008	s 73(1)(c)	Power to require alterations or improvements to prescribed accommodation or premises before considering the application under s 71	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585823	Public Health and Wellbeing Act 2008	s 73(2)	Power to issue, transfer or renew a registration subject to s 73(1)(c)	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
586323	Public Health and Wellbeing Act 2008	s 73A	Duty and power to enter information in the Rooming House Register	Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
585824	Public Health and Wellbeing Act 2008	s.74	power to decide issue, transfer or renew registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585825	Public Health and Wellbeing Act 2008	s 76(1)(a)	Power to refuse to issue a registration	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	Decision of delegate only valid where Council later ratifies the refusal
585826	Public Health and Wellbeing Act 2008	s 76(1)(b)	Power to issue a registration subject to a condition imposed on the registration by the Council under s 73(2)	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Subject to s 74
585827	Public Health and Wellbeing Act 2008	s 76(1)(c)	Power to vary a registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
585828	Public Health and Wellbeing Act 2008	s 76(1)(d)	Power to cancel a registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
585829	Public Health and Wellbeing Act 2008	s 76(1)(e)	Power to suspend a registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
585830	Public Health and Wellbeing Act 2008	s 76(1)(f)	Power to refuse to transfer a registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Decision of delegate only valid where Council later ratifies the refusal
585831	Public Health and Wellbeing Act 2008	s 76(1)(g)	Power to transfer a registration subject to a condition imposed on the	Environmental Health Technician, Environmental Health	Subject to s 74

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			registration by the Council under s 73(2)	Officer, Coordinator Environmental Health	
585832	Public Health and Wellbeing Act 2008	s 76(1)(h)	Power to refuse to renew a registration	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Decision of delegate only valid where Council later ratifies the refusal
585833	Public Health and Wellbeing Act 2008	s 76(1)(i)	Power to renew a registration subject to a condition imposed on the registration by the Council under s 73(2)	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	Subject to s 74
585834	Public Health and Wellbeing Act 2008	s 76(3)	Duty to notify applicant or registration holder of decision under s 76 and ground(s) on which it was based	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585835	Public Health and Wellbeing Act 2008	s 78	Power to issue a replacement certificate of registration	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
587009	Public Health and Wellbeing Act 2008	s 78A(1)	Power to accept applications for the issue, transfer or renewal of registration in the online portal if accommodation or premises in located in the municipal district	Environmental Health Technician, Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
587010	Public Health and Wellbeing Act 2008	s 78A(2)	Duty to pay the charge for use of the online portal	Environmental Health Technician, Environmental Health Officer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Administration Systems and Support Officer, Coordinator Environmental Health	
585836	Public Health and Wellbeing Act 2008	s 181(1)	Power to take any step in paragraphs (a)-(d) with respect to items seized by an authorised officer appointed by Council	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585837	Public Health and Wellbeing Act 2008	s 181(2)	Duty to notify owner of item forfeited under s 181(1)(c), setting out how to seek review of the decision	Manager Community and Environmental Health, Environmental Health Technician,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585838	Public Health and Wellbeing Act 2008	s 182	Power to destroy or otherwise dispose of forfeited item	Manager Community and Environmental Health, Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585839	Public Health and Wellbeing Act 2008	s 185(1)	Function of receiving complaints about authorised	Manager Community and Environmental Health, Coordinator	Complaint must be in writing or other form approved by Council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			officers appointed by the Council	Environmental Health, Director Healthy Communities and Environments	
585840	Public Health and Wellbeing Act 2008	s 185(2)	Power to approve form in which complaint is made	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585841	Public Health and Wellbeing Act 2008	s185(4)(a)	Duty to investigate any written complaint provided under s 185(2)	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585842	Public Health and Wellbeing Act 2008	s185(4)(b)	Duty to provide written report to the complainant on the results of the investigation under s 185(4)(a)	Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585843	Public Health and Wellbeing Act 2008	s 194(2)(a)	Power to issue an improvement notice	Coordinator Building Services, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health	In accordance with s 194(3)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585844	Public Health and Wellbeing Act 2008	s194(2)(b)	Power to issue a prohibition notice	Coordinator Building Services, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health	In accordance with s 194(3)
585845	Public Health and Wellbeing Act 2008	s 196(1)	Power to apply to Magistrates' Court for an injunction (compelling a person to comply or restraining a person from contravening an improvement notice or prohibition notice)	Coordinator Building Services, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585846	Public Health and Wellbeing Act 2008	s 197(2)	Power to cause a complaint to be made to the Magistrates' Court (where prohibition notice or improvement notice issued and person does not comply or nuisance likely to recur)	Coordinator Building Services, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585847	Public Health and Wellbeing Act 2008	s 197(5)(a)	Power, where order issued under s 197(4), to enter land and abate nuisance and do whatever is necessary to execute the order	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Environmental Health Technician, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585848	Public Health and Wellbeing Act 2008	s 197(5)(b)	Power to recover costs and expenses incurred	Coordinator Building Services, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585849	Public Health and Wellbeing Act 2008	s 197(6)	Power to recover costs and expenses in court	Coordinator Building Services, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585850	Public Health and Wellbeing Act 2008	s 205(2)	Function of receiving applications for review of Council decisions	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
585851	Public Health and Wellbeing Act 2008	s 205(3)	Duty to review decision where application received under s 205(2)	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
585852	Public Health and Wellbeing Act 2008	s 205(5)	Power to agree a period greater than 28 days for review of a decision with the applicant	Manager Safe Environments, Manager Community and Environmental Health, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Healthy Communities and Environments	
585853	Public Health and Wellbeing Act 2008	s 205(6)(a)	Power to make a decision affirming, varying or revoking a decision	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
585854	Public Health and Wellbeing Act 2008	s 205(6)(b)	Power to make any other decision where original decision is revoked	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	Where decision is to refuse an application, decision of delegate only valid where Council later ratifies the refusal

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585855	Public Health and Wellbeing Act 2008	s 205(7)	Duty to give applicant for review a written statement of the decision and reasons	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
585856	Public Health and Wellbeing Act 2008	s 205(8)	Duty to inform applicant for review of right to apply to VCAT for a review under s207	Manager Safe Environments, Manager Community and Environmental Health, Director Healthy Communities and Environments	
585857	Public Health and Wellbeing Act 2008	s 209(2)	Power to serve infringement notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
585858	Public Health and Wellbeing Act 2008	s 219(2)(a)	Power to bring proceedings for offence against Part 6, 9 or 10 (or any regulations under Part 6, 9 or 10)	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585859	Public Health and Wellbeing Act 2008	s 219(2)(b)	Power to bring proceedings for offence relating to an improvement notice or a prohibition notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Health, Compliance Officer, Environmental Health Officer, Coordinator Environmental Health, Director Healthy Communities and Environments	
585860	Public Health and Wellbeing Act 2008	s 228(1)	Power to seek reimbursement of costs incurred where person is found guilty of an offence	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585861	Public Health and Wellbeing Act 2008	s 228(2)	Power to seek payment for cost of work conducted by	Coordinator Building Services, Manager	'work' is defined in s 228(3)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Council where awarded legal costs	Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585862	Public Health and Wellbeing Act 2008	s 229(3)	Power to take the actions necessary to ensure compliance with the direction, requirement, improvement notice or prohibition notice	Coordinator Building Services, Manager Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	Where Council is so authorised by Chief Health Officer under s 229(2)
585863	Public Health and Wellbeing Act 2008	s 230(2)(b)	Power to recover, in court, costs incurred under s 229	Coordinator Building Services, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Safe Environments, Manager Community and Environmental Health, Coordinator Environmental Health, Director Healthy Communities and Environments	
585864	Public Records Act 1973	s 8A	Duty to cause records to be transferred to custody of Public Records Office	Manager Information Technology	
594012	Residential Tenancies Act 1997	s 91ZU(1)	Power to give a renter a notice to vacate rented premises	Not delegated	Where Council is a public statutory authority engaged in the provision of housing
594013	Residential Tenancies Act 1997	s 91ZZC(1)	Power to give a renter a notice to vacate rented premises	Not delegated	Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
594014	Residential Tenancies Act 1997	s 91ZZE(1)	Power to give a renter a notice to vacate rented premises	Not delegated	Where Council is a public statutory authority engaged in the provision of housing
594015	Residential Tenancies Act 1997	s 91ZZE(3)	Power to publish Council's criteria for eligibility for the provision of housing	Not delegated	Where Council is a public statutory authority engaged in the provision of housing
594016	Residential Tenancies Act 1997	s 142D	Function of receiving notice regarding an unregistered rooming house	Manager Community and Environmental Health, Environmental Health Officer, Coordinator Environmental Health	
594017	Residential Tenancies Act 1997	s 142G(1)	Duty to enter required information in Rooming House Register for each rooming house in municipal district	Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
594018	Residential Tenancies Act 1997	s 142G(2)	Power to enter certain information in the Rooming House Register	Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
594019	Residential Tenancies Act 1997	s 142I(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	Environmental Health Officer, Administration Systems and Support Officer, Coordinator Environmental Health	
594020	Residential Tenancies Act 1997	s 206AZA(2)	Function of receiving written notification	Environmental Health Officer, Coordinator Environmental Health	
594021	Residential Tenancies Act 1997	s 207ZE(2)	Function of receiving written notification	Environmental Health Officer, Coordinator Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585865	Road Management Act 2004	s 14(7)	Power to appeal to the Minister regarding decision of the Head, Transport for Victoria	Not delegated	The power remains with the CEO.
585866	Road Management Act 2004	s 48M	Function of consulting with the relevant authority in relation to the development of guidelines for bus stopping points and bus stop infrastructure	Director Presentation and Assets, Manager Works, Manager Engineering	
585867	Road Management Act 2004	s 48N	Duty to notify relevant authority within 28 days of installation, removal or relocation of a bus shelter, seat or hardstand located at, or in the immediate vicinity of, a bus stopping point	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586853	Road Management Act 2004	s 72(1)	Duty to issue an identity card to each authorised officer the entity appoints	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	Where Council is an appointing entity
586854	Road Management Act 2004	s 86	Duty to keep a register containing the particulars of all matters reported to Council under s 85	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	Where Council is the appointing entity
586855	Road Management Act 2004	s 87(1)	Function of receiving complaints about the exercise of a power by an authorised officer under the Road Management Act 2004 (Vic)	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	Where Council is the appointing entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586856	Road Management Act 2004	s 87(2)(a)	Power to investigate complaint	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the appointing entity
586857	Road Management Act 2004	s 87(2)(b)	Power to provide written report	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	Where Council is the appointing entity
586858	Road Management Act 2004	s 88(2)	Function of receiving a document or information from a person who provides a document or information in response to a requirement of an authorised officer under the Road Management Act 2004 (Vic)	Director Presentation and Assets, Manager Works, Manager Engineering, Transportation Engineer	Where Council is the appointing entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586859	Road Management Act 2004	s 89(2)	Power to provide written authority to an authorised officer to give any information acquired by the authorised officer in carrying out those functions to any other person, whether directly or indirectly	Director Presentation and Assets, Manager Works, Manager Engineering	Where Council is the appointing entity
585868	Road Management Act 2004	sch 2 cl 4	Power to make submissions on the Head, Transport for Victoria's proposal to act under s 42 and cl 3	Director Presentation and Assets, Manager Works, Manager Engineering	
585869	Road Management Act 2004	sch 5A cl 15(3)	Duty to provide a certificate under cl 15(2)(b)(ii) of sch 5A on the written request of the Head, Transport for Victoria	Director Presentation and Assets, Manager Works, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585870	Road Management Act 2004	sch 5A cl 26	Duty to surrender land to the Crown following an order of the Governor in Council	Manager Engineering, Conveyancing Services Officer	
585871	Road Management Act 2004	sch 5A cl 27	Duty to surrender Council's interest in any Crown land to the Crown following an order of the Governor in Council	Manager Engineering, Conveyancing Services Officer	
585872	Road Management Act 2004	sch 5A cl 51	Power to claim from the Head, Transport for Victoria an amount for loss or expense incurred as a result of an order under Division 2 Part 5 of the Act	Manager Engineering, Conveyancing Services Officer	Council must have sustained pecuniary loss or incurred an expense <hr/> The power remains with the CEO.
585873	Road Safety Act 1986	s 59(1)(a) and (d)	Power to authorise officer or other person to request or signal driver or person in charge of motor vehicle to do	Manager Safe Environments, Coordinator Parking Services	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			certain things, such as stop the motor vehicle		
585874	Road Safety Act 1986	s 77(2)(b)	Power to prosecute and authorise staff member to prosecute	Manager Safe Environments, Director Healthy Communities and Environments	
594024	Road Safety Act 1986	s 77(4)	Power to authorise officer to take proceedings for any offence which relates to the parking or leaving standing of a vehicle if the offence occurs on land or premises which are vested in, or under the control of, Council	Manager Safe Environments, Coordinator Parking Services, Director Healthy Communities and Environments	
585875	Road Safety Act 1986	s 84BE(1)	Function of receiving a statement under this section	Manager Safe Environments, Coordinator Parking	Where Council is the enforcement official

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Review Officer	
585876	Road Safety Act 1986	s 84BE(4), (5) and (5A)	Power to decide to accept statements as effective statements for the purposes of this Part	Manager Safe Environments, Coordinator Parking Services, Review Officer	Where Council is the enforcement official
585877	Road Safety Act 1986	s 84BE(6)	Duty to cause notice to be served on the statement-giver stating whether the enforcement official accepted the statement as an effective statement	Manager Safe Environments, Coordinator Parking Services, Review Officer	Where Council is the enforcement official
585878	Road Safety Act 1986	s 84BF	Power to cancel acceptance of a statement	Manager Safe Environments, Coordinator Parking Services, Review Officer	Where Council is the enforcement official

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585879	Road Safety Act 1986	s 87(1)	Power to serve, or cause to be served, a parking infringement notice	Manager Safe Environments, Senior Local Laws Officers, Coordinator Parking Services, Local Laws Officer	
585880	Road Safety Act 1986	s 87(1D)	Duty to issue an identity card to authorised person Council appoints	Manager Safe Environments, Director Healthy Communities and Environments	
585881	Road Safety Act 1986	s 87(1E)	Power to authorise a member of staff to sign identity card	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585882	Road Safety Act 1986	s 87(8)	Power to authorise person for purpose of serving parking infringement notices in accordance with s 87(1C)	Director Healthy Communities and Environments	
585883	Road Safety Act 1986	s 90D(1)	Power to enter into an agreement with the owner or occupier or land for the provision of parking services	Director Health and Wellbeing, Manager Safe Environments, Manager Engineering, Transportation Engineer	
586860	Road Safety Act 1986	s 90I	Power to issue parking permits to enable vehicles displaying a parking permit for people with disabilities to be parked in accordance with the Road Safety Road Rules 2017 (Vic)	Manager Safe Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585884	Road Safety Act 1986	s 98(1)	Power to request Minister to extend application of Act	Manager Safe Environments, Director Healthy Communities and Environments	
585885	Road Safety Act 1986	s 99A(4)	Power to establish requirements for traffic management plan	Director Presentation and Assets, Manager Engineering, Transportation Engineer	Where Council is the coordinating road authority under the Road Management Act 2004
585886	Road Safety Act 1986	s 99B(1)	Power to issue permit to conduct non-road activity (including on conditions specified in s 99B(3))	Director Presentation and Assets, Manager Engineering, Transportation Engineer	Where Council is the coordinating road authority under the Road Management Act 2004
585887	Road Safety Act 1986	s 99B(2)	Power to authorise closure of highway to traffic	Director Presentation and Assets, Manager Works, Manager	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Engineering, Transportation Engineer	under the Road Management Act 2004
586464	Rooming House Operators Act 2016	s 49(3)	Duty to comply with request under s 49(1) to answer any questions	Environmental Health Officer, Coordinator Environmental Health	
585888	Second Hand Dealers and Pawnbrokers Act 1989	s 26F	Duty to comply with Director's or inspector's request to answer questions or provide information regarding endorsed pawnbroker's business as pawnbroker	Director Strategy and Growth	<hr/> Note: relates to pawnbroker's businesses. (*) "Director" means the Director of Consumer Affairs.
586787	Service Victoria Act 2018	s 7(1)	Function of receiving a previously transferred customer service function	Not delegated	<hr/> The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586788	Service Victoria Act 2018	s 7(5)	Power to perform a customer service function in accordance with the enactment that confers the function on the service agency	Not delegated	The power remains with the CEO.
586790	Service Victoria Act 2018	s 12	Function of receiving a previously transferred identity verification function	Not delegated	The power remains with the CEO.
586791	Service Victoria Act 2018	s 12(5)	Power to perform an identity verification function in accordance with the enactment that confers the function on the service agency	Not delegated	The power remains with the CEO.
586793	Service Victoria Act 2018	s 35(3)	Function of receiving a notification from the Service Victoria CEO if the electronic	Not delegated	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			identity credential, which has been issued to an individual, is cancelled under s 38		The power remains with the CEO.
628401	Service Victoria Act 2018	s 47E	Power to make changes to information in database	Not delegated	The power remains with the CEO.
628402	Service Victoria Act 2018	s 54A(2)	Power to disclose regulated information in certain circumstances in (a) – (g)	Not delegated	The power remains with the CEO.
586794	Service Victoria Act 2018	s 58(3)	Power to provide agreement to Minister	Not delegated	The power remains with the CEO.
585899	Sheriff Act 2009	s 54(1)	Duty to comply with request for information made under s 53(1)	Directors, Managers and other members of OLT, Senior Coordinator Rates,	Unless s 54(1)(a) and (b) apply

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Team Leader Rates and Revenue	
585900	Sport and Recreation Act 1972	s 6(3)	Power to enter into agreement with Minister and to agree to conditions for Minister to carry out works or undertakings or provide services	Directors	
585901	Sport and Recreation Act 1972	s 14(3)	Function of receiving funds for works for provision of sport and recreation	Director Presentation and Assets, Manager Active and Healthy Communities, Director Healthy Communities and Environments	<p>In accordance with financial delegations prescribed by Council's Procurement Policy from time to time.</p> <p>Subject to designated levels of expenditure.</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					Manager Active and Healthy Lifestyles may exercise delegation up to \$300,000 for any single works project.
585902	Subdivision Act 1988	s 3(5)	Power to require variation of easement or restriction in compliance with planning scheme or permit	Manager Statutory Planning, Coordinator Planning, Planners	
585903	Subdivision Act 1988	s 5(3)(c)	Function of receiving application for certification	Manager Statutory Planning, Coordinator Planning, Planners	
585904	Subdivision Act 1988	s 5(3)(d)	Power to provide statement of compliance	Manager Statutory Planning, Coordinator Planning, Planners	
585905	Subdivision Act 1988	s 5(4)	Power to accept and consider plans	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585906	Subdivision Act 1988	s 5(4A)	Power to consider and certify plans before Transfer of Land Act 1958 application determined	Manager Statutory Planning, Coordinator Planning, Planners	
585907	Subdivision Act 1988	s 6(1)	Duty to certify plan within prescribed time in specified circumstances	Manager Statutory Planning, Coordinator Planning, Planners	
585908	Subdivision Act 1988	s 6(2)	Duty to refuse to certify plan where conditions in s 6(1) not met and give reasons in writing	Manager Statutory Planning, Coordinator Planning	
586995	Subdivision Act 1988	s 7A(2)	Duty to, within 7 days after certifying the plan, give the Secretary to the Department of Environment, Land, Water and Planning written notice of that certification, a copy of the application for	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			certification and the certified plan		
585909	Subdivision Act 1988	s 8(1)	Duty to refer plans to referral authority in certain circumstances	Director Strategy and Growth, Manager Statutory Planning, Planners	Unless sub s 8(2)-(5) apply Form of referral per r 13 and 14 of the Subdivision (Procedures) Regulations 2021
585910	Subdivision Act 1988	s 8(6)	Duty to give referral authority copy of certified plan where not referred to referral authority	Manager Statutory Planning, Coordinator Planning, Planners	
585911	Subdivision Act 1988	s 10(1)	Power to require applicant to alter plan	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585912	Subdivision Act 1988	s 10(2)	Power to agree to an alteration at request of applicant	Manager Statutory Planning, Coordinator Planning, Planners	
585913	Subdivision Act 1988	s 10(5)	Duty to send altered plan to referral authority	Manager Statutory Planning, Coordinator Planning, Planners	Must send notice in prescribed Form 7 in Schedule 1 outlining revised times, r 19 of the Subdivision (Procedures) Regulations 2021
585914	Subdivision Act 1988	s 10(7)	Duty to notify surveyor of alteration required by Council	Manager Statutory Planning, Coordinator Planning, Planners	
585915	Subdivision Act 1988	s 11(1)	Function of receiving application to amend certified plan	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585916	Subdivision Act 1988	s 11(2)	Duty to refer application under s 11(1) to referral authority	Manager Statutory Planning, Coordinator Planning, Planners	
585917	Subdivision Act 1988	s 11(2A)	Power to amend without referral if minor amendment	Manager Statutory Planning, Coordinator Planning, Planners	
585918	Subdivision Act 1988	s 11(7)	Duty to re-certify plan or advise of refusal in writing with reasons	Manager Statutory Planning, Coordinator Planning, Planners	
585919	Subdivision Act 1988	s 11(10)	Duty to notify surveyor of an amendment by acquiring authority where plan prepared by surveyor	Manager Statutory Planning, Coordinator Planning, Manager Engineering, Conveyancing Services Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585920	Subdivision Act 1988	s 11(11)	Duty to give copy of re-certified plans to referral authority	Manager Statutory Planning, Coordinator Planning, Planners	
585921	Subdivision Act 1988	s 11A(1)	Power to require more information	Manager Statutory Planning, Coordinator Planning, Planners	
585922	Subdivision Act 1988	s 15(1)	Power to require engineering plan	Manager Statutory Planning, Coordinator Planning	Does not apply where s 14 applies
585923	Subdivision Act 1988	s 15(2)	Duty to approve/refuse approval/require alterations of engineering plan	Director Presentation and Assets, Manager Engineering	Does not apply where s 14 applies
585924	Subdivision Act 1988	s 15(6)	Power to charge for engineering plans prepared by it	Director Presentation and Assets, Manager Engineering	Does not apply where s 14 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585925	Subdivision Act 1988	s 17(2)(a)	Power to appoint supervisor of works	Director Presentation and Assets, Manager Engineering	Does not apply where s 14 applies
585926	Subdivision Act 1988	s 17(2)(b)	Power to charge for supervision	Manager Statutory Planning, Director Presentation and Assets, Manager Engineering	Does not apply where s 14 applies
585927	Subdivision Act 1988	s 17(2)(c)	Power to enter into agreement with owner or applicant in anticipation of applicant becoming owner	Director Strategy and Growth, Manager Statutory Planning, Manager Property Services, Manager Engineering	Does not apply where s 14 applies
585928	Subdivision Act 1988	s 17(2A)	Power to request Minister to nominate authority to consider what works are required	Director Strategy and Growth, Director Presentation and Assets	Does not apply where s 14 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585929	Subdivision Act 1988	s 17(2D)	Power to transfer works/interest in land relating to the works by agreement from Council to a relevant authority	Director Strategy and Growth, Director Presentation and Assets	Does not apply where s 14 applies
585930	Subdivision Act 1988	s 18(1)	Power to require applicant to set aside land for public open space and/or pay a percentage	Manager Statutory Planning, Coordinator Planning	Does not apply where ss 14 and 18(8) apply Must have regard to matters in s 18(1A)-2
585931	Subdivision Act 1988	s 18(1B)	Power to vary time of payment by agreement with applicant	Manager Statutory Planning, Coordinator Planning	
585932	Subdivision Act 1988	s 18(4)	Power to agree with applicant to set aside/pay different percentage	Manager Statutory Planning, Coordinator Planning	Does not apply where s 14 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585933	Subdivision Act 1988	s 18(7)	Power to refund amount paid under s 18(1) where no longer intend to subdivide	Manager Statutory Planning	Does not apply where s 14 applies
586996	Subdivision Act 1988	s 18(8)	Power to consider it unlikely that each lot will be further subdivided.	Manager Statutory Planning, Coordinator Planning	
586324	Subdivision Act 1988	s 18A(6)	Power to decide to refund the amount paid to it, if satisfied that it is no longer intended to subdivide the land	Manager Statutory Planning	
585934	Subdivision Act 1988	s 19(1)	Power to obtain valuation where value is not agreed	Director Strategy and Growth, Manager Statutory Planning	Does not apply where s 14 applies
585935	Subdivision Act 1988	s 19(3)	Duty to give applicant copy of valuation	Director Strategy and Growth, Manager	Does not apply where s 14 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Statutory Planning, Coordinator Planning	
585936	Subdivision Act 1988	s 19(5)	Power to obtain revaluation on each anniversary of the making of the public open space requirement and vary the requirement accordingly, where the public open space requirement has not been complied with	Director Strategy and Growth, Manager Statutory Planning	Does not apply where s 14 applies
585937	Subdivision Act 1988	s 21(1)	Duty to issue statement of compliance, subject to s 21(2C) and (2CA)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	Does not apply where s 14 applies Time limits apply (s 21(1)-(2))
585938	Subdivision Act 1988	s 21(2A)(a)&(b)	Duty to, in writing, notify Development Victoria of	Director Strategy and Growth, Manager	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			request within 7 days of receiving a request for issue of statement of compliance, and to provide Authority with a copy of planning permit	Statutory Planning, Coordinator Planning	
586699	Subdivision Act 1988	s 21(2CA)	Duty not to issue a statement of compliance in relation to a plan relating to land, in respect of which an infrastructure contribution is imposed under an approved infrastructure contributions plan, unless the applicant has satisfied the Council of the criteria set out in s 21(2CA)(a) and (2CA)(b)	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Planners	
585939	Subdivision Act 1988	s 21(4)	Power to provide in the statement of compliance that agreement pursuant to Planning and Environment	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	Does not apply where s 14 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Act 1987 no longer applies in certain circumstances		
585940	Subdivision Act 1988	s 21(9)	Duty to give a notice to the Commissioner of State Revenue that a statement of compliance has been issued	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Planners	
586997	Subdivision Act 1988	s 21(10)(a)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			written notice that the statement has been issued		
586998	Subdivision Act 1988	s 21(10)(b)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the statement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Planners	
586999	Subdivision Act 1988	s 21(10)(c)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in	Director Strategy and Growth, Manager Statutory Planning,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the plan of subdivision	Coordinator Planning, Planners	
585941	Subdivision Act 1988	s 24A(1)	Duty to do any of the things listed in the table in this s 24A where so required by planning scheme with respect to reserves, etc	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585942	Subdivision Act 1988	s 24A(2)	Power to certify a plan prepared under s 24A(1) where applicant certifies land no longer reserved	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585943	Subdivision Act 1988	s 25(1)	Function of being notified by Registrar of registration of plan and duty to notify any public authority for which easement has been created/reserve has vested.	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	Note: (*) "Registrar" means the Registrar of Titles.
585944	Subdivision Act 1988	s 25(2)	Function of being notified by Registrar if plan is withdrawn or refused registration	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585945	Subdivision Act 1988	s 25(3)	Duty to notify referral authority affected by withdrawal/refusal	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585946	Subdivision Act 1988	s 34E	Power to apply to VCAT for order compelling an owners corporation to carry out a	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			requirement or perform a duty		
585947	Subdivision Act 1988	s 34H(5)	Function of receiving notice from Registrar of amendment or cancellation of plan on winding up	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	
585948	Subdivision Act 1988	s 35(1)	Duty of acquiring authority to submit plan for certification and registration where land subdivided	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
585949	Subdivision Act 1988	s 35(2)	Power to require acquiring authority to submit certification new/amended plan	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning, Manager Engineering,	s 35(3)-(5) apply

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585950	Subdivision Act 1988	s 35(6)	Duty of an acquiring authority to advise Registrar of vesting date	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
585951	Subdivision Act 1988	s 35(8)	Power of acquiring authority to submit for certification and registration of any land vested/registered in its own name	Director Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	s 35(9) applies
679466	Subdivision Act 1988	s 35(11)	Duty to give notice to the Commissioner of State	Manager Statutory Planning, Coordinator Planning,	Provision commences the day after the day on which the State Taxation Acts

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Revenue that the plan has been certified	Conveyancing Services Officer	Amendment Act 2023 receives Royal Assent
585952	Subdivision Act 1988	s 36(1)	Function of stating in writing that it considers that subdivision requires removal/acquisition of easement	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	s 35(1AA) applies
586573	Subdivision Act 1988	s 38	Power to provide written consent	Manager Statutory Planning, Coordinator Planning	Refers to accessory lots.
586574	Subdivision Act 1988	s 38A(1)	Power to provide written consent	Manager Statutory Planning, Coordinator Planning	Refers to accessory lots.
586575	Subdivision Act 1988	s 38B	Power to provide written consent	Manager Statutory Planning, Coordinator Planning	Refers to cluster subdivisions.

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586576	Subdivision Act 1988	s 38C	Power to provide written consent	Manager Statutory Planning, Coordinator Planning	Refers to cluster subdivisions.
585953	Subdivision Act 1988	s 39(1)	Power to refer disputes to VCAT	Director Strategy and Growth, Manager Statutory Planning, Coordinator Planning	Unless s 39(2) applies
585954	Subdivision Act 1988	s 39(3)	Power to apply to the County Court to order registration of plan be stopped in certain circumstances	Director Strategy and Growth, Manager Statutory Planning	
585955	Subdivision Act 1988	sch 2 cl 11(1)	Power to apply to a court for an order regarding scheme of development	Not delegated	Note: "Scheme of development" means a scheme of development accompanying a registered

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					cluster plan under s.21 of the Cluster Titles Act 1974. The power remains with the CEO.
585956	Summary Offences Act 1966	s 4	Power to give permission or consent to certain things	Directors, Managers and other members of OLT	Managers and other members of OLT – within their area of responsibility
586577	Summary Offences Act 1966	s 6A(1)	Duty to consult with Victoria Police before granting an application for a permit for the use of Council land, a road closure or anything else that the Council believes will facilitate a public protest being held by the applicant	Manager Safe Environments, Manager Community and Environmental Health, Team Leader Local Laws, Senior Local Laws Officer, Coordinator Local Laws and Animal	Subject to s 6A(2)(b)

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Services, Coordinator Environmental Health	
585957	Summary Offences Act 1966	s 50A(3)(a)	Power to apply to Governor in Council for declaration that municipal district be a 'district' for purposes of s 50A offences	Not delegated	<hr/> The power remains with the CEO.
585958	Summary Offences Act 1966	s 50A(3)(b)	Power to apply to Governor in Council for revocation/variation of declaration under s 50A(3)(a)	Not delegated	<hr/> The power remains with the CEO.
586478	Taxation Administration Act 1997	s 92(1)(e)(vfa)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law	Director Corporate Performance, Manager Financial Strategy, Coordinator Financial Accounting and Treasury	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586578	Transfer of Land Act 1958	s 26X(1)	Function of receiving enquiries, from the Registrar, for personal information that identifies ratepayers and mortgagors of land, for the purpose of comparing that information with information retained by the Registrar or the Registrar-General in relation to land that is to be brought under the Act	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Manager Property Services, Coordinator Legal Services, Lawyer, Conveyancing Services Officer	
586579	Transfer of Land Act 1958	s 26X(2)	Function of disclosing personal information that identifies who is a ratepayer or mortgagor of the land	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Manager Property Services, Coordinator Legal Services, Lawyer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
586325	Transfer of Land Act 1958	s 45(1)	Power to sign a transfer of land in respect of which a decision to acquire or dispose of land has been made under the Local Government Act 2020	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Manager Engineering	Where Council is the landowner Note: Where Council receives a request for consent to the creation or surrender of an easement (right of carriageway) in a s 45 transfer of land that Council is not a party to, see s 73B
585959	Transfer of Land Act 1958	s 54	Power to make application to be registered proprietor	Director Corporate Performance, Director Presentation and Assets, Manager Property Services,	Applies only where the Council is an 'acquiring authority' as defined in s 53

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		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
585960	Transfer of Land Act 1958	s 55(3)	Duty to take possession of any certificate of title, or other document produced to Council on any claim for compensation and to lodge them immediately with the registrar	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Conveyancing Services Officer	Applies only where the Council is an 'acquiring authority' as defined in s 53
585961	Transfer of Land Act 1958	s 57(1)	Duty to lodge notification with the Registrar upon service of notice of intention	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Conveyancing Services Officer	Applies only where the Council is an 'acquiring authority' as defined in s 53

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585962	Transfer of Land Act 1958	s 57(2)	Power to withdraw notice of intention to acquire	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Conveyancing Services Officer	Applies only where the Council is an 'acquiring authority' as defined in s 53
585963	Transfer of Land Act 1958	s 62(4)	Function of receiving notice from Registrar of where land is located	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
586580	Transfer of Land Act 1958	s 73B	Power to consent to the creation or surrender of the right of carriageway	Director Corporate Performance, Director Presentation and Assets, Manager Property Services, Manager Engineering	Where land is located in Council's municipal district

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586581	Transfer of Land Act 1958	s 88(1B)	Power to consent to the varying or releasing of a restrictive covenant	Director Strategy and Growth, Director Corporate Performance, Director Presentation and Assets, Manager Engineering	Where land is located in Council's municipal district
585964	Transfer of Land Act 1958	s 88(2)	Power to lodge with the Registrar a notification of the acquisition of an easement or any other right over or affecting land	Director Corporate Performance, Director Presentation and Assets, Manager Engineering, Conveyancing Services Officer	Applies only where the Council is an 'acquiring authority' as defined in s 53
585965	Transfer of Land Act 1958	s 106(1)(b)	Power to consent to the registration of a dealing or plan	Director Strategy and Growth, Director Corporate Performance, Manager Statutory Planning, Director	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Presentation and Assets, Manager Property Services, Manager Engineering, Conveyancing Services Officer	
585966	Transport Integration Act 2010	s 25(1)	Duty to have regard to the transport system objectives when exercising powers and performing functions under interface legislation which are likely to have a significant impact on the transport system	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	
585967	Transport Integration Act 2010	s 25(2)	Duty to have regard to the decision making principles in making decisions under interface legislation* which are likely to have a	Director Presentation and Assets, Manager Engineering, Coordinator	(*) Note: interface legislation includes the Local Government Act 1989, Local Government Act 2020, Land Act 1958 and

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			significant impact on the transport system.	Infrastructure Development	the Planning and Environment Act 1987 etc (see s.3 of the Transport and Integration Act 2010).
585968	Transport Integration Act 2010	s 25(3)	Duty to have regard to applicable specified policy principles	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	
585969	Transport Integration Act 2010	s 25(4)	Duty to have regard to applicable specified policy principles	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	
585970	Transport Integration Act 2010	s 26	Power to determine the weight to give to each	Director Presentation and Assets, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			transport system objective under ss 24 and 25	Coordinator Infrastructure Development	
585971	Transport Integration Act 2010	s 27	Power to determine the weight to give to each decision making principle under ss 24 and 25	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	
585972	Transport Integration Act 2010	s 115F(3)	Function of collaborating with the Commercial Passenger Vehicle Commission	Director Presentation and Assets, Manager Engineering	
585973	Transport Integration Act 2010	s 197B(2)	Function of receiving notice from regulated bodies	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	Where Council is the responsible authority and s 197 applies

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585974	Transport Integration Act 2010	s 197B(3)	Duty to meet with representatives from Director of Transport Safety	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	Where Council is the responsible authority and s 197 applies
585975	Transport Integration Act 2010	s 197D	Duty to comply with guidelines issued under Act and directions of Secretary or Minister	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development	
702933	Unclaimed Money Act 2008	s 11(1)(a)	Duty to establish a business register of unclaimed money	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
702934	Unclaimed Money Act 2008	s 11(1)(b)	Duty to by 31 March each year enter in the business register the prescribed	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			details in relation to unclaimed money held as at 1 March in that year.		
702935	Unclaimed Money Act 2008	s 11(3)	Power to deduct out of unclaimed money payable to an owner an amount in respect of the reasonable expenses of a business in holding unclaimed money and locating the owner.	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
702936	Unclaimed Money Act 2008	s 12(1)(a)	Duty to pay to the Registrar an amount equal to all amounts of unclaimed money held on that 1 March less any amounts that have been paid to the owner and any amounts deducted under subsection (3) or section 11(3)	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
702937	Unclaimed Money Act 2008	s 12(1)(b)	Duty to lodge a return with the Registrar.	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
702938	Unclaimed Money Act 2008	s 29(1)	Power to apply to the Registrar for repayment of an overpayment of unclaimed money.	Manager Financial Strategy, Coordinator Finance Operations	<p>Where Council is operating as a business</p> <p>Application must be made within 5 years after the payment of unclaimed money to the Registrar.</p> <p>Application under this section cannot be made for money paid to the Registrar under s 12 or 14 of this Act if the Registrar has previously served a notice of assessment or reassessment on the business or trustee that relates</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					to the payment that would be the subject of the application.
702939	Unclaimed Money Act 2008	s 43	Function of being liable to pay interest on the amount payable that remains unpaid if a default occurs	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
702940	Unclaimed Money Act 2008	s 48	Function of being liable to pay a penalty in addition to the amount payable that remains unpaid.	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
702941	Unclaimed Money Act 2008	s 53	Duty to pay the penalty within the period specified for that purpose in a notice of assessment or reassessment.	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
702942	Unclaimed Money Act 2008	s 56(1)	Power to lodge a written objection with the Registrar.	Manager Financial Strategy, Coordinator Finance Operations	Where Council is operating as a business.
585976	Valuation of Land Act 1960	s 6(1)	Duty to give notice of the valuation to be each rating authority interested in the valuation of land in the area for which the valuation is being made	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority
585977	Valuation of Land Act 1960	s 6(2)	Power to require the general valuation prepared by the valuation authority to show items in paragraphs (a) - (c)	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is a rating authority
586700	Valuation of Land Act 1960	s 6(3)	Duty to give notice to valuer-general	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the rating authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585978	Valuation of Land Act 1960	s 6(4)	Duty to ensure the valuer-general's request is given effect to	Senior Coordinator Rates, Team Leader Rates and Revenue	Where the Council is the valuation authority
585979	Valuation of Land Act 1960	s 7AB(2)	Power to adjust the rate or fire services property levy payable retrospectively for any period it considers just	Senior Coordinator Rates, Team Leader Rates and Revenue	
585980	Valuation of Land Act 1960	s 7A(1)	Power to pay valuer subject to the requirements of this section	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
586326	Valuation of Land Act 1960	s 7AE(2)	Duty to comply with an Order in Council requiring the making of a new valuation	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586701	Valuation of Land Act 1960	s 7A(2)	Power to make a payment, irrespective of s 7A(1), if Council satisfies paragraphs (a) and (b)	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
585981	Valuation of Land Act 1960	s 7B(1)	Duty to provide valuation to valuer-general within 2 months of date on which the valuation was returned to Council	Senior Coordinator Rates, Team Leader Rates and Revenue	
585982	Valuation of Land Act 1960	s 8AA(1B)	Duty to pay the valuer-general in accordance with section where Council has requested a supplementary valuation	Senior Coordinator Rates, Team Leader Rates and Revenue	
585983	Valuation of Land Act 1960	s 8AA(2)(a)	Power to agree the fees in respect of servicing of a valuation	Manager Financial Strategy, Senior Coordinator Rates	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585984	Valuation of Land Act 1960	s 10(1)	Power to make a nomination to have the power to cause a valuation of all land in its municipal district for a specified year	Not delegated	The power remains with the CEO.
585985	Valuation of Land Act 1960	s 10(6)	Power to revoke nomination made under s 10(1)	Not delegated	The power remains with the CEO.
585986	Valuation of Land Act 1960	s 11	Duty to cause a general valuation	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority
585987	Valuation of Land Act 1960	s 12	Function of causing a valuation of rateable land at the direction of the Minister	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority
585988	Valuation of Land Act 1960	s 13DA(1)	Power to appoint people to carry out valuations	Director Corporate Performance,	Where Council is the valuation authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Financial Strategy	The person(s) to be appointed must hold the qualifications or experience specified by Minister
585989	Valuation of Land Act 1960	s 13DC(2)	Power to use in force valuations in certain circumstances	Senior Coordinator Rates, Team Leader Rates and Revenue	
585990	Valuation of Land Act 1960	s 13DF(3A)	Power to use supplementary valuation before it is certified to levy or adjust municipal rate or fire services property levy	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585991	Valuation of Land Act 1960	s 13DF(5)	Power to adjust rate or fire services property levy payable retrospectively	Manager Financial Strategy, Senior Coordinator Rates,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			where supplementary valuation made in circumstance referred to in s 13DF(2)(o)	Team Leader Rates and Revenue	
585992	Valuation of Land Act 1960	s 13DFA(2)	Function of receiving written certification of supplementary valuation from valuer-general	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585993	Valuation of Land Act 1960	s 13DFB(1)	Power to request valuer-general to carry out a supplementary valuation	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue	
586702	Valuation of Land Act 1960	s 13DFB(3)	Function of receiving the supplementary valuation within 10 business days after	Manager Financial Strategy, Senior Coordinator Rates,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the supplementary valuation is returned to the valuer-general	Team Leader Rates and Revenue, Staff in Financial Strategy Unit	
585994	Valuation of Land Act 1960	s 13DG(3)	Duty to make a valuation of all rateable land where Council has had annexed to its municipal district any area which is not part of a former municipal district.	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority
586327	Valuation of Land Act 1960	s 13G(1)	Power to make a nomination to have the Power to cause a valuation of land specified in s 13G(2) for a specified year	Not delegated	Where Council is the collection agency The power remains with the CEO.
586328	Valuation of Land Act 1960	s 13G(7)	Power to revoke nomination made under s 13G(1)	Not delegated	Where Council is the collection agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					The power remains with the CEO.
586329	Valuation of Land Act 1960	s 13H	Duty to cause a general valuation of non-rateable leviable land to be made, returned to it and provided to the relevant collection agency	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority
586330	Valuation of Land Act 1960	s 13I	Duty to comply with a Ministerial Direction given under s 13I	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the collection agency and also the valuation authority
586331	Valuation of Land Act 1960	s 13J	Power to appoint people to carry out valuation	Manager Financial Strategy, Directors, Manager Property Services, Conveyancing Services Officer,	The person(s) to be appointed must hold qualifications or experience specified by Minister Applies when Council is making a valuation for the

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Strategic Property Analyst	purposes of the Fire Services Property Levy Act 2012
586332	Valuation of Land Act 1960	s 13L(4)	Power to use a supplementary valuation before it is certified by the valuer-general	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the collection agency
586333	Valuation of Land Act 1960	s 13L(6)	Power to adjust the fire services property levy payable retrospectively for any period considered just	Manager Financial Strategy, Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the collection agency
586334	Valuation of Land Act 1960	s 13M(2)	Function of receiving certification in writing that the valuer-general is satisfied	Manager Financial Strategy, Senior Coordinator Rates,	Where Council is the collection agency

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			that the supplementary valuation is correct	Team Leader Rates and Revenue	
586335	Valuation of Land Act 1960	s 13N(1)	Power to request the Valuer-General to make a supplementary valuation	Not delegated	Where Council is the collection agency The power remains with the CEO.
585995	Valuation of Land Act 1960	s 13N(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	Not delegated	Where Council is the collection agency The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
652385	Valuation of Land Act 1960	13Q(4)	Power to adjust a rate or fire services property levy	Manager Financial Strategy, Senior Coordinator Rates, Staff in Financial Strategy Unit	Provision commences on 1 July 2023, unless proclaimed earlier
585996	Valuation of Land Act 1960	s 15(3)	Duty to give notices in paragraphs (a) and (b) if information is received from a valuation authority under s 15(1)(b) as to a general valuation	Senior Coordinator Rates, Team Leader Rates and Revenue, Valuations Advisor	Where Council is the rating authority
585997	Valuation of Land Act 1960	s 20(3)	Function of receiving objection and written submission where objection is because the value is too low or too high, and the value is not less than the prescribed amount	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the valuation authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
585998	Valuation of Land Act 1960	s 21(2)	Duty to refer an objection received to the valuation authority	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is not the valuation authority which made the valuation
585999	Valuation of Land Act 1960	s 21(2A)	Duty to refer objection to valuer	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the valuation authority
586000	Valuation of Land Act 1960	s 21(5)	Function of receiving written notice from the valuer-general of recommendation	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the rating authority
586001	Valuation of Land Act 1960	s 21(6)	Duty to give effect to the decision of the valuer-general	Senior Coordinator Rates, Team Leader Rates and Revenue,	Where Council is the rating authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Staff in Financial Strategy Unit	
586002	Valuation of Land Act 1960	s 22(5)	Function of receiving copy of application to VCAT for review of valuation decision	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	Where Council is the valuation authority
586003	Valuation of Land Act 1960	s 22(6)	Duty to forward to principal registrar of VCAT notice of objection and copies of any notices given under s 21 and any information given or submissions lodged under s 20, in relation to objection, within 1 month after being served with copy of objector's application for review under s 22(5)	Senior Coordinator Rates, Team Leader Rates and Revenue	Where Council is the valuation authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586479	Victorian Environmental Assessment Council Act 2001	s 26D(1)	Function of conferring with the Victorian Environmental Assessment Council	Not delegated	If affected by the provision of an assessment or advice requested under s 26B <hr/> The function remains with the CEO.
586480	Victorian Environmental Assessment Council Act 2001	s 26D(2)	Duty to give practicable assistance to the Victorian Environmental Assessment Council in preparing an assessment or advice	Not delegated	<hr/> The function remains with the CEO.
586004	Victorian Local Government Grants Commission Act 1976	s 10	Duty to supply prescribed information to the commission by certain time	Director Corporate Performance, Manager Financial Strategy	
586005	Victoria State Emergency Service Act 2005	s 34(1)	Power to apply for registration of a group of	Not delegated	<hr/> The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			persons as a unit of the Service		
586006	Victoria State Emergency Service Act 2005	s 35(2)	Power to consult with the Chief Officer of Operations regarding removal of controller of a registered unit from office	Not delegated	The power remains with the CEO.
586582	Victorian Data Sharing Act 2017	s 10(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Directors, Managers and other members of OLT	If the Chief Data Officer gives a notice under s 8
586583	Victorian Data Sharing Act 2017	s 10(b)	Power not to respond to the request	Directors	If the Chief Data Officer gives a notice under s 8
586584	Victorian Data Sharing Act 2017	s 13(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Directors, Managers and other members of OLT	If the Chief Data Officer gives a notice under s 11

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586585	Victorian Data Sharing Act 2017	s 13(b)	Power not to respond to the request	Directors	If the Chief Data Officer gives a notice under s 11
586586	Victorian Data Sharing Act 2017	s 24(3)(c)	Function of being informed by the Chief Data Officer, or data analytics body, if the Victorian Data Sharing Act 2017, Privacy and Data Protection Act 2014 or Health Records Act 2001 has been, or is likely to have been, breached in relation to data handled under the Victorian Data Sharing Act while in the control of the Chief Data Officer, or of the data analytics body	Directors, Managers and other members of OLT	
586587	Victorian Data Sharing Act 2017	s 33(4)	Duty to have regard to policies or guidelines issued under s 33(1)	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586007	Victorian Inspectorate Act 2011	s 28(2)	Power to enter into agreements or arrangements for use of services with the Victorian Inspectorate	Not delegated	The power remains with the CEO.
586535	Victorian Planning Authority Act 2017	s 33(2)	Duty to comply with request by Authority under s 33(1) for information or assistance	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586536	Victorian Planning Authority Act 2017	s 34(1)	Function of consulting with Authority where exercising its Powers likely to affect Council's functions	Director Strategy and Growth, Manager Statutory Planning, Manager Strategic Planning	
586008	Water Act 1989	s12(1)(a)	Duty to make any authorisation or permission that may affect the drainage	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			system subject to any conditions required to ensure the conservation of waterways, wetlands and aquifers		
586009	Water Act 1989	s12(1)(b)	Power to withhold authorisation or permission until such works are carried out that are required to avoid or lessen any possible adverse effect	Director Presentation and Assets, Manager Engineering	
586010	Water Act 1989	s27(4)(a)(ii)	Function of receiving notice of a proposed declaration by the Minister that an area will be a water supply protection area	Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586011	Water Act 1989	s 32H	Duty to keep copy of approved management plan available for inspection	Director Presentation and Assets	
586012	Water Act 1989	s.36(3)(c)	Function of receiving a copy of an application for the grant of a bulk entitlement if Minister considers the Council is directly affected	Director Presentation and Assets	
586013	Water Act 1989	s67A	Function of receiving a copy of an application under s 67 in respect of a dam	Director Presentation and Assets	
586014	Water Act 1989	s 67B	Duty to advise the Minister of response to application	Director Presentation and Assets	
586015	Water Act 1989	s 122ZA(2)	Function of consenting to Minister's determination under s 122ZA(1)(b)	Director Presentation and Assets	

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		Provision	Item Delegated	Delegate	Conditions & Limitations
586016	Water Act 1989	s.122ZC	Power to contribute money to environmental or recreational area for improving or maintaining the area	Director Presentation and Assets	
586017	Water Act 1989	s144(2)(c)	Function of receiving a declaration by an Authority that land will be a serviced property for the purposes of the Act, if likely to be affected	Director Presentation and Assets, Manager Engineering	
586018	Water Act 1989	s152	Function of receiving notice of intention to affect works	Director Presentation and Assets, Manager Engineering	
586019	Water Act 1989	s153	Function of receiving notice to alter or remove works	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586020	Water Act 1989	s.165(1)	Power to require an Authority to fix fire plugs to works	Director Presentation and Assets, Manager Engineering	
586021	Water Act 1989	s165(2)	Duty to meet costs of providing, installing, marking and maintaining all fire plugs that the Council requires	Director Presentation and Assets, Manager Works	
586022	Water Act 1989	s.171D(1)	Power to require Melbourne Water Corporation to fix fire plugs to works	Director Presentation and Assets, Manager Works	
586023	Water Act 1989	s.171D(2)	Duty to meet costs of providing, installing, marking and maintaining fire plug, where plug is in Council's municipal district	Director Presentation and Assets, Manager Works	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586024	Water Act 1989	s.180(1)	Duty to forward copy application for septic tank permit to Authority	Coordinator Environmental Health	
586025	Water Act 1989	s180(3)	Function of receiving any notification of the location of the nearest sewer, the availability of works to service the land and any requirements	Coordinator Environmental Health	
586026	Water Act 1989	s180(4)	Duty to comply with any requirement of the Authority in regard to the application	Environmental Health Technician, Environmental Health Officer, Coordinator Environmental Health	
586027	Water Act 1989	s180(5)	Duty to not make a decision within 21 days after the copy is forwarded to the Authority	Environmental Health Technician, Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Officer, Coordinator Environmental Health	
586028	Water Act 1989	s188(3)	Function of receiving notice of proposed declaration of a waterway if the Council may have an interest in the waterway	Director Presentation and Assets, Manager Engineering	
586029	Water Act 1989	s205(3)	Function of receiving notice of proposed declaration that an area of land will be liable to flooding or be a floodway area	Manager Statutory Planning, Director Presentation and Assets, Manager Engineering	
586030	Water Act 1989	s206(1)(b)	Function of receiving notice that an Order has been published in the Government Gazette	Director Presentation and Assets, Manager Engineering	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586031	Water Act 1989	s206(3)	Duty to prevent land uses that are inconsistent with any identified flood hazards	Manager Statutory Planning, Staff in Statutory Planning Unit	
586032	Water Act 1989	s 208(2)	Duty to notify Authority of intention to undertake or erect any regulated works or structure before undertaking or erecting the works or structure	Director Presentation and Assets, Manager Engineering, Manager Project Management Office	
586033	Water Act 1989	s214(2)(b)	Duty to be represented on a committee to carry out investigations in relation to water management if the Council is affected	Director Presentation and Assets	
586034	Water Act 1989	s.217	Power to apply for an order for removal or modification of works	Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586035	Water Act 1989	s218(2)(b)(ii)	Function of receiving notice of proposed declaration that an area of land will be a drainage course	Director Presentation and Assets, Manager Engineering	
586036	Water Act 1989	s218(7)	Duty to act in accordance with a management plan approved by the Minister, if the Council has management and control of a drainage course	Director Presentation and Assets, Manager Engineering	
586037	Water Act 1989	s218(8)	Power to require an owner, occupier or other public statutory body to remove any interferences, carry out any works and maintain any structures, if the Council has the management and control of a drainage course	Director Presentation and Assets, Manager Engineering	Subject to the limitations set out in 218

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586038	Water Act 1989	s218(10)	Duty to comply with any request by another public statutory body within 1 month	Director Presentation and Assets, Manager Engineering	
586039	Water Act 1989	s218(14)	Power to enter into and remain on the drainage course for the purpose of doing anything that an owner or occupier failed to do	Director Presentation and Assets, Manager Engineering	
586040	Water Act 1989	s244(7)	Function of receiving a copy of a community agreement, if land in the area is affected	Director Presentation and Assets	
586041	Water Act 1989	s244(8)(b)	Power to consent to community agreement where it involves the construction of a drain across a road reserve	Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586042	Water Act 1989	s246	Power to exercise the powers and perform the Functions of the committee if requested by the committee, where land is affected by a community drainage or salinity mitigation or community water supply scheme	Director Presentation and Assets	
586043	Water Act 1989	s263(2)	Function of receiving a request to arrange for a supplementary valuation to be made	Director Presentation and Assets, Manager Engineering	
586044	Water Act 1989	s 281A(1)	Power to enter into agreement with Melbourne Water Corporation to collect money owing to Melbourne Water Corporation under the Act	Director Presentation and Assets	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586045	Water Act 1989	s 281A(3)	Duty to collect money owing to Melbourne Water Corporation under the Act, that relates to Council's municipal district	Director Presentation and Assets	On the terms and conditions agreed with Melbourne Water Corporation or, in default of agreement, determined by the Essential Services Commission
586046	Water Act 1989	s286(1)(a)	Duty to contribute to the revenue of the Authority if requested	Director Presentation and Assets	Conditions set out in s285 and s286
586047	Water Act 1989	s287(1)(a)	Duty to make a special contribution to the revenue of the Authority if requested	Director Presentation and Assets	Conditions set out in s285 and s287
586598	Building Regulations 2018	r 5(2)	Power to designate an area liable to flooding	Municipal Building Surveyor	Where Council is the relevant council
586599	Building Regulations 2018	r 44	Function of receiving documents	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586600	Building Regulations 2018	r 49	Duty to keep documents in any manner specified by the Keeper of Public Records until the building is demolished or removed from the allotment	Municipal Building Surveyor	Where Council is the relevant council
586601	Building Regulations 2018	r 50	Duty to make documents available on request	Municipal Building Surveyor	Where Council is the relevant council
586602	Building Regulations 2018	r 51	Function of providing information	Municipal Building Surveyor	Where Council is the relevant council
586603	Building Regulations 2018	r 73(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586604	Building Regulations 2018	r 74(4)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586605	Building Regulations 2018	r 75(4)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586606	Building Regulations 2018	r 76(4)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586607	Building Regulations 2018	r 77(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586608	Building Regulations 2018	r 78(6)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586609	Building Regulations 2018	r 79(6)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586610	Building Regulations 2018	r 80(6)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586611	Building Regulations 2018	r 81(6)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586612	Building Regulations 2018	r 82(5)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586613	Building Regulations 2018	r 83(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586614	Building Regulations 2018	r 84(9)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586615	Building Regulations 2018	r 85(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586616	Building Regulations 2018	r 86(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586617	Building Regulations 2018	r 87(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586618	Building Regulations 2018	r 89(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586619	Building Regulations 2018	r 90(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586620	Building Regulations 2018	r 91(5)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586621	Building Regulations 2018	r 92(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586622	Building Regulations 2018	r 94(6)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant Council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586623	Building Regulations 2018	r 95(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586624	Building Regulations 2018	r 96(3)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586625	Building Regulations 2018	r 97(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586626	Building Regulations 2018	r 109(1)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586627	Building Regulations 2018	r 109(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586628	Building Regulations 2018	r 109(3)	Power to give consent under rr 109(1) or 109(2)	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					if it considers that the projection of the part of the building beyond the street alignment will not be detrimental to the safety of the public
586629	Building Regulations 2018	r 116(4)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586630	Building Regulations 2018	r 130(1)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant service authority
586631	Building Regulations 2018	r 132(1)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586632	Building Regulations 2018	r 133(2)	Power of providing report	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586633	Building Regulations 2018	r 134(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586861	Building Regulations 2018	r 147L(2)	Function of receiving an application for registration	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586862	Building Regulations 2018	r 147M(2)	Function of receiving an application for registration	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586863	Building Regulations 2018	r 147N(2)	Function of receiving an application for registration	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586864	Building Regulations 2018	r 147O(1)	Power to give notice	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586865	Building Regulations 2018	r 147Q	Duty to enter information relating to a swimming pool or spa into Council's register	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586866	Building Regulations 2018	r 147R(1)	Duty to give notice of the matters in r 147R(1)(a) – (g)	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586867	Building Regulations 2018	r 147R(4)	Duty to specify a date for the purposes of r 147R(1)(g)	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586868	Building Regulations 2018	r 147R(5)	Power to specify date	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586869	Building Regulations 2018	r 147S(1)	Duty to remove from the register the information about the swimming pool or spa set out in r 147J, as soon as practicable, where	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			satisfied that a registered swimming pool or registered spa no longer exists or is no longer capable of containing water to a depth of greater than 300 mm		
586870	Building Regulations 2018	r 147S(2)	Duty to give a notice in writing after removing the information about the swimming pool or spa from the register	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586871	Building Regulations 2018	r 147T(1)	Duty to determine the date of construction	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586872	Building Regulations 2018	r 147U(1)	Duty to determine the date of construction	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586873	Building Regulations 2018	r 147V(1)	Duty of receiving a certificate of compliance	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586874	Building Regulations 2018	r 147V(4)	Duty to give notice in writing following lodgement of a certificate of pool and spa barrier compliance by the owner	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586875	Building Regulations 2018	r 147W(1)	Power to exempt an owner from the requirement under r 147V(1) to lodge a certificate of pool and spa barrier compliance	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586876	Building Regulations 2018	r 147W(2)	Duty to give a notice in writing if an owner is exempted under r 147V(1)	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586877	Building Regulations 2018	r 147Z(1)	Power to extend the period for lodgement of a certificate of pool and spa barrier compliance if satisfied of the criteria in r 147Z(1)(a) – (e)	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586878	Building Regulations 2018	r 147Z(3)	Duty to give a notice, in writing, to the owner of the land specifying a new due date for the lodgement of a certificate of pool and spa barrier compliance as soon as practicable after that decision is made	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586879	Building Regulations 2018	r 147ZD	Duty to update the applicable barrier standard on the register to include the applicable barrier standard referred to in the certificate	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586880	Building Regulations 2018	r 147ZE	Duty to give a notice, in writing, to the owner as soon as practicable following lodgement of a certificate of pool and spa barrier compliance under r 147ZC	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586881	Building Regulations 2018	r 147ZJ(3)	Duty to give a notice, in writing, to the owner of the land on which the swimming pool or spa relating to the barrier is located	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586882	Building Regulations 2018	r 147ZL(1)	Duty to update the register with details of the name of the new owner of the land as soon as practicable	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586883	Building Regulations 2018	r 147ZL(2)	Duty to give a notice, in writing, to the new owner of the land	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586884	Building Regulations 2018	r 147ZM	Duty to submit the requested information to the Authority in the form approved by the Authority	Municipal Building Surveyor, Building Inspector	Where Council is the relevant council
586634	Building Regulations 2018	r 148	Duty to prepare maps	Municipal Building Surveyor	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586635	Building Regulations 2018	r 149(1)	Duty to amend or prepare map for the existing or new designated special area	Municipal Building Surveyor	Where Council is the relevant council
586636	Building Regulations 2018	r 149(2)	Duty to advise the Authority if a designated special area is altered or created	Municipal Building Surveyor	
586637	Building Regulations 2018	r 149(3)	Duty to lodge copies of designated special area maps with the Authority	Municipal Building Surveyor	Where Council is the relevant council
586638	Building Regulations 2018	r 149(4)	Duty to make an up-to-date copy of each designated special area map, applicable to council's municipal district, available to the public for inspection	Municipal Building Surveyor	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586639	Building Regulations 2018	r 150	Power to designate areas within council's municipal district in which buildings are likely to be subject to attack by termites.	Municipal Building Surveyor	
586640	Building Regulations 2018	r 152(1)	Power to designate areas in council's municipal district that are likely to be subject to significant snowfalls	Municipal Building Surveyor	For the purposes of the BCA
586641	Building Regulations 2018	r 153(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
586642	Building Regulations 2018	r 153(4)	Duty not to give consent under r 153(2) if there is likely to be a danger to the life, health or safety of the occupants of the building due to flooding of the site	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586643	Building Regulations 2018	r 153(5)	Power to specify, council's report, a level for the surface of the lowest floor of a building on the site	Municipal Building Surveyor	Where Council is the relevant council
586644	Building Regulations 2018	r 153(6)	Duty to consult with the floodplain management authority for the site and specify a level in line with r 153(6)(b) requirements	Municipal Building Surveyor	Where Council is the relevant council
586645	Building Regulations 2018	r 153(7)	Duty to, without delay, advise the floodplain management authority and sewerage authority for the site of the floor level (if any) specified under r 153(5)	Municipal Building Surveyor	Where Council is the relevant council
586646	Building Regulations 2018	r 154(1)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586647	Building Regulations 2018	r 154(2)	Power to include, in the report and consent Council provides, recommendations controlling the location and construction of retaining walls and fences in relation to designated land or designated work	Municipal Building Surveyor	Where Council is the relevant council
586648	Building Regulations 2018	r 154(3)	Duty to consult with the waterway management authority for the designated land or designated works before giving consent under r 154(1)	Municipal Building Surveyor	
587011	Building Regulations 2018	r 166B(c)(ii)	Power to approve floor area size greater than 60m ²	Municipal Building Surveyor	
587012	Building Regulations 2018	r 166C(1)(a)	Function of receiving notification from building	Municipal Building Surveyor	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			owner of intention to commence occupying the building as the owner's principal place of residence		
587013	Building Regulations 2018	r 166C(1)(b)	Function of receiving notification from building owner of the proposed commencement date of that occupation	Municipal Building Surveyor	
587014	Building Regulations 2018	r 166C(2)	Function of receiving notification from building owner of proposed commencement date of occupation	Municipal Building Surveyor	
586649	Building Regulations 2018	r 187(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					Subject to r 187(3)
586650	Building Regulations 2018	r 202(1)	Duty to keep the documents relating to occupancy permits in any manner specified by the Keeper of Public Records	Municipal Building Surveyor	For the purposes of s 75 of the Building Act 1993
586651	Building Regulations 2018	r 202(2)	Duty to keep documents relating to a temporary approval for 3 years after the earlier of the two periods set out in rr 202(2)(a) and 202(2)(b)	Municipal Building Surveyor	For the purposes of s 75 of the Building Act 1993
586652	Building Regulations 2018	r 203	Function of receiving documents	Municipal Building Surveyor	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586653	Building Regulations 2018	r 205	Function of receiving information	Municipal Building Surveyor	Where Council is the relevant council
586654	Building Regulations 2018	r 215(3)(c)	Function of receiving a determination and report under s 120(2)(a) of the Building Act 1993	Municipal Building Surveyor	Where Council is the relevant council If the essential safety measure is required under an emergency order or a building order under Part 8 of the Building Act 1993
586655	Building Regulations 2018	r 280(1)	Power to exempt a Class 10 building that is to be constructed on farm land and used for farming purposes, from all or any of the requirements of these Regulations	Municipal Building Surveyor	Where Council is the relevant council

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586048	Country Fire Authority Regulations 2014	r 105(3)	Duty to notify the executive officer of the regional fire prevention committee of the name of the nominee nominated in accordance with r 105(2)	Director Healthy Communities and Environments	
586537	Country Fire Authority Regulations 2014	r 105(8)	Duty to give written notice to Authority of names and addresses of persons elected as representatives of Council	Director Healthy Communities and Environments	
587081	Dangerous Goods (Explosives) Regulations 2022	r 147(3)	Function of receiving written notice of intention to discharge firework, Chinese firecrackers or theatrical fireworks	Municipal Fire Prevention Officer, Manager Climate Change and Environment	Does not apply if local law requires a person to give Council greater notice of an intention to discharge fireworks

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587082	Dangerous Goods (Explosives) Regulations 2022	r 147(6)	Function of receiving written notice of intention to discharge fireworks or firecrackers in or near port waters	Municipal Fire Prevention Officer, Manager Climate Change and Environment	Where Council administers the relevant area of water
586049	Drugs, Poisons and Controlled Substances Regulations 2017	r 7(1)	Power to have possession of 'Schedule 4 poisons' that are necessary for immunisation programs coordinated by Council in accordance with the Public Health and Wellbeing Act 2008	Manager Community and Environmental Health	
587000	Electricity Safety (Electric Line Clearance) Regulations 2020	sch 1 cl 16	Function of receiving notice before cutting or removing certain trees	Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587001	Electricity Safety (Electric Line Clearance) Regulations 2020	sch 1 cl 19	Function of receiving notice after completion of cutting or removal of the trees	Manager Parks and Open Space	
587002	Electricity Safety (Electric Line Clearance) Regulations 2020	sch 1 cl 20	Power to consult relating to safety of cutting or removal of trees close to an electric line	Manager Parks and Open Space	
587003	Electricity Safety (Electric Line Clearance) Regulations 2020	sch 1 cl 21(1)	Power to consult relating to assisting to determine an additional distance that allows for conductor sag and sway	Manager Parks and Open Space	
587004	Electricity Safety (Electric Line Clearance) Regulations 2020	sch 1 cl 21(3)	Duty to keep record of the additional distance for at least 5 years	Manager Parks and Open Space	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586465	Infringements Regulations 2016	r 8	Duty to report listed information to Attorney-General	Manager Safe Environments, Coordinator Parking Services, Review Officer	
586050	Land Acquisition and Compensation Regulations 2021	r 11	Function of providing certain information as set out in (a)-(h) as requested by an Authority	Director Strategy and Growth, Director Presentation and Assets	
586051	Land Acquisition and Compensation Regulations 2021	r 12	Function of providing certain information as set out in (a) - (d) as requested by an Authority	Director Strategy and Growth, Director Presentation and Assets	Where Council is responsible authority
586052	Local Government (General) Regulations 2015	r 10	Duty to include in the notice of rates and charges the information prescribed	Senior Coordinator Rates, Team Leader Rates and Revenue, Staff in Financial Strategy Unit	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587093	Local Government (Long Service Leave) Regulations 2021	r 7(2)	Function of receiving request from member to grant pay instead of long service leave	Manager People and Culture	
587094	Local Government (Long Service Leave) Regulations 2021	r 7(3)	Duty to pay the member one- tenth of 3 months ordinary pay for each year of completed recognised service	Manager People and Culture	
587095	Local Government (Long Service Leave) Regulations 2021	r 7(5)(a)	Duty to transfer long service leave entitlement to the other Council with the payment to be transferred under r 19(3)	Manager People and Culture	
587096	Local Government (Long Service Leave) Regulations 2021	r 7(5)(b)	Duty to pay the public body or special body (as the case requires) an amount equal to one-fortieth of one month's ordinary pay for each	Manager People and Culture	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			completed month of recognised of the member calculated in accordance with these Regulations		
587097	Local Government (Long Service Leave) Regulations 2021	r 7(6)(b)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager People and Culture	If, before the member's termination becomes effective, the member has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave, or deferred the taking of the long service leave entitlement under subregulation (4)
587098	Local Government (Long Service Leave) Regulations 2021	r 8(2)	Power to receive notice in writing from member who ceases employment in any of the circumstances set out under subregulation (1) to elect to take pay instead of all or any part of the long	Manager People and Culture	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			service leave to which the member is entitled		
587099	Local Government (Long Service Leave) Regulations 2021	r 8(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager People and Culture	
587100	Local Government (Long Service Leave) Regulations 2021	r 8(4)(b)	Duty to pay member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager People and Culture	If a member who ceases employment in any of the circumstances set out under subregulation (1) has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave before their termination or retirement becomes effective

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587101	Local Government (Long Service Leave) Regulations 2021	r 8(6)	Duty to pay the member referred to in subregulation (5) one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager People and Culture	
587102	Local Government (Long Service Leave) Regulations 2021	r 8(7)(b)(i)	Function of approving medical practitioner	Manager People and Culture	
587103	Local Government (Long Service Leave) Regulations 2021	r 9(2)	Duty to pay the legal personal representative of the member referred to in subregulation (1) (as the case requires) (a) the pay which the member elected to take; and (b) pay instead of any long service leave to which the member was entitled and which the	Manager People and Culture	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			member had not taken, or for which the member has not paid		
587104	Local Government (Long Service Leave) Regulations 2021	r 13(6)	Power to include, to the extent determined in each particular case by first Council, the whole or any portion of a period of service when the member was absent from duty with the prior or subsequent approval	Manager People and Culture	
587105	Local Government (Long Service Leave) Regulations 2021	r 14(1)(b)	Duty to grant the member a day off instead of a public holiday	Manager People and Culture	
587106	Local Government (Long Service	r 14(2)	Power to agree on a mutually convenient time with the member	Manager People and Culture	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Leave) Regulations 2021				
587107	Local Government (Long Service Leave) Regulations 2021	r 15	Power to agree on a mutually convenient time with the member to take all or part of long service leave entitlement	Manager People and Culture	
587108	Local Government (Long Service Leave) Regulations 2021	r 16	Power to approve long serve leave entitlement at half the salary for twice the period	Manager People and Culture	
587109	Local Government (Long Service Leave) Regulations 2021	r 17	Power to approve a member to engage in any employment for hire or reward while the member is on long service leave	Manager People and Culture	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587110	Local Government (Long Service Leave) Regulations 2021	r 18	Duty to provide another Council with any information in its possession which may be required by that other Council for the purposes of these Regulations	Manager People and Culture	
587111	Local Government (Long Service Leave) Regulations 2021	r 19(2)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed month of service of the member with Council	Manager People and Culture	Where Council is the member's former employer
587114	Local Government (Long Service Leave) Regulations 2021	r 19(3)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed	Manager People and Culture	Where Council is the member's former employer

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			month of service of the member with Council		
587112	Local Government (Long Service Leave) Regulations 2021	r 19(4)	Duty to refund a payment made to it under subregulation (3)	Manager People and Culture	Where Council is the member's new employer
587113	Local Government (Long Service Leave) Regulations 2021	r 20	Power to enter into an agreement with an authority, person responsible for an office or Authority referred to in regulation 13(4) regarding transfer of entitlements	Manager People and Culture	
587015	Local Government (Planning and Reporting) Regulations 2020	r 5(1)	Duty to include statements describing the financial resources are in the prescribed form	Director Corporate Performance, Manager Financial Strategy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587016	Local Government (Planning and Reporting) Regulations 2020	r 5(2)	Duty to include a statement of capital works in the Financial Plan	Director Corporate Performance, Manager Financial Strategy	
587017	Local Government (Planning and Reporting) Regulations 2020	r 6	Duty to include prescribed information in the Financial Plan	Director Corporate Performance, Manager Financial Strategy	
587018	Local Government (Planning and Reporting) Regulations 2020	r 7	Duty to include the prescribed information in the financial statements included in the budget	Director Corporate Performance, Manager Financial Strategy	
587019	Local Government (Planning and Reporting) Regulations 2020	r 8	Duty to include other prescribed information in the budget or revised budget	Director Corporate Performance, Manager Financial Strategy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
587020	Local Government (Planning and Reporting) Regulations 2020	r 9(2)	Duty to include the prescribed information in the report of operations	Director Corporate Performance, Manager Financial Strategy	
587021	Local Government (Planning and Reporting) Regulations 2020	r 10	Duty to include in the report of operations a description of the operations of Council	Director Corporate Performance, Manager Financial Strategy	
587022	Local Government (Planning and Reporting) Regulations 2020	r 11	Duty to include prescribed information relating to performance results in the performance statements	Director Corporate Performance, Manager Financial Strategy	
587023	Local Government (Planning and Reporting) Regulations 2020	r 14	Duty to include the prescribed information in financial statements contained in the annual report	Director Corporate Performance, Manager Financial Strategy	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586053	Occupational Health and Safety Regulations 2017	r 375(3)(c)(ii)	Function to assist in the preparation of an emergency management plan for a major hazard facility	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	
586538	Occupational Health and Safety Regulations 2017	r 376(c)	Function to receive a copy of the parts of the emergency plan relating to the off-site consequences of a major incident occurring	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	
586054	Occupational Health and Safety Regulations 2017	r 379(4)(b)	Function to review and, if necessary, revise the emergency management plan in relation to the off-site	Directors, Coordinator Resilient Communities, Municipal Emergency	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			consequences of a major incident occurring	Management Officer, Manager Climate Change and Environment	
586055	Occupational Health and Safety Regulations 2017	r 394(1)	Function to receive information about the safety of a major hazard facility	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	
586539	Occupational Health and Safety Regulations 2017	r 396	Function to be consulted on all matters that could affect the health and safety of members of the local community in the event of a major incident occurring	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586540	Occupational Health and Safety Regulations 2017	r 433(2)(b)(ii)	Function of assisting in the preparation of an emergency management plan for a prescribed mine	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	
586541	Occupational Health and Safety Regulations 2017	r 434(b)(ii)	Function to receive a copy of the emergency plan relating to the off-site consequences of a major incident occurring	Directors, Coordinator Resilient Communities, Municipal Emergency Management Officer, Manager Climate Change and Environment	
586885	Public Health and Wellbeing Regulations 2019	r 19(6)	Function of receiving a copy of a disease vector control notice	Manager Community and Environmental Health	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586886	Public Health and Wellbeing Regulations 2019	r 59(4)	Function of being notified of test results	Manager Community and Environmental Health	
586887	Public Health and Wellbeing Regulations 2019	r 59(7)	Function of receiving written notice	Manager Community and Environmental Health	
586888	Public Health and Wellbeing Regulations 2019	r 98	Function of being notified by the Secretary	Manager Community and Environmental Health	
586889	Public Health and Wellbeing Regulations 2019	r 112(1)	Power to request information	Manager Community and Environmental Health	
586336	Public Health and Wellbeing (Prescribed	r 12(2)	Power to determine a building to be of cultural heritage significance if one of	Not delegated	The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
	Accommodation) Regulations 2020		the circumstances in (2)(a) - (d) exist		
586542	Road Safety Road Rules 2017	r 200(2)	Power to permit drivers of heavy and long vehicles to stop on roads in a built-up area for longer than 1 hour	Director Presentation and Assets	
586543	Road Safety Road Rules 2017	r 244C	Function of consulting with the Head, Transport for Victoria regarding specification of a route or area under r 244C(1)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586544	Road Safety Road Rules 2017	r 289(1)(d)	Power to prohibit drivers riding bicycles or animals on the nature strip	Director Presentation and Assets, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Coordinator Infrastructure Development, Transportation Engineer	
586056	Road Safety (General) Regulations 2019	79(1)(b)	Power to authorise staff member to file a charge	Director Presentation and Assets	
594030	Road Safety (Traffic Management) Regulations 2019	r 5	Power to appoint school crossing supervisor	Manager Community and Environmental Health, Coordinator Community Services	
586890	Road Safety (Traffic Management) Regulations 2019	r 10(1)	Function of receiving notice, in writing, from the Head, Transport for Victoria if the Head, Transport for Victoria proposes to erect, display, place, remove or alter a traffic control device of a kind	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development,	Unless the road or road related area forms part of a freeway or arterial road

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			referred to in r 9(4)(a) to (f) (a proposal) on a road or road related area that is within the municipal district of the Council	Transportation Engineer	
586891	Road Safety (Traffic Management) Regulations 2019	r 10(2)	Power to disagree, in writing, with the proposal	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586892	Road Safety (Traffic Management) Regulations 2019	r 11(1)	Power to erect, display, place, remove or alter traffic control devices on roads or road related areas	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development,	Where Council is a responsible entity

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Transportation Engineer	
586893	Road Safety (Traffic Management) Regulations 2019	r 11(2)(a)	Power to erect, display, place, remove or alter a minor traffic control device that is for the control of stopping or parking of vehicles in accordance with Part 12 of the Road Safety Road Rules 2017 (Vic)	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	On a road or road related area forming part of an arterial road within Council's municipal district
586894	Road Safety (Traffic Management) Regulations 2019	r 11(2)(b)	Power to erect, display, place, remove or alter a traffic control device that is associated with a children's crossing	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586895	Road Safety (Traffic Management) Regulations 2019	r 11(2)(c)	Power to erect, display, place, remove or alter a traffic control device installed in accordance with r 15	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586896	Road Safety (Traffic Management) Regulations 2019	r 11(2)(d)	Power to erect, display, place, remove or alter any other minor traffic control device or a major traffic control device	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	With the authorisation of the Head, Transport for Victoria Subject to r 11(3)
586897	Road Safety (Traffic Management) Regulations 2019	r 11(4)	Duty to alter the minor traffic control device to remove the	Director Presentation and Assets, Manager Engineering, Coordinator	If a minor traffic control device referred to in r 11(2)(a) is inconsistent with a major traffic

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			inconsistency or remove the minor traffic control device	Infrastructure Development, Transportation Engineer	control device located on the same length of road
586898	Road Safety (Traffic Management) Regulations 2019	r 12(1)(d)	Power to authorise an authorised works manager, or a person acting on behalf of an authorised works manager, to erect, display, place, remove or alter any other minor traffic control device	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
586899	Road Safety (Traffic Management) Regulations 2019	r 13(1)(f)	Power to authorise a person, to whom a coordinating road authority has issued a permit under section 99B of the Road Safety Act 1986 (Vic) to conduct a nonroad activity, to erect, display, place, remove or alter any	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			other minor traffic control device		
586900	Road Safety (Traffic Management) Regulations 2019	r 18(1)(b)	Power to authorise a person to erect, display, place, remove or alter traffic control devices	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the coordinating road authority Note: see r 23(b)
586901	Road Safety (Traffic Management) Regulations 2019	r 27	Power to permit, in writing, a person to drive a vehicle on a road in an organised procession (other than a funeral procession) or a parade	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the coordinating road authority for that road

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586902	Road Safety (Traffic Management) Regulations 2019	r 30(4)	Power to approve, in writing, a police-controlled rolling road closure	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is the coordinating road authority
586903	Road Safety (Traffic Management) Regulations 2019	r 32(2)(d)(ii)	Power to approve a highway collection being conducted	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	
586904	Road Safety (Traffic Management) Regulations 2019	r 34(1)	Function of receiving an application for a permit under s 99B of the Road Safety Act 1986 (Vic) from a person	Director Presentation and Assets, Manager Engineering, Coordinator	Where Council is the coordinating road authority

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			intending to conduct a non-road activity on a highway	Infrastructure Development, Transportation Engineer	
586905	Road Safety (Traffic Management) Regulations 2019	r 34(4)	Power to reduce, waive or refund the fee for a permit	Director Presentation and Assets, Manager Engineering, Coordinator Infrastructure Development, Transportation Engineer	Where Council is a coordinating road authority If there are special circumstances that justify the reduction, waiver or refund of the fee
594031	Road Safety (Vehicles) Regulations 2021	r 122(3)	Power to enter into an agreement with Secretary to provide extracts for fees	Manager Safe Environments, Director Healthy Communities and Environments	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586337	Subdivision (Fees) Regulations 2016	r 9	Power to fix a fee for considering an engineering plan submitted under s 15 of the Subdivision Act 1988	Director Strategy and Growth, Director Presentation and Assets	
586338	Subdivision (Fees) Regulations 2016	r 12	Power to waive or rebate the payment of a fee payable under the Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning	
586481	Subdivision (Fees) Regulations 2016	r 13	Duty to record reasons for waiving or rebating payment of a fee under r 12 in writing	Manager Statutory Planning, Coordinator Planning	
594032	Subdivision (Procedures) Regulations 2021	r 11	Duty to give the applicant the street address and lot location of each plot on the plan	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
594033	Subdivision (Procedures) Regulations 2021	r 14(a)	Duty to provide the referral authority with a copy of the application and certain details	Manager Statutory Planning, Coordinator Planning, Planners	
594034	Subdivision (Procedures) Regulations 2021	r 14(b)	Duty to provide the applicant with a copy of the application and certain details	Manager Statutory Planning, Coordinator Planning, Planners	
594035	Subdivision (Procedures) Regulations 2021	r 19(1)	Duty to send the referral authority notice of revised time for consideration of the plan, when sending a copy of altered plan under s 10(5) of Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning, Planners	
594036	Subdivision (Procedures) Regulations 2021	r 19(3)	Duty to send the applicant notice of revised time for consideration of the plan when altered plan is sent to a referral authority under s	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			10(5) of Subdivision Act 1988		
594037	Subdivision (Procedures) Regulations 2021	r 23(a)	Duty to provide the referral authority with a copy of the plan and certain details, when referring an application to amend a certified plan under s 11(2) of Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning, Planners	
594038	Subdivision (Procedures) Regulations 2021	r 23(b)	Duty to provide the applicant with a copy of the application and certain details, when referring an application to amend a certified plan under s 11(2) of Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning, Planners	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
594039	Subdivision (Procedures) Regulations 2021	r 29	Duty to provide the applicant with the amended street address and lot location of each lot on amended plan or new plan	Manager Statutory Planning, Coordinator Planning, Planners	In circumstances described in r 29
594040	Subdivision (Procedures) Regulations 2021	r 33(1)	Duty to maintain a register of applications	Manager Statutory Planning	May be kept in conjunction with register of permit applications kept under s 49(1) of the Planning and Environment Act 1987
594041	Subdivision (Procedures) Regulations 2021	r 33(4)	Duty to make the register available for inspection	Manager Statutory Planning	
594042	Subdivision (Procedures) Regulations 2021	r 36(4)	Duty to send notice of refusal where Council refuses to issue a statement of compliance under s 21 of Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586069	Subdivision (Registrar's Requirements) Regulations 2011	r 20	Function of being advised by Registrar of any amendments made to any certified plan under s 22(2)(a) of Subdivision Act 1988	Manager Statutory Planning, Coordinator Planning	
586070	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign and issue Council order forms for purchase of goods, services and works and to enter into contracts for provision of goods, services and works to the Council	Directors, Managers and other members of OLT, Other staff with financial delegation under Council's Procurement Policy	In accordance with financial delegations prescribed by Council's Procurement Policy from time to time. Subject to designated levels of expenditure.
586071	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of wages, salaries, related payments.	Director Corporate Performance, Manager Financial	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Strategy, Manager People and Culture, Coordinator Financial Operations, Team Leader Financial Accounting and Strategy, Coordinator of People Systems and Analytics, Coordinator Payroll	
586419	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of Councillor and Mayoral allowances	Director Corporate Performance, Manager Financial Strategy, Manager People and Culture	<p>Within the amount of allowance as determined by Council the Victorian Independent Remuneration Tribunal in accordance with s 7439 of the Local Government Act 1989 2020</p> <p>In accordance with s 39(6) of the Local Government Act 2020, s 74 of the Local Government Act 1989</p>

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
					continues to apply in respect of allowances payable to Mayors, Deputy Mayors and Councillors until the first Determination made by the Victorian Independent Remuneration Tribunal in accordance with s 39(6) of the Local Government Act 2020
586420	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to open bank accounts in Council's name	Director Corporate Performance, Manager Financial Strategy, Coordinator Financial Accounting and Treasury	
586072	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to approve invoices and accounts for payment. Budget items - e.g. super.	Directors, Managers and other members of OLT, Coordinators and other members of	In accordance with financial delegations prescribed by

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				ADT, Other staff with financial delegation under Council's Procurement Policy	Council's Procurement Policy from time to time.
586073	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise enforcement of overdue debts	Directors, Managers and other members of OLT, Coordinators and other members of ADT	
586075	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to approve contract variations	Directors, Managers and other members of OLT, Coordinators and other members of ADT, Projects Manager - Major Projects	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586421	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to amend or vary agreements	Directors, Managers and other members of OLT, Coordinators and other members of ADT	
586348	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign cheques	Directors, Managers and other members of OLT, Coordinators and other members of ADT	Subject to designated levels of expenditure
586076	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise Petty Cash	Directors, Managers and other members of OLT, Coordinators and other members of ADT	Subject to designated levels of expenditure
586339	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to issue credit cards to staff	Director Corporate Performance,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Manager Financial Strategy	Subject to Purchasing Card Policy
586077	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise calling of invitations for expressions of interest or tenders for works, services and equipment.	Directors, Managers and other members of OLT, Coordinator Procurement	
586078	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise to sign contracts of sale and vendor statements for land approved for sale.	Not delegated	The power remains with the CEO.
586079	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign contracts of sale for the approved acquisition of Real Estate (see 2A).	Not delegated	The power remains with the CEO.
586349	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise the order, release, refund, or return of securities, bank guarantees	Directors, Manager Property Services, Manager	Only Directors may authorise the release of security

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			and bonds, relating to property transactions only.	Governance, Conveyancing Services Officer, Coordinator Procurement	exceeding the value of \$250,000.
586080	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise progress payments.	Directors, Managers and other members of OLT	In accordance with the terms of an approved and executed contract.
586081	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of contract variations.	Directors, Managers and other members of OLT, Coordinators and other members of ADT	In accordance with the terms of an approved and executed contract variation.
586083	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise the sale or disposal of assets other than land.	Not delegated	The power remains with the CEO.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586084	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to write off bad debts	Director Strategy and Growth, Director Corporate Performance, Manager Financial Strategy, Director Presentation and Assets, Director Healthy Communities and Environments	
586085	Miscellaneous and Administrative Powers	Section B - Building Issues	Power to determine fees required under cl 1(c)(i) of sch 2, ss 18, 42 and 54 of the Building Act 1993 for building permit, application for an occupancy permit (building work), application for an occupancy permit (places of public entertainment) and under rr 147P(3), 147X and 147ZJ of	Not delegated	Fees are determined in the Council's annual budget process.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			the Building Regulations 2018 in relation to swimming pool or spa barriers.		
586086	Miscellaneous and Administrative Powers	Section B - Building Issues	Power to determine fees payable, person responsible for payment of fees and method of payment and recovery of fees for any application, approval, permit, consent, referral, request, information, inspection, consultation, advice, report, the keeping of documents and records or other function, service or work performed or provided under the Building Act 1993, Building Regulations 2018 or for the purposes of any other building control or related function of the Council by the	Not delegated	Fees are determined in the Council's annual budget process.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			Council or its delegate or any member of staff of the Council.		
586087	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to appoint agent, and enter into agency agreement, for the purposes of s108 of the Local Government Act 2020	Not delegated	The power remains with the CEO.
586088	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to obtain legal opinions and instruct external legal providers	Directors, Managers and other members of OLT, Coordinators and other members of ADT, Lawyer	
586089	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve legal costs	Directors, Managers and other members of OLT, Coordinators and other members of ADT, Lawyer	Lawyer may only exercise power subject to prior consultation with Coordinator Legal Services

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586090	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make "ex gratia" settlement of insurance claims.	Directors	Note: "ex gratia" meaning out of no obligation (a goodwill settlement).
586091	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to manage processing of insurance claims.	Manager Governance, Risk and Assurance Advisor, Risk and Assurance Officer	
586092	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to execute funding and service agreements with other levels of government.	Directors, Managers and other members of OLT, Coordinators and other members of ADT	In accordance with financial delegations prescribed by Council's Procurement Policy from time to time. Subject to designated levels of expenditure.

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586093	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to execute applications for government grants.	Directors, Managers and other members of OLT, Coordinators and other members of ADT	<p>In accordance with financial delegations prescribed by Council's Procurement Policy from time to time.</p> <p>Subject to designated levels of expenditure, requiring Director/Manager engagement for applications >\$11,000.</p>
586094	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to determine suitability and value of "in kind" local contributions toward \$ for \$ capital works.	Directors, Managers and other members of OLT	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586095	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to assess and determine applications for HACC services.	Directors	
586096	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to grant approval for storage or sale of liquor on Council premises.	Directors	
586097	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make seasonal and casual allocation of sporting grounds.	Manager Active and Healthy Communities	
586098	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to enter into agreements for voluntary or not-for-profit organisation to use Council facilities	Directors, Managers and other members of OLT	
586099	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make statements to the press	Directors, Manager Communications, Media and Communications	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Specialist, Communications Specialist	
586104	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make a decision relating to the conduct of a proceeding before the Victorian Civil and Administrative Tribunal, including a decision to settle the proceeding	Directors, Manager Governance	Where Council is a party to a proceeding at the Victorian Civil and Administrative Tribunal
586100	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to give authority to make statements to the press	Directors, Manager Communications, Media and Communications Specialist	
586101	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise the issue of media releases	Directors, Manager Communications	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586102	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise access to Council files and documents	Directors, Managers and other members of OLT	
586103	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to sign correspondence	Directors, Managers and other members of OLT, Coordinators and other members of ADT	
594043	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to enter into a licence for the occupation or use of property	Directors, Managers and other members of OLT	
586105	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make a decision relating to the conduct of a proceeding before Court, including a decision to settle the proceeding	Directors, Manager Governance	Where Council is a party to a proceeding at the Victorian Civil and Administrative Tribunal

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586106	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve litigation settlement amounts	Directors	up to ## insert amount## Subject to consultation with CEO where proposed settlement exceeds \$100,000
586340	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to appeal a decision of the Victorian Civil and Administrative Tribunal or Court	Directors	
586416	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Duty to administer a competition and consumer protection compliance program	Directors, Managers and other members of OLT	
586341	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Duty to administer a privacy compliance program	Director Corporate Performance	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
586107	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise entertainment expenses	Directors, Managers and other members of OLT	
586108	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise publication on the internet	Directors, Manager Communications, Media and Communications Specialist, Communications Specialist, Online Communications Officer	
586110	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make or authorise the making of submissions to external bodies	Directors, Managers and other members of OLT	
586111	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve arrangements having important public relations	Directors	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
			aspect (e.g. opening ceremony for new facilities)		
586112	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise expenditure on advertising and media	Directors, Managers and other members of OLT	
586113	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to give permission to publish any document or publication	Directors, Managers and other members of OLT, Coordinators and other members of ADT	
586114	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise allocation or changeover of garbage bins	Manager Resource Recovery and Education	
586342	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to serve statements under the Land Acquisition and Compensation Act 1986	Directors, Manager Property Services, Manager Engineering,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
586343	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to sign transfer- related documentation under the Duties Act 2000	Manager Property Services, Coordinator Legal Services, Lawyer, Conveyancing Services Officer	
586344	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise the release of deposit moneys under the Sale of Land Act 1962	Directors, Manager Property Services, Coordinator Legal Services, Conveyancing Services Officer	
586345	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to serve statutory notices in relation to land owned or managed by Council	Directors, Managers and other members of OLT, Coordinator Legal Services, Lawyer,	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
				Conveyancing Services Officer	
586346	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to request a Minister or Secretary to appoint a Council officer to be an authorised officer or authorised for a particular purpose under an Act	Directors	
586422	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Function of lodging claims for Natural Disaster Financial Assistance and liaising with the Department of Treasury and Finance regarding claims	Manager Financial Strategy, Coordinators and other members of ADT	
679470	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to enter into or vary a lease or licence where Council is the lessor or licensor	Directors, Manager Property Services, Lease and Licence Officer	

RELIANSYS ID Code	Delegation Source	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
		Provision	Item Delegated	Delegate	Conditions & Limitations
679471	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to review and determine rents under rent review provisions of leases and licences	Directors, Manager Property Services, Lease and Licence Officer	