

City of Greater Bendigo

MEMORANDUM OF AUTHORISATION

To erect, display, place, remove or alter traffic control devices

APPLICATION

Pursuant to Regulations under Part 2 – Installation of Traffic Control Devices – of the Road Safety (Traffic Management) Regulations 2009, I/we hereby apply for authorisation to erect, display, place, remove or alter (as the case may be) the Traffic Control Device(s) as specified herein.

I/We also agree and acknowledge that:

1. The Traffic Control Devices will be removed before the “Expiry (Removal) Date” unless a further authorisation has been granted;
2. Accurate records of actual usage will be kept in a recoverable document (eg. diary);
3. The attached plans are a true and accurate reflection of the base information and proposed treatment(s); and
4. The treatment(s) as shown on the plan(s) are in accordance with the Worksite Safety Traffic Management - Code of Practice.

1. Application date

APPLICANT DETAILS

2. Name

3. Company

4. Phone number

5. Fax number

6. Email

7. Signature

Do not alter the format of this application form. All fields must be completed in order to process your application.

VICROADS / CITY OF GREATER BENDIGO DETAILS

8. Contact name

9. Contract / Project number

CONTRACTOR DETAILS

10. Contractor

11. On site contact

12. On site contact mobile

TRAFFIC MANAGEMENT COMPANY DETAILS

13. Traffic management company

14. On site contact

15. On site contact mobile

16. Have the following been applied for and approved? Please tick the appropriate boxes

Permit / Application number:

Planning permit (City)

YES ☐NO ☐EXEMPT ☐

Works within road reserve permit (City)

YES ☐NO ☐EXEMPT ☐

Notification of proposed works

YES ☐NO ☐EXEMPT ☐

DESCRIPTION OF WORK / EVENT

17. Type of work

18. Scope of work

19. Lane closure details

20. Existing speed limit

21. Proposed temporary
roadworks speed limit

22. Clearance to traffic

23. Direction

24. Time delay

25. Traffic management plan
reference number(s)

26. Length of worksite (m)

27. Major control device(s)

28. Minor control device(s)

29. Major control device(s) for aftercare

30. Minor control device(s) for aftercare

LOCATION DETAILS

31. Area / town / suburb

32. Road name

33. Municipality

34. MELWAY Ref ☐ VSRD Ref ☐

Not required if accurate street names are available

35. Nearest intersecting
road or change

36. Other location details

EXPECTED DISPLAY DATES / TIMES

37. Days:

☐

Mon

☐

Tue

☐

Wed

☐

Thu

☐

Fri

☐

Sat

☐

Sun

38. Erection date

39. Expiry (removal) date

40. Daily display times

to

41. Display times (aftercare)

to

42. Permanent devices to
be changed or covered

AUTHORISATION

City of Greater Bendigo internal use only

As a City of Greater Bendigo officer with the delegated power, I hereby grant authority to the use of Traffic Control Devices as specified above.

Signature

Full name

Job title

Date

Authorised copies to:

1. Contractor / Applicant
2. Police Traffic Management Unit
3. City of Greater Bendigo file
4. Project file