

## **TRAFFIC MANAGEMENT PLAN (TMP) REPORT-CHECK LIST**

The report must address the following sections:

<b>Sections</b>	<b>Completed</b>
<b>Work Description</b> <ul style="list-style-type: none"><li>• Planned work details</li><li>• Contact details</li><li>• Site location plan</li><li>• Dates, times, frequency and duration of work</li><li>• Passenger &amp; Heavy vehicle volume, movement and timing (if any)*</li><li>• Work Health Safety (WHS)</li></ul>	
<b>Risk Assessment (identified issues, associated hazards, analyses)</b>	
<b>Management, Mitigation and Treatment of Risks</b>	
<b>Evaluation for Treatment Options and Assess for Suitability</b>	
<b>Stakeholder Engagement and Community Consultation**</b>	
<b>Traffic Guidance Scheme (TGS) Plan(s)</b>	
<b>Traffic Control Devices Removal Process</b>	
<b>Emergency Arrangements and Contingency Plan</b>	
<b>Conclusion</b> <ul style="list-style-type: none"><li>• Summary of work</li><li>• Documented risk</li><li>• Assessment and treatment</li></ul>	

\* Quick counts are accepted and/or sourced for short term work.

\*\* Recommended submission as evidence:

- Copies of any required third part agency approvals
- Details of consultation and notification undertaken