

Community Garden Management Plan Template

Refer to the Sustainable Gardening Australia Community Gardens Manual to assist you to create your management plan. You can find it at <https://www.sgaonline.org.au/community-resources/community-gardens-manual/>

Aims and objectives of the garden

Refer to page 17 in the Community Garden Manual.
Make it specific to your garden eg. The garden aims to bring community members together to socialise, spend time outdoors and share skills and knowledge to create a more vibrant and connected community. When writing your objectives consider making them specific, measurable, achievable, realistic, time-based.

Management Group roles

Refer to pages 73-75 in the Community Garden Manual.
Please list and outline the roles and responsibilities of Management Group members.

How decisions will be made

Refer to pages 70-78 in the Community Garden Manual.
Outline the structure of your Management Group: how often you'll meet, how many members need to be present at a meeting (quorum), the process for making major decisions (how you'll consult members) etc.

The conflict-resolution process

Refer to the 'Dispute Resolution' section on page 83 in the Community Garden Manual.

How new members will be recruited

Refer to pages 79-83 in the Community Garden Manual.

Proposed methods of fundraising

Refer to pages 84-85 in the Community Garden Manual.
eg. Community grants, produce/plant/compost sales, membership fees, etc.

Hours of operation and access

Hours:	eg. Mon-Fri 9am-3pm, Saturday 9am-12pm
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Access:	Include how garden members and the public can access the garden (Is it fenced? Are keys required? Is it only able to be accessed during the opening hours of the Neighbourhood House? etc.). Other information such as accessibility for those with poor mobility and those who require aids such as wheelchairs or walkers is also good to include here.
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Methods of gardening

eg. Organic/biodynamic/

What plants will be grown

eg. edible/native/ornamental/etc. Please give example of some of the plants you will choose. OR Each plot holder will decide what they plant in their own plot.

How organic waste will be managed

Refer to pages 33 & 48 on compost in the Community Garden Manual and <https://www.sgaonline.org.au/how-to-fact-sheets/>

How water will be conserved

Refer to pages 32, 46, 48-53 in the Community Garden Manual and <https://www.sgaonline.org.au/articles/water-conservation/>
eg. Rainwater tanks, wicking beds, etc.

How pests will be controlled

Refer to <https://www.sgaonline.org.au/how-to-fact-sheets/>
eg. organic methods such as ... etc.

How vandalism will be prevented

eg. fencing, signage asking people to stay off garden, lighting, engaging neighbours to be active in the garden etc.

How you will ensure the site stays tidy

Refer to pages 33 & 47-48 on sheds and material bays in the Community Garden Manual.

How you will minimise noise and odour

Refer to pages 33, 35 & 48 on compost & buffer zones in the Community Garden Manual.

An A3-sized basic Concept Plan of the Garden layout.

Refer to pages 32-40 in the Community Garden Manual.

This may be hand drawn and scanned or created digitally. It should include at a minimum

- Water access points
- Drainage
- Garden beds and walkways
- Types of materials proposed to be used
- Aspect of the site (North marked)
- The scale of the map e.g. 1:20 or 1:100
- The boundary measurements
- The location of large trees and shrubs
- The location of any buildings on site
- Access points to the site
- Utility services (below and above ground)
- Slopes and depressions
- Other impediments or immovable features